





MACKENZIE COUNTY

REGULAR COUNCIL MEETING

APRIL 04, 2023
10:00 AM

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 4, 2023
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the March 29, 2023 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) Organizational Chart (FOIP Sections 23, 24 and 27)	
		b) 27 th Baseline Road Reconstruction	
		c)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) None	
PUBLIC HEARINGS:		Public Hearings are scheduled for 1:00 p.m.	
	6.	a) None	
DELEGATIONS	7.	a) Tallahassee (Pending) (11:45 a.m.)	
		b) Ray Toews – Renaming of the La Crete Airport (1:15 p.m.)	27
		c)	

GENERAL REPORTS:	8.	a)	None	
		b)		
AGRICULTURE SERVICES:	9.	a)	Mowing Tenders	29
		b)		
		c)		
COMMUNITY SERVICES:	10.	a)	Camp Reservations Canada	31
		b)	Policy EMR001 Emergency Social Services	51
		c)	Reallocation of Funds to Janelle's Park	55
		d)	Water Line Extension – Jubilee Park	63
		e)		
		f)		
FINANCE:	11.	a)	2022 Assessment Review	67
		b)	Disaster Recovery Program – 2020 Update April Report	69
		c)	Fort Vermilion Family & Community Support Services Operating Grant	73
		d)	Fort Vermilion Recreation Board Operating Grant	75
		e)	Financials 2022 January - December	77
		f)	Financials 2023 January - February	101
		g)		
		h)		
PROJECTS & INFRASTRUCTURE:	12.	a)	Road Widening Projects Update	127
		b)		
		c)		
OPERATIONS:	13.	a)	None	

		b)		
UTILITIES:	14.	a)	None	
		b)		
PLANNING & DEVELOPMENT:	15.	a)	Bylaw 1292-23 Land Use Bylaw Amendment to Rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial "LC-LI" to La Crete Highway Commercial "LC-HC"	133
		b)	West Haven Estates – Request to Waive Deferred Reserve Owed – NE 9-106-15-W5M	141
		c)		
		d)		
ADMINISTRATION	16.	a)	Northwest Species at Risk (NWSAR) Voting Membership	163
		b)	Peace Region Economic Development Alliance (PREDA), Regional Economic Development Initiative (REDI) – Letter of Support for Child and Youth Mental Health Program	175
		c)		
COMMITTEE OF THE WHOLE ITEMS:	17.	a)	None	
		b)		
COUNCIL COMMITTEE REPORTS:	18.	a)	Council Committee Reports (verbal)	
		b)		
		c)		
		d)		
INFORMATION / CORRESPONDENCE:	19.	a)	Information/Correspondence	179
NOTICE OF MOTION:	20.	a)		
NEXT MEETING DATES:	21.	a)	Committee of the Whole Meeting April 25, 2023 10:00 a.m.	

Fort Vermilion Council Chambers

- b) Regular Council Meeting
April 26, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Minutes of the March 29, 2023 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the March 29, 2023 Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the March 29, 2023 Regular Council Meeting be adopted as presented.

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, March 29, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve (virtual joined at 1:04 p.m.)
Jacquie Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor (virtual joined at 10:13 a.m.)
Garrell Smith	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor (virtual)

REGRETS:

ADMINISTRATION:

Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Michael Stamhuis	Interim Director of Operations
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Landon Driedger	Agricultural Fieldman
Colleen Sarapuk	Administrative Officer

ALSO PRESENT:

- Members of the Public
- Kevin Hunt, Alberta Forestry, Wildfire Prevention Officer
- Samantha Davies, Alberta Forestry, Wildfire Operations Officer

Minutes of the Regular Council Meeting for Mackenzie County held on March 29, 2023 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-03-264 **MOVED** by Councillor Cardinal

That the agenda be adopted with the following additions:

- 9. b) Dugout – Mackenzie Applied Research Association (MARA) Partnership
- 10. b) Dog Control

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the March 7, 2023 Regular Council Meeting**

MOTION 23-03-265 **MOVED** by Councillor Peters

That the minutes of the March 7, 2023 Regular Council Meeting be adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Business Arising out of the Minutes**

None.

CLOSED MEETING: **4. a) Closed Meeting**

MOTION 23-03-266 **MOVED** by Councillor Derksen

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4. a) Organizational Chart (*FOIP Sections 17*)
- 4. b) Legal (*FOIP Sections 23, 24, 25 and 27*)

CARRIED

Councillor Driedger joined the meeting at 10:13 a.m.

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Deputy Reeve Sarapuk
- Bryon Peters, Interim Chief Administrative Officer/Director of Projects and Infrastructure
- Jennifer Batt, Director of Finance

- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

MOTION 23-03-267 **MOVED** by Councillor Peters

That Council move out of a closed meeting at 10:59 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:07 a.m.

TENDERS:

5. a) Roadside Mowing

MOTION 23-03-268 **MOVED** by Councillor Cardinal

That the Roadside Mowing Tenders – Envelope #1 be opened.

CARRIED

Bidder	Qualifying Documents
Northwest Mowing	All required documents included.
Cross Country Mowing	All required documents included.

MOTION 23-03-269 **MOVED** by Councillor Peters

That the Roadside Mowing Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

Completion Date: August 15

Contractor		HL/Zama	RLN/FV	LC/ 88 Conn.	BHP/ Tompkins
Northwest Mowing	2023	-	\$76,075	\$48,535	-
	2024	-	\$61,455	\$102,000	-
	2025	-	\$79,880	\$50,960	-
	2026	-	\$64,530	\$107,100	-
	Total	-	\$281,940	\$308,595	-
Cross Country Mowing	2023	\$143,500	-	\$36,000	-
	2024	\$51,000	-	\$81,500	-
	2025	\$142,500	-	\$36,000	-
	2026	\$51,000	-	\$81,500	-
	Total	\$389,000	-	\$235,000	-

Optional Bid- Completion Date: September 30

Contractor		HL/Zama	RLN/FV	LC/ 88 Conn.	BHP/ Tompkins
Cross	2023	\$142,850	-	-	-
Country	2024	\$51,000	-	-	-
Mowing	2025	\$142,850	-	-	-
	2026	\$51,000	-	-	-
	Total	\$387,700	-	-	-

MOTION 23-03-270 **MOVED** by Councillor Cardinal

That administration review the Roadside Mowing Tenders and bring back recommendations later in the meeting.

CARRIED

TENDERS: **5. b) Agricultural Land Lease – Plan 1020707; Block 1; Lot 2 (Buffalo Head Truck Fill Station)**

None.

TENDERS: **5. c) Agricultural Land Lease – NW 14-106-15-W5M (La Crete Lagoon)**

MOTION 23-03-271 **MOVED** by Councillor Derksen

That the Agricultural Land Lease for NW 14-106-15-W5M (La Crete Lagoon) Request for Proposals be opened.

CARRIED

Bidder	Bid Amounts
Jake Reimer	\$300/year
Frank Neustaeter	\$200/year

MOTION 23-03-272 **MOVED** by Councillor Smith

That the Agricultural Land Lease for NW 14-106-15-W5M (La Crete Lagoon) be awarded to the highest bidder.

CARRIED

TENDERS: **5. d) Review of Proposals – Crack Filling 2023**

MOTION 23-03-273 **MOVED** by Councillor Derksen

That the Proposals for Crack Filling 2023 – Envelope #1 be opened.

CARRIED

Bidder	Qualifying Documents
Crosslane Asphalt Maintenance Ltd.	All required documents included.
Marshall Lines	Not all required documents included.

MOTION 23-03-274 **MOVED** by Councillor Bateman

That the unqualified Proposals for Crack Filling 2023 be returned to the senders without opening Envelope #2.

CARRIED

MOTION 23-03-275 **MOVED** by Councillor Cardinal

That the Proposals for Crack Filling 2023 - Envelope #2 be opened for the qualified proponents.

CARRIED

Bidder	Qualifying Documents
Crosslane Asphalt Maintenance Ltd.	All required documents included.

MOTION 23-03-276 **MOVED** by Councillor Derksen

That Administration review the qualified Proposals for the 2023 Crack Filling and bring back recommendations later in the meeting.

CARRIED

TENDERS: **5. e) Review of Proposals – Line Painting 2023**

MOTION 23-03-277 **MOVED** by Councillor Braun

That the Proposals for Line Painting 2023 – Envelope #1 be opened.

CARRIED

Bidder	Qualifying Documents
AAA Striping	All required documents included.
Lafrentz Road Marking	Not all required documents included.
Checkmark Services Ltd.	All required documents included.

MOTION 23-03-278 **MOVED** by Councillor Braun

That the unqualified Proposals for Line Painting 2023 be returned to the senders without opening Envelope #2.

CARRIED

MOTION 23-03-279 **MOVED** by Councillor Peters

That the Proposals for Line Painting 2023 - Envelope #2 be opened for the qualified proponents.

CARRIED

Bidder	Qualifying Documents
AAA Striping	All required documents included.
Checkmark Services Ltd.	All required documents included.

MOTION 23-03-280 **MOVED** by Councillor Cardinal

That Administration review the qualified Proposals for the 2023 Line Painting and bring back recommendations later in the meeting.

CARRIED

DELEGATIONS: 7. a) **Alberta Forestry – Kevin Hunt, Wildfire Prevention Officer**

Reeve Knelsen recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:31 p.m.

MOTION 23-03-281 **MOVED** by Councillor Smith

That the presentation from Alberta Forestry be received for information.

CARRIED

TENDERS: 5. f) Machesis Lake Campground Caretaker

None.

MOTION 23-03-282 MOVED by Councillor Peters.

That the Machesis Lake Campground Caretaker Proposal be re-advertised.

CARRIED

TENDERS: 5. g) Wadlin Lake Campground Caretaker

MOTION 23-03-283 MOVED by Councillor Derksen

That Wadlin Lake Campground Caretaker Proposal be opened.

CARRIED

Bidder	Qualifying Documents
Jake & Rebecca Gerbrandt	All required documents included.

MOTION 23-03-284 MOVED by Councillor Bateman

That the Wadlin Lake Campground Caretaker Proposal be rejected and re-advertised.

CARRIED

CLOSED MEETING: 4. a) Organizational Chart

MOTION 23-03-285 MOVED by Councillor Bateman

That the Organizational Chart be brought back to the April 4, 2023 Regular Council Meeting.

CARRIED

CLOSED MEETING: 4. b) Legal

MOTION 23-03-286 MOVED by Councillor Bateman

That the Legal discussed be received for information.

CARRIED

**PUBLIC HEARINGS: 6. a) Land Use Bylaw Amendment to Rezone Plan 972
3735, Lot 2 from Rural Country Residential 1 “RCR1”
to Agricultural “A”**

Deputy Reeve Sarapuk joined the meeting virtually at 1:04 p.m.

Reeve Knelsen called the public hearing for Land Use Bylaw Amendment to order at 1:04 p.m.

Reeve Knelsen asked if the public hearing for proposed Land Use Bylaw Amendment was properly advertised. Byron Peters, Interim Chief Administrative Officer/Director of Projects & Infrastructure answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment to Rezone Plan 972 3735, Lot 2 from Rural Country Residential 1 “RCR1” to Agricultural “A”.

Byron Peters, Interim Chief Administrator/Director of Projects & Infrastructure presented the following:

Administration has received a request to rezone Plan 972 3735, Lot 2 from Rural Country Residential 1 “RCR1” to Agricultural “A”. This lot is 9.09 acres and is located in rural High Level.

The land owner purchased the lot in 2013 with the belief that it was zoned Agricultural “A” and recently discovered that it had been rezoned to Rural Country Residential 1 “RCR1” in 1997.

The land owner wishes to rezone back to Agricultural “A” as she would like have livestock on the property that is more than what is permitted within the Rural Country Residential 1 “RCR1” zoning.

Currently this lot contains a large cabin/dwelling and a dug out.

The remainder of the quarter section consists of 9 acres zoned Agricultural with a residential yard site, 68 acres zoned Forestry that is vacant and 58 acres zoned Rural Country Residential 1 that is also vacant.

This rezoning meets the current regulations in the Land Use Bylaw.

Proposed Bylaw 1281-22 was presented to the Municipal Planning Commission on February 9, 2023 where the following motion was made:

MPC 23-02-019 MOVED by Andrew O'Rourke

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-23 being a Land Use Bylaw

Amendment to rezone Plan 972 3735, Lot 2 from Rural Country Residential 1 "RCR1" to Agricultural "A", subject to public hearing input.

CARRIED

The proposed Bylaw was presented for first reading by Council on February 28, 2023 where the following motion was made:

MOTION 23-02-188 MOVED by Councillor Wardley

That first reading be given to Bylaw 1281-23 being a Land Use Bylaw Amendment to rezone Plan 972 3735; Lot 2 from Rural Country Residential 1 "RCR1" to Agricultural "A", subject to public hearing input.

CARRIED

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.
There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Land Use Bylaw Amendment.
There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Land Use Bylaw Amendment.
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for the Land Use Bylaw Amendment at 1:05 p.m.

MOTION 23-03-287 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1281-23 being a Land Use Bylaw Amendment to rezone Plan 972 3735, Lot 2 from Rural Country Residential 1 "RCR1" to Agricultural "A", in order to accommodate additional livestock.

CARRIED

MOTION 23-03-288 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1281-23 being a Land Use Bylaw Amendment to rezone Plan 972 3735, Lot 2 from Rural Country Residential 1 "RCR1" to Agricultural "A", in order to accommodate additional livestock.

CARRIED

**GENERAL
REPORTS:**

8. a) Mitigation

MOTION 23-03-289 **MOVED** by Councillor Derksen

That the Mitigation discussion be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

9. a) Veterinary Services Incorporated Subsidy Increase

MOTION 23-03-290 **MOVED** by Deputy Reeve Sarapuk
Requires 2/3

That the 2023 operating budget be amended by \$8,400 for the Veterinary Services Incorporated program with funding coming from the General Operating Reserve.

CARRIED

DELEGATIONS:

7. b) Ray Toews – Renaming of the La Crete Airport (1:15 p.m.)

None.

AGRICULTURE SERVICES:

9. b) Dugout – Mackenzie Applied Research Association (MARA) Partnership (ADDITION)

MOTION 23-03-291
Requires Unanimous

MOVED by Councillor Peters

That Councillor Smith be authorized to approach Mackenzie Applied Research Association with options concerning the dugout.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

10. a) Appointment of Deputy Fire Chief – La Crete Fire Department

MOTION 23-03-292

MOVED by Councillor Cardinal

That Samuel Peters be appointed as the La Crete Deputy Fire Chief for a 2-year term, effective March 29, 2023

CARRIED

COMMUNITY SERVICES:

10. b) Dog Control (ADDITION)

MOTION 23-03-293
Requires Unanimous

MOVED by Councillor Wardley

That administration write a letter to Tall Cree First Nation regarding the stray dog concerns in Fort Vermilion.

CARRIED UNANIMOUSLY

FINANCE:

11. a) Fort Vermilion Seniors Center – Funding Request

MOTION 23-03-294

MOVED by Councillor Wardley

That Mackenzie County denies the Fort Vermilion Seniors Centre funding request.

CARRIED

FINANCE:

11. b) Disaster Recovery Program - 2022 Overland Flood Application Approval

MOTION 23-03-295

MOVED by Councillor Braun

Disaster Recovery Program - 2022 Overland Flood approval report be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 1:46 p.m. and reconvened the meeting at 1:57 p.m.

FINANCE: **11. c) Disaster Recovery Program – 2020 Update March Report**

MOTION 23-03-296 **MOVED** by Councillor Derksen

That the 2020 Disaster Recovery Program March 2023 update report be received for information.

CARRIED

FINANCE: **11. d) Councillor Expense Claims**

MOTION 23-03-297 **MOVED** by Councillor Braun

That the Councillor Expense Claims for February 2023 be received for information.

CARRIED

FINANCE: **11. e) Members at Large Expense Claims**

MOTION 23-03-298 **MOVED** by Councillor Wardley

That the Member at Large Expense Claims for February/March 2023 be received for information.

CARRIED

TENDERS: **5. d) Review of Proposals – Crack Filling 2023**

MOTION 23-03-299 **MOVED** by Councillor Bateman

That the Proposals for Crack Filling 2023 be awarded to the highest scoring proponent while staying within budget.

CARRIED

Evaluation Criteria	Mark (%)	Points Available	Crosslane Asphalt Maintenance Ltd.
Project Bid Price	85%	85	85
Local	10%	10	10
Experience	5%	5	5
Total Points Available	100%	100	100

TENDERS:

5. e) Review of Proposals – Line Painting 2023

MOTION 23-03-300

MOVED by Councillor Braun

That the Proposals for Line Painting 2023 be awarded to the highest scoring proponent while staying within budget.

CARRIED

Evaluation Criteria	Mark (%)	Points Available	Checkmark Services Ltd.	AAA Striping
Project Bid Price	85%	85	85	65
Local	10%	10	10	0
Experience	5%	5	4	4
Total Points Available	100%	100	99	69

PROJECTS & INFRASTRUCTURE:

12. a) 2023 One Time Project Budget Amendment – Recreational Dispositions

MOTION 23-03-301

MOVED by Councillor Wardley

That the 2023 One Time Project Budget be amended by \$125,000 to include Recreational Dispositions, with funding coming from the General Operating Reserve.

CARRIED

OPERATIONS:

13. a) Amend - Policy PW009 Dust Control

MOTION 23-03-302

MOVED by Councillor Bateman

That policy PW009 Dust Control be amended as presented.

CARRIED

OPERATIONS:

13. b) Proposal Awarding – Range Road 154 from TWP 1084 to TWP 1090

MOTION 23-03-303 **MOVED** by Councillor Bateman

That the Range Road 154 from TWP Road 1084 to TWP Road 1090 project be awarded to the highest scoring proponent while staying within budget.

CARRIED

OPERATIONS: **13. c) Proposal Awarding - Township Road 1102 From Range Road 184 to Range Road 190**

MOTION 23-03-304 **MOVED** by Councillor Braun

That the Township Road 1102 from Range Road 184 to Range Road 190 project be awarded to highest scoring proponent while staying within budget.

CARRIED

OPERATIONS: **13. d) Lambert Point Road Ditch Repair**

MOTION 23-03-305 **MOVED** by Councillor Bateman

That the Lambert Point Road Ditch Repair report be received for information.

CARRIED

UTILITIES: **14. a) None**

PLANNING & DEVELOPMENT: **15. a) Bylaw 1284-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A "H-R1A" to Institutional "I"**

MOTION 23-03-306 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1284-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 16 from Hamlet Residential 1A "H-R1A" to Institutional "I", subject to public hearing input.

CARRIED

PLANNING & DEVELOPMENT: **15. b) Bylaw 1285-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A "H-R1A" to Institutional "I"**

MOTION 23-03-307 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1285-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 15 from Hamlet Residential 1A “H-R1A” to Institutional “I”, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. c) Bylaw 1286-23 Land Use Bylaw Amendment to Rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A “H-R1A” to Institutional “I”

MOTION 23-03-308 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1286-23 being a Land Use Bylaw Amendment to rezone Plan 952 3371, Block 11, Lot 14 from Hamlet Residential 1A “H-R1A” to Institutional “I”, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. d) Bylaw 1287-23 Land Use Bylaw Amendment to Rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B “H-R1B” to Institutional “I”

MOTION 23-03-309 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1287-23 being a Land Use Bylaw Amendment to rezone Plan 752 1580, Block 11, Lot 5 from Hamlet Residential 1B “H-R1B” to Institutional “I”, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. e) Bylaw 1289-23 Land Use Bylaw Amendment to Rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

MOTION 23-03-310 **MOVED** by Councillor Derksen

That first reading be given to Bylaw 1289-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

15. f) Bylaw 1290-23 Land Use Bylaw Amendment to Rezone Part of SE 10-106-15-W5M from Recreational 1 “REC1” to Hamlet Country Residential “H-CR”.

MOTION 23-03-311

MOVED by Councillor Peters

That first reading be given to Bylaw 1290-23 being a Land Use Bylaw Amendment to rezone Part of SE 10-106-15-W5M, subject to public hearing input.

CARRIED

ADMINISTRATION:

16. a) None

**COMMITTEE OF THE
WHOLE ITEMS:**

17. a) Business Arising out of Committee of the Whole

None.

**COMMITTEE OF THE
WHOLE ITEMS:**

17. b) Amend Policy FIN026 Tangible Capital Assets Accounting

MOTION 23-03-312

MOVED by Councillor Bateman

That Policy FIN026 Tangible Capital Assets Accounting be amended as presented.

CARRIED

**COMMITTEE OF THE
WHOLE ITEMS:**

17. c) Amend – Policy ADM042 General Safety

MOTION 23-03-313

MOVED by Councillor Bateman

That Policy ADM042 General Safety be amended as presented at the Committee of the Whole Meeting.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports (verbal)

MOTION 23-03-314

MOVED by Councillor Peters

That the Council Committee Reports (verbal) be received for information.

CARRIED

TENDERS:

5. a) Roadside Mowing

MOTION 23-03-315

MOVED by Councillor Derksen

That the Roadside Mowing contract awarding be TABLED to the April 4, 2023 Regular Council Meeting.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Municipal Planning Commission Meeting Minutes

MOTION 23-03-316

MOVED by Councillor Smith

That the unapproved Municipal Planning Commission meeting minutes of March 9, 2023 be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 23-03-317

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

4. a) Closed Meeting

MOTION 23-03-318

MOVED by Councillor Bateman

That Council move into a closed meeting at 3:36 p.m. to discuss the following:

4. b) Legal (*FOIP Sections 23, 24, 25 and 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Councillors Present
- Bryon Peters, Interim Chief Administrative Officer/Director of Projects and Infrastructure
- Jennifer Batt, Director of Finance
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

MOTION 23-03-319 **MOVED** by Councillor Smith

That Council move out of a closed meeting at 3:47 p.m.

CARRIED

NOTICE OF MOTION: **20. a) None**

NEXT MEETING DATES: **21. a) Next Meeting Dates**

Regular Council Meeting
April 04, 2023
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole
April 25, 2023
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **22. a) Adjournment**

MOTION 23-03-320 **MOVED** by Councillor Derksen

That the Council meeting be adjourned at 3:48 p.m.

CARRIED

These minutes will be presented for approval at the April 04, 2023 Regular Council Meeting.

Josh Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Byron Peters, Interim Chief Administration Officer
Title:	DELEGATION Ray Toews – Renaming of the La Crete Airport (1:15 p.m.)

BACKGROUND / PROPOSAL:

Ray Toews will be joining the meeting via zoom to discuss renaming the La Crete Airport.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: L. Flooren **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Renaming of the La Crete Airport discussion be received for information.

Author: L. Flooren **Reviewed by:** _____ **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Landon Driedger, Agricultural Fieldman
Title:	Roadside Mowing Tender Review

BACKGROUND / PROPOSAL:

The Roadside Mowing Tenders were opened at the March 29, 2023 Council meeting. Two bids were received but not awarded. A motion was made to TABLE the awarding until the April 4, 2023 Council meeting.

Administration has researched options and will be presenting them as a handout at the meeting.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: C. Sarapuk **Reviewed by:** L. Flooren **CAO:** _____

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Sarapuk **Reviewed by:** L. Flooren **CAO:** _____

Day Use

Camp Reservations Canada has informed Administration that if we choose for campers to pay for their day pass on line, the “booking” fee for this year may be waived and a \$1 fee may be imposed next year.

Administration has discussed the \$10/day per vehicle fee and would recommend that Mackenzie County **Not** utilize Camp Reservations Canada for day use users.

The **Fee Schedule Bylaw** will need to be amended to reflect the direction of Council.

OPTIONS & BENEFITS:

Cancellation Fee

Option 1

Create an amendment to Bylaw 1037-16 “Control and Operation of Parks, Campgrounds and other Public Areas within Mackenzie County” reflecting the option of *no refunds for cancellations*.

Option 2

Create an amendment to Bylaw 1037-16 “Control and Operation of Parks, Campgrounds and other Public Areas Within Mackenzie County” reflecting the option of *a full refund, less the booking fee, only if the cancellation occurs 72 hours before their arrival date*.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Author: D. Roberts Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Fee Schedule bylaw be brought back to a future council meeting to reflect the following fees:

- Cancellation/Refund Fee

or

Simple Majority Requires 2/3 Requires Unanimous

That the Camp Reservations Canada report be received for information.

Author: D. Roberts Reviewed by: _____ CAO: _____

BYLAW 1037-16

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR THE CONTROL AND OPERATION OF
PARKS, CAMPGROUNDS AND OTHER PUBLIC AREAS
WITHIN MACKENZIE COUNTY**

WHEREAS pursuant to the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto the Council of the Mackenzie County may pass bylaws respecting people, activities and things in, on or near a public place or place that is open to the public; and

WHEREAS Mackenzie County and the Province of Alberta have an agreement in place permitting Mackenzie County to administer and enforce the Parks Bylaw at the following sites as described in the Fee Schedule Bylaw and all day use camp areas within the Municipality.

NOW THEREFORE, the Council of Mackenzie County in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 SHORT TITLE

1.1 This Bylaw may be cited as the **“MUNICIPAL PARKS BYLAW”**.

SECTION 2 DEFINITIONS

2.1 In this Bylaw, unless context otherwise requires:

- (a) **“ABANDONED”**, means left standing at a location for more than 72 consecutive hours other than pursuant to a license, permit, or other similar authorization, or prior authorization of a Park Officer;
- (b) **“ANIMAL”**, means a domestic animal and includes an animal that is wild by nature but has been domesticated;
- (d) **“CAMPING ACCOMMODATION UNIT”**, means a;
 - i. tent
 - ii. trailer
 - iii. tent trailer
 - iv. van
 - v. truck camper
 - vi. motor home

- (e) **“COUNCIL”**, means the Council of Mackenzie County, duly assembled and acting as such;
- (f) **“FIREARM”**, means any device that propels a projectile by means of explosion, spring, air, gas, string, wire or elastic material or any combination of those things;
- (g) **“HIGHWAY”**, means a highway as defined in the Highway Traffic Act;
- (h) **“INDIVIDUAL CAMPSITE”**, means a separate designated stall under this Bylaw;
- (i) **“MOTOR VEHICLE”**, means a motor vehicle as defined in the Highway Traffic Act;
- (j) **“MUNICIPALITY”**, means Mackenzie County, a Municipal Corporation in the Province of Alberta.
- (k) **“OFF-HIGHWAY VEHICLE”**, means an off-highway vehicle as defined in the Off Highway Vehicle Act;
- (l) **“PARK”**, means land designated as park, campground or recreation area by the Council;
- (m) **“PARK OFFICER”**, means a person appointed as a Park Officer, a Bylaw Enforcement Officer, a Special Constable appointed pursuant to the provisions of the Police Act, a Statute of Alberta, or a member of the Royal Canadian Mounted Police;
- (n) **“PUBLIC AREA”**, means an area in the County normally accessible for use by the public.
- (o) **“SEASONAL CAMPING STALL”**, means an area identified by Mackenzie County for the usage of seasonal or monthly recreational camping, and may include the use of RV; (May 1 – Sept. 30)
- (p) **“WASTE WATER”**, means;
 - i. Grey water waste: any waste water commonly used during cooking, washing or bathing, but does not contain human or animal feces or urine, and
 - ii. Black water waste: any waste water commonly used to facilitate the flushing of toilets, containing human or animal feces and or urine.

- (q) **“WATER ACTIVITY”**, includes swimming, wading, or any other activity resulting in full or partial immersion of a person’s body into water.

SECTION 3 PARK USAGES

3.1 Any person using a park shall;

- (a) Keep the land and improvements in a condition satisfactory to a Park Officer.
- (b) Comply with the instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.

3.2 Any person vacating a park shall restore the area to a clean and tidy condition.

3.3 No person shall;

- (a) Interfere with the right of others to the quiet and peaceful enjoyment of a park.
- (b) Deface, injure or destroy any municipal property in a park.
- (c) Excavate or remove any tree, plant, or shrub.
- (d) Remove park equipment.
- (e) Display or post any signs or advertisements in a park unless authorized by the Park Officer or Council.
- (f) Remove, deface, damage or destroy any sign boards, signs or notices posted or placed in a park under authority of this or any other Bylaw or Act.
- (g) clean clothing, fish, cooking or eating utensils, vehicles, equipment, or bathe at or near a drinking fountain, standpipe, well or pump in a park.

3.4 All construction must be authorized by the County.

3.5 No person shall carry on a business in a park unless he has received permission from the County for that purpose.

SECTION 4 REGISTRATION AND CAMPING PERMITS

4.1 All persons entering a park shall register at the Self-Registration Vault or with a Park Officer.

4.2 Each camping accommodation unit must have an individual camping permit.

- 4.3 Notwithstanding subsection 4.1 and 4.2 children under the age of 16 years staying in a tent are exempt from registering provided they are staying in an individual campsite that is currently being occupied by a person(s) with a valid camping permit.
- 4.4 The County may issue individual campsite permits, day use permits, or group camping permits under this Bylaw.
- 4.5 The County may provide for and designate areas for day use and overnight camping.
- 4.6 Reservations (not seasonal camping stalls) will be accepted at the discretion of the caretakers. Reservations for Wadlin Lake Campground will only to be accepted for the upper level.
- 4.7 No person shall camp overnight in a park except in an area designated for that purpose unless otherwise authorized by a Park Officer and has a valid permit.
- 4.8 No person shall alter a camping permit or transfer a camping permit to another person.
- 4.9 The camping permit shall be made available for inspection by the Park Officer at any time.
- 4.10 A group camping permit may be subject to any conditions the County considers appropriate.
- 4.11 The C.A.O. may, in writing, waive any applicable fee to any person or group.
- 4.12 When a campground or park has individual campsites, the maximum allowable combination of motorized vehicles, camping accommodation units, and towed equipment shall not exceed three (3), of which not more than two (2) shall be motorized vehicles
- 4.13 If neither of the two (2) motorized vehicles permitted under section 4.12 is towing a camping accommodation unit or being used for accommodations, two (2) tents may be kept in a campsite in addition to the vehicles permitted under section 4.12.
- 4.14 No person shall camp for more than fourteen (14) consecutive days in the same campground in a park without the written permission of a Park Officer (does not pertain to seasonal camping stalls).
- 4.15 An individual campsite shall be considered to be unoccupied when no camping accommodation unit, motor vehicle, or personal belongings are located on the campsite, unless reserved by the caretaker.

- 4.16 A camping permit is automatically cancelled if the campsite to which it relates to is unoccupied for 24 consecutive hours.
- 4.17 A Park Officer may cancel a camping permit on written notice to the permit holder, if the permit holder contravenes this Bylaw and the permit holder shall vacate the campsite within one hour of receiving such notice.
- 4.18 On the expiration or cancellation of a camping permit, the permit holder shall ensure that the campsite is vacated and that all personal property is removed.
- 4.19 The County may add to, delete or vary the terms and conditions to which a permit is issued under this Bylaw.
- 4.20 No visitors shall be allowed in the park after 11:00 p.m. Any person remaining in the park after 11:00 p.m. shall be subject to pay the overnight camping fee.
- 4.21 No person shall occupy or remain in an area designated as a day use area after 11:00 p.m. unless authorized by a Park Officer.
- 4.22 Check out time for overnight camping shall be 2:00 p.m., overnight charges shall apply to overnight campers who check out after 2:00 p.m.

SECTION 5 SEASONAL CAMPING STALLS

- 5.1 Where designated areas at campgrounds have been identified for monthly or seasonal usage Mackenzie County will determine through a fair process how to designate seasonal camping stalls to individuals,
 - (a) If demand for seasonal camping stalls exceeds the current availability, the County shall determine through a seasonal camping stall draw,
- 5.2 Machesis Lake Seasonal camping stall areas will be identified and designated specific locations and sizes by Mackenzie County.
- 5.4 Any permitted RV must be a non-permanent removable structure, must be esthetically pleasing.
- 5.5 On a seasonal camping stall the maximum allowable units shall not exceed one RV.
- 5.7 Any permitted RV must be placed at a location directed by the County.
- 5.8 Only the use of the quiet generators is permitted. This shall be at the discretion of the County.

5.9 Permits are non-transferable.

5.10 Seasonal camping stalls must be maintained in a bear proof manner.

SECTION 6 ACCESS RESTRICTIONS

6.1 No person shall enter or remain in a park or portion of a park where travel or access restrictions have been imposed under this Bylaw.

SECTION 7 FIRES

7.1 No person shall set, light or maintain a fire in a park except in a fireplace, pit or other facility designed for that purpose.

7.2 A person may use any dead vegetation for fuel purposes in a park.

7.3 Where the Municipality is of the opinion that a fire hazard exists in a park, the Municipality may, by erecting signs and notices for the purpose, prohibit the setting, lighting or maintaining of fires in all or part of a park.

7.4 No fire shall be left unattended or be allowed to spread.

7.5 No person shall deposit or dispose of hot coals, ashes, embers or any other burning or smoldering material in a place other than a stove, fire pit, or other place provided for that purpose by the Municipality.

7.6 All fires, hot coals or smoldering materials shall be extinguished before leaving.

7.7 No person shall remove firewood from a park.

SECTION 8 VEHICLES

8.1 No person shall, within a park, operate or ride an off-highway vehicle that is motor driven, except on a designated trail or area unless otherwise authorized by the Municipality.

8.2 A Park Officer may prohibit the entry of a vehicle into any part of a park.

8.3 No vehicle shall be parked in a manner or at a location that impedes traffic.

8.4 No person shall exceed the posted speed limit with a motor vehicle or off-highway vehicle in a park.

8.5 The owner of a motor vehicle or off-highway vehicle which is involved in any contravention of this Bylaw is guilty of an offence.

8.6 When a motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article, or object

(a) Is abandoned,

(b) Remains in an area after the authorization to be in that area has expired, or

(c) Is located in a prohibited area,

A Park Officer may remove, store or dispose of this item in accordance with this Bylaw.

8.7 A Park Officer may seize any vehicle, off-highway vehicle, boat, trailer or any equipment, appliance or other article or object that is being used in a park in contravention of this Bylaw, whether it is found in possession of the person alleged to have committed the contravention or not.

8.8 No motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article or object that has been removed or seized shall be released to its owner or the owner's agent until all expenses incurred by the Municipality regarding the subject item have been paid. Such charges shall be in addition to any fine or penalty imposed in respect of any violation or to any payment made in lieu of prosecution as provided for in the Fee Schedule Bylaw.

8.9 Pursuant to section 8.8, if any item stored is not claimed by the owner or someone on his behalf, in return for full payment of costs incurred, within 60 days of its removal, the item and its contents shall be turned over to the Municipality to be disposed of.

SECTION 9 ANIMALS

9.1 All persons having the custody or control of an animal shall

(a) At all times have the animal on a leash.

(b) Be responsible for the immediate clean up of the animals waste upon release.

9.2 A Park Officer may refuse to admit to a park, or require to be removed from a park, any animal if the animal

- (a) Is not under control,
 - (b) Causes a nuisance,
 - (c) Threatens the life, safety, health, or comfort of any person, or
 - (d) Damages property
- 9.3 A Park Officer and/or any other person acting under the supervision of a Park Officer may capture an animal running at large in a park.
- 9.4 When an animal is captured, the Park Officer shall
- (a) Impound the animal, and
 - (b) Make a reasonable attempt to contact the owner or person having custody of the animal.
- 9.5 Where the owner or person having custody of an animal, claims a captured animal from a Park Officer, that person shall pay the fees as set out in the Mackenzie County's Animal Control Bylaw.
- 9.6 When an animal has been impounded for the time period required in Mackenzie County's Animal Control Bylaw, and no person claims it, a Park Officer may dispose of the animal in accordance with the Animal Control Bylaw.
- 9.7 No person shall bring into a Municipal park, a horse, pony, or beast of burden, unless at a designated site (Machesis Lake equine camp), or with the written authorization from a Park Officer.

SECTION 10 WASTE DISPOSALS

- 10.1 No person shall:
- (a) Deposit solid waste matter in a park except in a receptacle or area provided for that purpose by the Municipality.
 - (b) Deposit waste water, sewage or any liquid waste except in a receptacle approved by the municipality.
 - (c) Bring commercial or residential waste matter into a park for disposal.
- 10.2 In areas in a park where waste disposal receptacles are not provided, waste matters shall be carried out of the area for disposal.

SECTION 11 NUISANCES

- 11.1 If, in the opinion of a Park Officer, a nuisance exists on any site which is subject to a permit, the Park Officer may, in writing, order the person causing the nuisance to abate the nuisance, clean the site, or both.
- 11.2 Where a person fails to comply with an order made pursuant to section 11.1 the Park Officer may take whatever steps are necessary to abate the nuisance, clean the site, or both. All costs incurred as a result of the nuisance shall be paid by the offender.
- 11.3 No person who has been removed from a park pursuant to this Bylaw shall, within the following 72-hour period, enter or attempt to enter a park.

SECTION 12 FIREARMS

- 12.1 No person shall discharge a firearm in a park or campground unless the firearm is discharged by a
- (a) A Police Officer,
 - (b) A Fish and Wildlife Officer,
 - (c) A duly authorized Municipal employee, agent, or contractor in the performance of their duties.
- 12.2 Notwithstanding section 12.1, a person who is in possession of a firearm in a park shall ensure the firearm is unloaded and
- (a) In a condition such that the barrel and stock are separated and taken apart, or
 - (b) Completely enclosed in a locked case or other covering designed for that purpose.
- 12.3 No person shall hang or dress big game in the park.

SECTION 13 NO SWIMMING

- 13.1 Any person engaged in swimming, wading or any other Water Activity in a body of water located in a Park or other Public Area, contrary to a "No Swimming" sign posted in respect of that body of water is guilty of an offence and subject to a fine as set out in the Fee Schedule Bylaw.

13.2 Any person in or in the immediate vicinity of a Park or other Public Area who is exercising care, control or supervision of a child or children under twelve (12) years of age who is/are engaged in swimming, wading or any other Water Activity contrary to Section 13.1, is guilty of an offence and subject to a fine as set out in the Fee Schedule Bylaw.

SECTION 14 SIGNAGE

14.1 The Council may:

- (a) Subject to the Traffic Safety Act, control and prohibit the movement of vehicular, pedestrian and other traffic by means of signs and notices designated and erected by it, and
- (b) Designate and erect other signs and notices governing and prohibiting activities that are provided for in this Bylaw.

SECTION 15 ADMINISTRATION

15.1 For the purpose of administering and enforcing this Bylaw, a Park Officer may:

- (a) Enter on and inspect any land, road structure or work in a park;
- (b) Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work in a park;
- (c) Order any person in a park to cease or refrain from any action, omission or conduct that in the opinion of the Park Officer is dangerous to life or property or detrimental to the use and enjoyment of the park by other persons;
- (d) Require any person in a park to inform a Park Officer of:
 - i. the name, and address of the person, and
 - ii. any fact or intention relating to the use of the park by that person;
- (e) Remove from a park:
 - i. any person making unauthorized use of the park,
 - ii. any person failing to comply with any provisions of this Bylaw, and
 - iii. any person creating a nuisance or disturbance or committing a trespass

or any undesirable act.

15.2 Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Should any section of this Bylaw be found to have been improperly enacted for any reason, then such section apart shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

SECTION 16 FEE RATES FOR USE OF CAMPGROUNDS

16.1 Fees pursuant to this Bylaw shall be paid in accordance with the Fee Schedule Bylaw.

SECTION 17 CONTRAVENTIONS

17.1 The Municipality or Park Officer may cancel or suspend a permit issued under this Bylaw if the permit holder contravenes this Bylaw, or any terms or conditions to which the permit is subject.

17.2 Penalties shall be applicable as per the Mackenzie County Fee Schedule Bylaw in place at the time of the offence.

17.3 A Park Officer may commence a summons or offence notice in the form of a violation ticket or long information for the contravention. A Park Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in the Fee Schedule Bylaw in lieu of prosecution for the offence.

17.4 Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

SECTION 18 EFFECTIVE DATE

18.1 This Bylaw rescinds Bylaw 796-11.

18.2 This Bylaw shall come into full force and effect upon third and final reading.

READ a first time this 10th day of May, 2016.

READ a second time this 10th day of May, 2016.

READ a third time and finally passed this 10th day of May, 2016.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

PARKS

Section 1: General Park Fees

Day Use	Overnight	Weekly	Shelter Rent	Seasonal or Monthly Camping Stalls	Marina Dock Rental	Glamping
Wadlin Lake						
\$10.00/day per vehicle	\$25	\$150	\$50/day for shelter rental	N/A	\$8/day with camping stall; \$10/day without camping stall	N/A
Machesis Lake						
\$10.00/day per vehicle	\$25	\$150	\$50/day for shelter rental	Identified sites \$200/Month	N/A	\$50/Day
Machesis Lake Equine Campground						
\$5/horse	\$25 plus \$5 per horse	\$150 plus \$5 per horse	N/A	N/A	N/A	N/A
Hutch Lake						
\$10.00/day per vehicle	\$25	\$150	\$50/day for shelter rental	N/A	\$8/day with camping stall; \$10/day without camping stall	N/A
Tourangeau Lake						
No Charge	N/A	N/A	N/A	N/A	N/A	N/A
Fort Vermilion Bridge Campsite						
No Charge	N/A	N/A	N/A	N/A	N/A	N/A

Note: Administration fees may apply for online campground bookings.

PARKS CONT'D

Section 2: Penalties

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$500.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$500.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$500.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$500.00
Section 3.3(b)	Deface/injure/destroy object in park	\$750.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$750.00
Section 3.3(d)	Remove park equipment	\$750.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$250.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$500.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$250.00
Section 3.4	Unauthorized construction in park	\$500.00
Section 3.5	Unauthorized business in park	\$500.00
Section 4.1	Failure to register when entering park	\$500.00
Section 4.2	Failure to obtain camping permit	\$500.00
Section 4.7	Camping in area not designated for that purpose	\$500.00
Section 4.8	Alteration of camping permit	\$500.00
Section 4.9	Failure to produce camping permit upon request	\$500.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$500.00
Section 4.14	Camping more than fourteen consecutive days	\$500.00
Section 4.18	Failure to vacate site	\$500.00
Section 4.21	Remain in day use area after 11:00 p.m.	\$500.00
Section 6.1	Unlawfully enter/remain in park	\$500.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$500.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$500.00

PARKS CONT'D

Section 2: Penalties Cont'd

Section (Municipal Parks Bylaw)	Offence	Penalty
Section 7.4	Leave fire unattended/allow to spread	\$500.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$500.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$500.00
Section 7.7	Remove firewood from a park	\$500.00
Section 8.1	Operate off-highway vehicle where prohibited	\$500.00
Section 8.2	Enter park when prohibited	\$500.00
Section 8.3	Parking in a manner or location that impedes traffic	\$500.00
Section 8.4	Exceed posted speed limit	\$500.00
Section 9.1(a)	Animal running at large	\$500.00
Section 9.1(b)	Animal in prohibited area	\$500.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$1,000.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$1,000.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$1,000.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$1,000.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$1,000.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$500.00
Section 12.1	Discharging of firearm	\$1,000.00
Section 12.2	Improper storage of firearm	\$750.00
Section 12.3	Hang big game in park	\$500.00

Note:

Every person who contravenes a section of the Municipal Parks Bylaw is guilty of an offence and liable to the penalty as set out above or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Don Roberts, Director of Community Services
Title:	Policy EMR001 Emergency Social Services

BACKGROUND / PROPOSAL:

On March 16, 2023, The Emergency Advisory Committee made the following motion:

MOTION

MCEAC- 23-03-10

That a recommendation be made to Council that administration draft a policy to establish Emergency Social Services standards and be brought back to the April 4, 2023 Regular Council Meeting.

CARRIED

Administration has drafted the policy with standards as discussed at the March 16, 2023 meeting.

OPTIONS & BENEFITS:

Option 1

Approve the policy as presented/amended

Option 2

Receive for information

COSTS & SOURCE OF FUNDING:

Provincial funding if disaster recovery program application approved.

Author: D. Roberts **Reviewed by:** _____ **CAO:** B Peters

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Policy will be posted on our website and made publicly available.

POLICY REFERENCES:

EMR002 Disaster Emergency Response Services

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy EMR001 Emergency Social Services be approved as amended/presented.

Author: _____ Reviewed by: _____ CAO: _____

Mackenzie County

Title	Emergency Social Services	Policy No:	EMR001
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Legislation Reference	Municipal Government Act, Emergency Management Act, Local Authority Emergency Management Regulation, Disaster Recovery Regulation
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Purpose

The purpose of this policy is to establish guidelines for the implementation of Emergency Social Services to County residents that have been evacuated from their primary residence due to a local or regional disaster.

Policy Statement

Mackenzie County recognizes that the residents, businesses, and organizations in our community are the most important resource. We strive to provide an environment that encourages communication, creativity, opportunities for collaboration, and a sense of ownership for all people.

We encourage members of the community to be involved in our organization and form partnerships with the community to resolve problems.

Definitions

“Disaster” means an event that can result in serious harm to the safety, health or welfare of people, or in widespread damage to property.

“Emergency Social Services (ESS)” means an emergency response program that provides for the various short-term needs of evacuees during a large-scale emergency or disaster.

“Evacuee” is a resident whose primary residence is directly impacted or in the defined geographic area of an evacuation order and who has been removed from a dangerous place to somewhere safe.

“Mandatory Evacuation” means the mandatory process of moving people from a dangerous place to somewhere safe.

“Voluntary Evacuation” means a type of evacuation where people choose to move from a perceived area of danger to an area of safety.

“Primary Residence” the place where a person lives most of the time and that is considered their home for legal and tax purposes.

“Provincial Emergency Social Services (PESS)” refers to the Government of Alberta Social Services group.

“Shelter” means a building designed to give protection from bad weather. It is meant to keep the user Safe, Warm, and Dry. (example: recreation center, school gymnasium and others)

General Guidelines:

- 1) All Mackenzie County residents are encouraged to create their own 72-hour emergency preparedness kit.
- 2) Mackenzie County shall not provide Shelter to Evacuees during a Voluntary Evacuation.
- 3) Shelter may be provided if required to evacuees after a Mandatory Evacuation is declared by Mackenzie County for the first forty-eight (48) hours.
- 4) Only Evacuees that have been evacuated from their Primary Residence shall be provided Shelter.
- 5) Food and rations will be provided for the first forty-eight (48) hours for Evacuees that are sheltered by Mackenzie County.
- 6) If shelter or food is required after the initial forty-eight (48) hours, the Provincial Emergency Social Services (PESS) or other community organizations may assist Evacuees.

	Date	Resolution Number
Approved		



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4th, 2023
Presented By:	Don Roberts, Director of Community Services
Title:	Reallocation of Funds to Janelle’s Park

BACKGROUND / PROPOSAL:

In 2022 Administration was contacted by members of the public inquiring on how they would move forward with the development of a Special Needs park located in La Crete. It was explained that a design would need to be developed, estimated costs would need to be understood, and established funding streams identified.

In December 2022 Council made the following motion,

MOTION 22-12-909 That Council approve the naming of Park#1, West of 110 St, West Ridge Park and Park #2 at the corner of 112 St and 99 Ave be named Janelle’s Park and that ADM040 Mackenzie County Recreational Area Policy be amended to reflect the names.

The naming of “Janelle’s Park” identified this area as a Special Needs park.

At the March 02, 2023 Community Services meeting the following motion was made:

MOTION CS-23-03-19 That a recommendation be made to Council to reallocate \$25,000 from the Hamlet Park Development (2022) to a new project for development of a Special Needs Park in La Crete (Janelle’s Park) with remaining funds coming from non-profit organizations and/or grants.

The initial park development project for this area was developed in 2021 with a budget of \$38,000. To date there is \$8,685 remaining. Administration will be utilizing these funds this summer with the addition of extra amenities.

Author: D.Roberts **Reviewed by:** _____ **CAO:** B Peters

OPTIONS & BENEFITS:

Option 1

Approve a new project to develop a Special Needs park at Janelle’s Park in La Crete with remaining funds coming from non-profit organizations and/or grants.

Option 2

Receive for information

COSTS & SOURCE OF FUNDING:

Hamlet Park Development Project - \$75,000

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Inform no-profit group of Councils decision.

POLICY REFERENCES:

ADM040 Mackenzie County Recreational Area Policy

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That \$25,000 from the Hamlet Park Development project be allocated to the New Hamlet Park (Janelle’s Park) budget, and to be utilized as a cost sharing contribution for funds raised by community fundraising and or grants.

Author: _____ Reviewed by: _____ CAO: _____

Distributor: Blue Imp Recreational Products of Canada
Date: January 10, 2023
Project Name: La Crete Accessible Playground (M12484-1 - J08030)

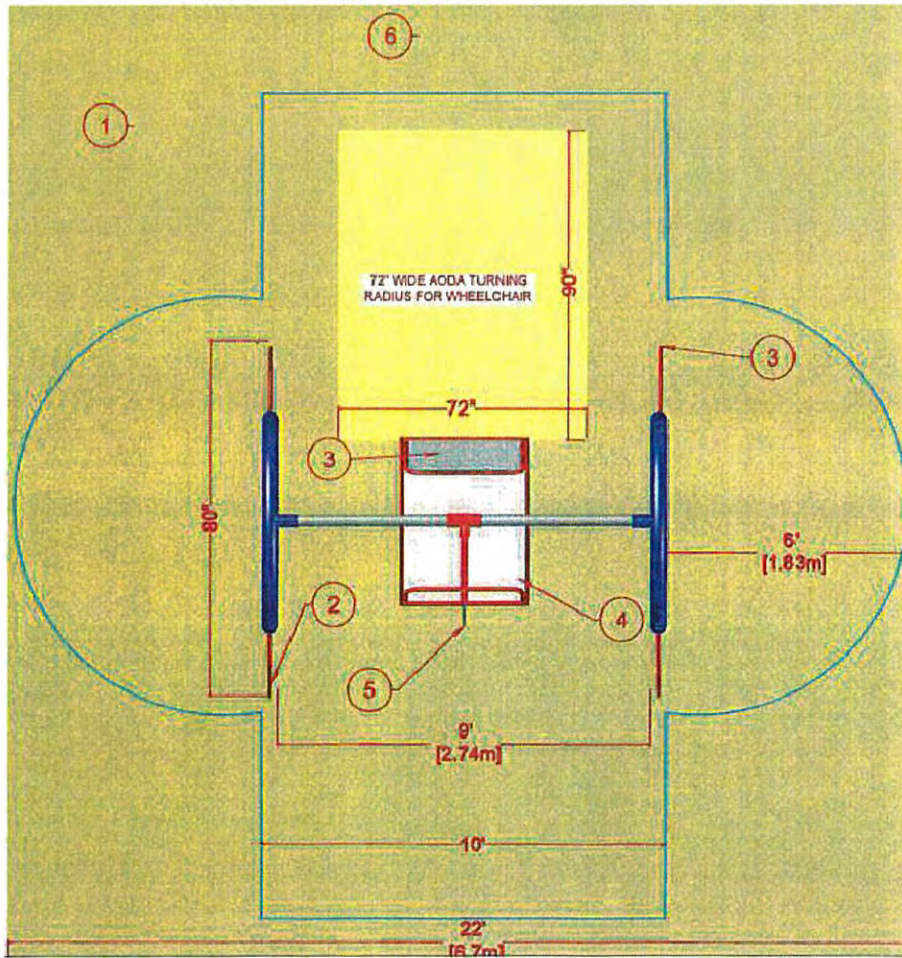


BLUE IMP EQUIPMENT			
1	Unit (M12484-1)	\$	113,344.00
1	KSL Wheelchair Accessible Swing (including freight)	\$	48,950.00
Total Equipment Cost:			\$ 162,294.00

SUMMARY WITH COMMERCIAL INSTALLATION - RUBBER POUR IN PLACE			
	Blue Imp Equipment Total	\$	162,294.00
	Commercial Installation of Equipment	\$	25,300.00
	Excavation and Disposal of Tailings	\$	6,600.00
	Supply and Installation of Pour in Place Rubber Surfacing for Playground with Roll-Down Edging, and 135ft long x 6ft wide Accessible Rubber Trail. This includes road crush.	\$	112,200.00
	Site Restoration (Topsoil and Seed)	\$	3,300.00
	Freight (approx.)	\$	4,125.00
Total Project Costs excluding GST			\$ 313,819.00

Prices listed in effect until **February 10, 2023**
 Freight quote is subject to change after 30 days.
 Delivery of Blue Imp equipment: eight to ten weeks from date of order.
Owner is responsible for safety fencing if required and location of utilities.
Please have AB One call completed prior to installation.
 Installation prices based on site being accessible via a 6ft wide skid steer.
 All installation quotes are based on normal ground conditions (topsoil and clay based). Additional charges may apply for unusual ground conditions including but not limited to unusually rocky or high water table.
 The equipment prices listed can be guaranteed to August 31, 2023 with a 50% deposit on Blue Imp equipment only by February 10, 2023
A third party inspection is highly recommended after the installation of your equipment.

For Future Consideration Only



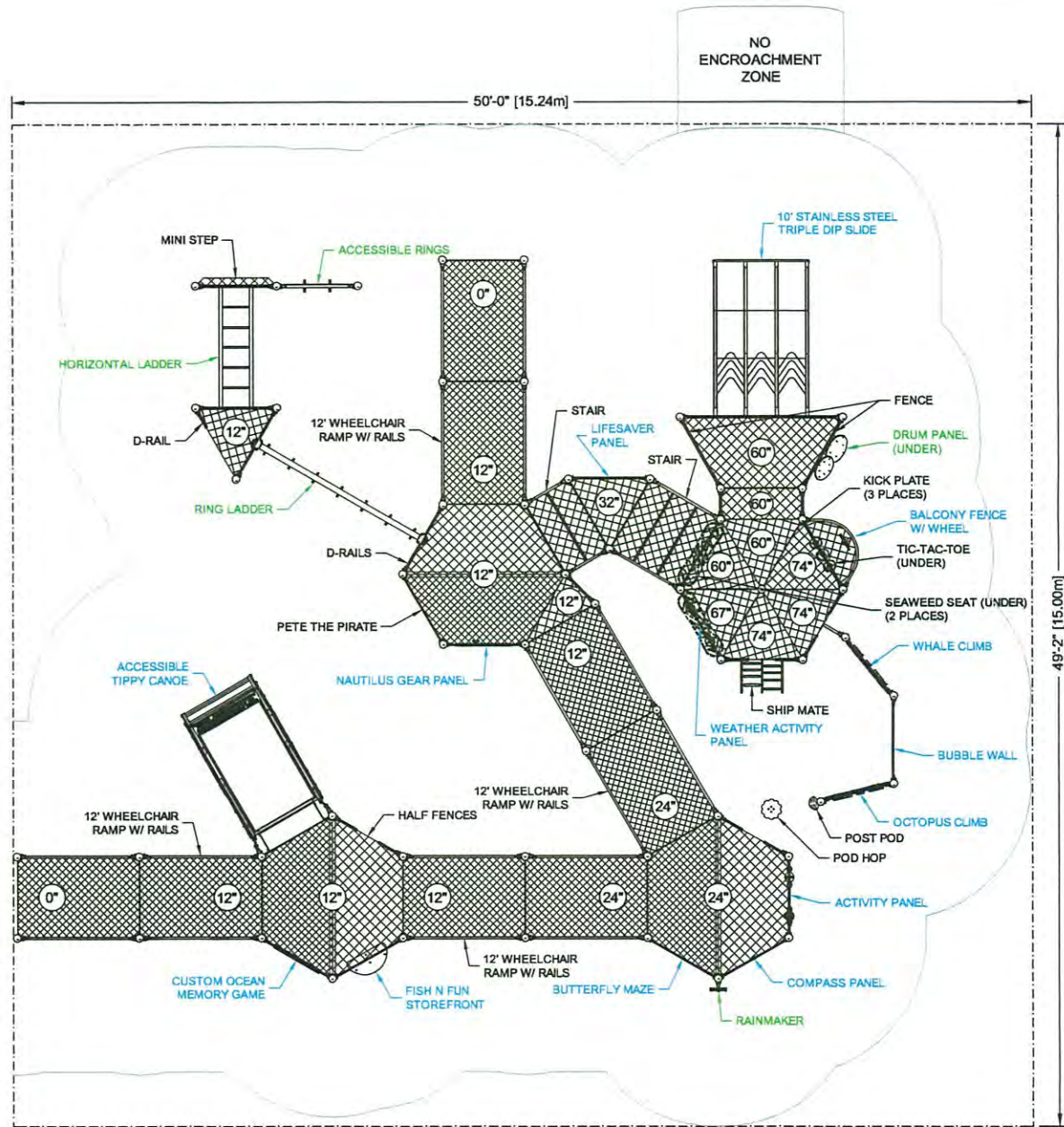


La Crete Accessible Playground
layout # M12484-1-C1 | J08030



Note: Colours shown may not accurately reflect actual colours.

DRAWINGS AND SPECIFICATIONS ARE PROPERTY OF S.F. SCOTT MANUFACTURING. THIS DRAWING MAY NOT BE REPRODUCED IN WHOLE OR IN PART WITHOUT THE PRIOR WRITTEN CONSENT OF THE ENGINEERING DEPARTMENT



ANNEX 'H' COMPONENTS		
	REQUIRED	INCLUDED
ACCESSIBLE ELEVATED	7	12
ACCESSIBLE GROUND LEVEL	5	5



BLUE IMP SLIDES MUST BE INSTALLED WITH SLIDE BEDS FACING BETWEEN NORTH AND EAST

- CONFORMS TO THE CAN/CSA-Z614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING"
- PERIMETER SHOWN REPRESENTS EXTENT OF REQUIRED SAFETY SURFACING. WIDTH OF BORDER MATERIAL MUST BE ADDED BEFORE EXCAVATION.
- CONFORMS TO ANNEX 'H' OF THE CAN/CSA-Z614-20 STANDARD "CHILDREN'S PLAYGROUND EQUIPMENT AND SURFACING" (SUBJECT TO THE PRESENCE OF ACCESSIBLE SURFACING)

LA CRETE ACCESSIBLE PLAYGROUND
LA CRETE, AB
BLUE IMP 2

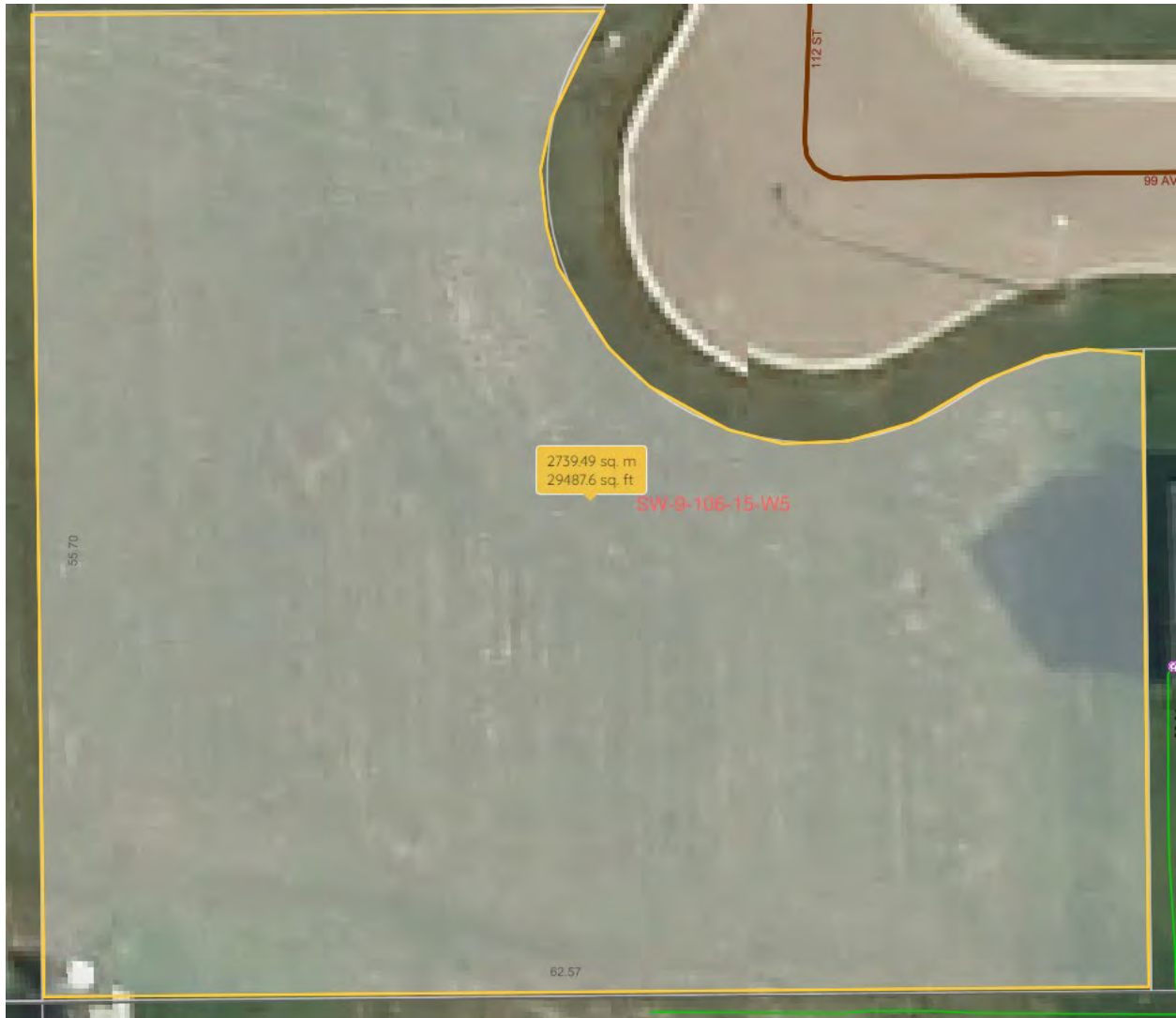
LAYOUT #: M12484-1
JOB #: J08030
RECOMMENDED AGES: 5-12
PROTECTIVE SURFACING REQUIRED:
AREA: 2460 (sq.ft) PERIMETER: 199 (ft)
DRAWN BY: TD DATE: 19-DEC-22

1 REMOVE ROOTZ FROM BALCONY FENCE. KH 20-DEC-22

724 - 14TH STREET S.W., MEDICINE HAT, AB. T1A 4V7
TOLL FREE: 1-800-661-1462 FAX: (403) 529-0851
E-MAIL: sales@blueimp.com WEBSITE: www.blueimp.com

LC Janelle's Park

- 1 Swing Set
- 1 Slide
- 1 Sandbox







Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4th, 2023
Presented By:	Don Roberts, Director of Community Services
Title:	Water Line Extension – Jubilee Park

BACKGROUND / PROPOSAL:

In 2021 a project was developed for the installation of a water well in Jubilee Park. Previous Administration believed that this water well would serve two purposes. First, it may help lower the water table within the area and two it would reduce the use of produced water when needed at the Jubilee park pond.

Current Administration reviewed the project concept and agrees that funds would better be used in the extension of an existing water line and the removal of the “blow-off” valve located in the parking lot and to relocate it closer to the pond while still providing a water resource for the park and pond.

At the March 03, 2023 Community Services meeting the following motion was made:

Motion CS-23-03-21 That a recommendation be made to Council to reallocate funds from the Water Well at Jubilee Park project of \$17,955 to a new project of Water Line Extension – Jubilee Park.

OPTIONS & BENEFITS:

Option 1

Approve a new project for a water line extension at Jubilee Park with funds reallocated from the Water Well at Jubilee Park project.

Option 3

Receive for information.

Author: _____ **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

2023 Capital Budget - \$17,955.00

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

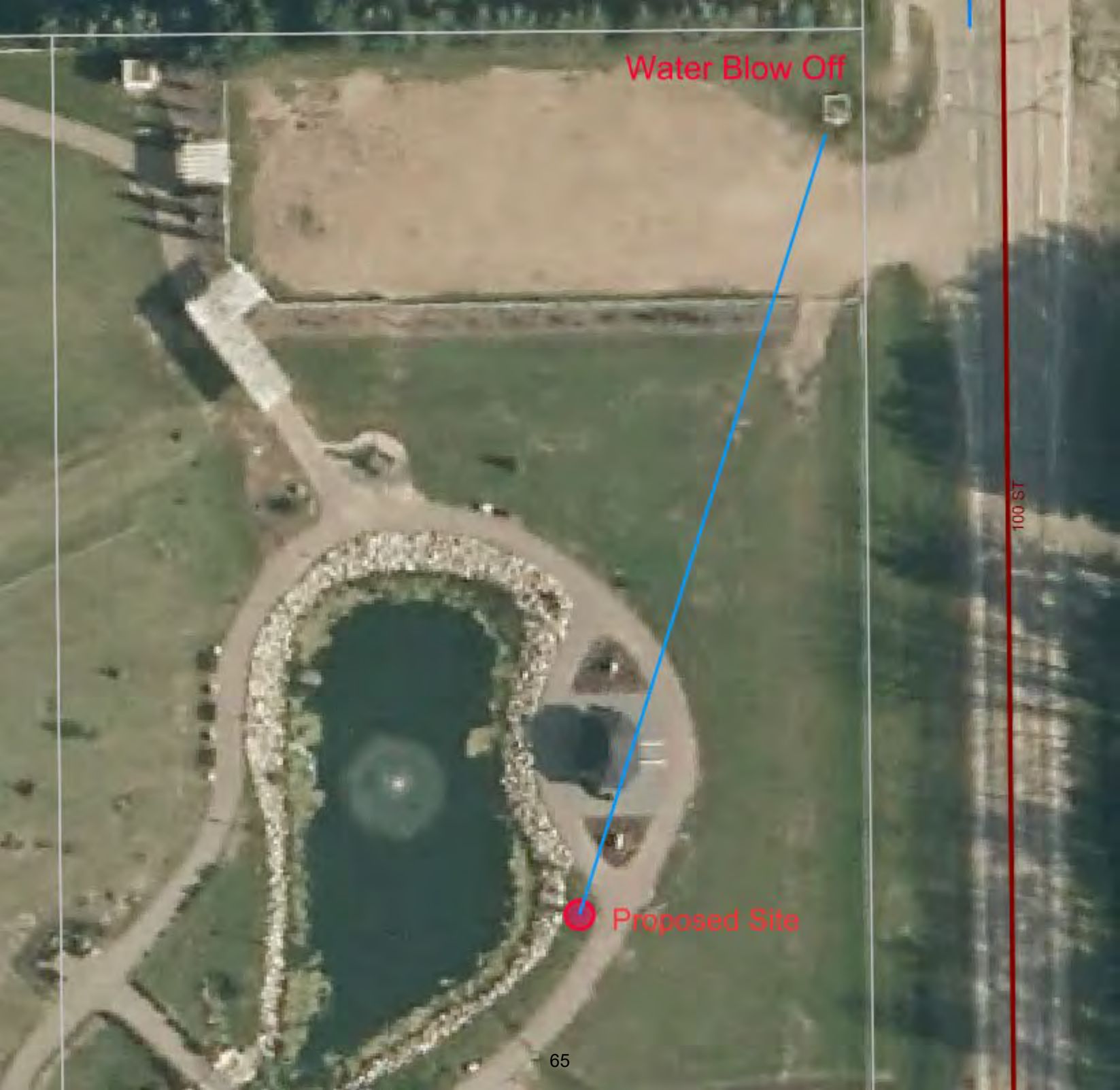
POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Water Well at Jubilee Park Project be renamed the Water Line Extension – Jubilee Park.

Author: _____ Reviewed by: _____ CAO: _____



Water Blow Off

Proposed Site

100 ST



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Jennifer Batt, Director of Finance
Title:	2022 Assessment Review (HANDOUT)

BACKGROUND / PROPOSAL:

Administration has received the County’s 2022 Assessments, and have reviewed to ensure any amendments required are completed.

As the 2023 Operating budget was developed on an estimated assessment figure and other revenue collections administration would like to present the actual 2022 Assessment to Council. Administration would like to review revenue from taxation, and anticipated expenses not incorporated in the 2023 budget which will assist in bringing forward the 2023 Tax Rate Bylaw to Council in April for review and approval.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2023 Budget.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: J.Batt **Reviewed by:** _____ **CAO:** B Peters

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2023 tax rate bylaw discussion be received for information.

Author: J.Batt Reviewed by: _____ CAO: B. Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Jennifer Batt, Director of Finance
Title:	Disaster Recovery Program – 2020 Update April Report

BACKGROUND / PROPOSAL:

Administration has submitted 13 projects from the 2020 Overland Flood under the Disaster Recovery Program.

Administration has received 1 additional project funding approval letters (Project 1.5 attached), and 2 projects are currently under review.

Project #	Project Name	Municipal Claim	Eligible Expense	Difference +/-	Note
1	Emergency Operations	\$790,530.83	\$788,444.17	-\$2,086.66	50/50 shared expense on tangible items
1.2	Temporary Housing	\$1,344,022.03	\$1,344,022.03	\$0.00	N/A
1.3	Communications	\$230,771.94	\$230,771.94	\$0.00	N/A
1.4	Engineering, Surveying & Assessment	\$163,240.57	\$163,240.57	\$0.00	N/A
4	Buttertown Road Repair	\$145,000	\$123,000	-\$22,000.00	Additional culverts added to road repair, and access
6	Beaver Ranch Road	\$406,240.93	\$406,240.93	\$0.00	N/A
9	Hamlet Ditch Debris removal and Cleaning	\$29,013.98	\$29,013.98	\$0.00	N/A
12	Atlas Well at La Crete	\$12,164.25	\$12,164.25	\$0.00	N/A

Author: J. Batt **Reviewed by:** _____ **CAO:** B Peters

13	Incremental Staffing	\$127,582.37	\$127,308.37	-\$274.00	Hour calculation
14	Recovery Contracts	\$198,051.00	\$198,051.00	\$0.00	N/A
24	Site Preparation and Remediation (Interim Housing)	\$555,395.49	\$553,446.13	-\$1,949.36	Utility costs
1.5	Evacuation – Hotels/Meals	\$727,926.14	\$702,209.11	-25717.03	Meal/Hotels
TOTAL		\$4,729,939.53	\$4,677,912.48	-\$52,027.05	

Administration will continue to update Council when additional Payment Summary reports are received.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Disaster Recovery Program

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2020 Disaster Recovery Program April 2023 update report be received for information.

Author: J. Batt Reviewed by: _____ CAO: B. Peters

March 13, 2023

Jennifer Batt, Director of Finance
Mackenzie County
4511 – 46 Avenue
Fort Vermillion, Alberta T0H 1N0



Dear Jennifer:

**RE: 2020 Northern Alberta Spring Flooding Disaster Recovery Program
- Municipal Payment Summary**

I am writing to advise that the Disaster Recovery Program has received your request for \$727,926.14. As you have a remaining advance of \$1,024,296.63, no payment will be forthcoming. A payment summary listing all eligible costs is enclosed.

Project Number	Project Description	Amount Submitted	Amount Eligible
1.5	Evacuation	\$727,926.14	\$702,209.11
Total		\$727,926.14	\$702,209.11

Outstanding Advance	\$1,024,296.63
Advance Outstanding after current reconciliation	\$322,087.52
Total Payment Forthcoming	0.00

Please be advised that this project is now closed. If you disagree with any decision made on your file or if you have any questions or concerns, please contact your Case Manager for this program, Joyette Howard at 780-217-5492 or by email at joyette.howard@gov.ab.ca.

Sincerely,

Rick Melnychuk
Manager, Community Recovery Services
Alberta Emergency Management Agency

Attachments



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Jennifer Batt, Director of Finance
Title:	Fort Vermilion Family & Community Support Services Operating Grant

BACKGROUND / PROPOSAL:

Disaster Recovery Program

As part of the budget process, Council reviews Operating grant requests from non-profit organizations. The Fort Vermilion Family & Community Support Services operating grant application was reviewed, and Council appointed another Council member to assist with board and program development.

To ensure operations were not negatively impacted during this time, Council approved releasing 25% of the anticipated operating budget. The funding released was anticipated to assist in operations for the first quarter of the year, and as we enter into the second quarter administration is requesting direction on releasing additional funding support.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2023 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

Author: J. Batt Reviewed by: _____ CAO: B Peters

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration releases an additional 25% of the Fort Vermilion Family & Community Support Services operating grant.

Author: J. Batt Reviewed by: _____ CAO: B. Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Jennifer Batt, Director of Finance
Title:	Fort Vermilion Recreation Society Operating Grant

BACKGROUND / PROPOSAL:

As part of the budget process, Council reviews Operating grant requests from non-profit organizations. The Fort Vermilion Recreation Society operating grant application was reviewed, and Council requested some additional information be provided prior to approval of funding.

To ensure operations were not negatively impacted during this time, Council approved releasing a total of 25% of the anticipated operating budget.

Council met with the Chair of the Fort Vermilion Recreation Society on March 29th, where an updated budget and financial information was provided. Council has requested that administration meet with the societies administration and assist in the development of their operating budget for presentation to the Board and Council.

The originating funding releases were anticipated to assist in operations for the first quarter of the year, and as we enter into the second quarter administration is requesting direction on releasing additional funding support, while the budget development is scheduled.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2023 Operating Budget

SUSTAINABILITY PLAN:

Author: J. Batt **Reviewed by:** _____ **CAO:** B Peters

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration releases an additional 25% of the Fort Vermilion Recreation Society operating grant.

Author: J. Batt Reviewed by: _____ CAO: B. Peters



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January 1 – December, 2022

BACKGROUND / PROPOSAL:

The Finance Department completed the in house yearly audit March 6-8th with the final Financial Report being presented to Council late April. Administration is providing the financial reports to Council as per policy. January – December 31, 2022 reports are attached for review. Some final amendments are anticipated, and will be identified within the Financial Statement Council reviews.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – December 31, 2022)
- A report of funds invested in term deposits and other securities
 - (January – December 31, 2022)

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to December 31, 2022 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County
Summary of All Units January - December 2022

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
100-Municipal Taxes	\$24,358,080	\$24,293,305	\$64,775
101-Lodge Requisition	\$815,695	\$813,497	\$2,198
102-School Requisition	\$6,612,576	\$6,595,366	\$17,210
103-Designated Ind. Property	\$72,796	\$72,551	\$245
124-Frontage	\$99,450	\$40,285	\$59,165
261-Ice Bridge	\$140,000	\$135,000	\$5,000
420-Sales of goods and services	\$1,005,720	\$912,732	\$92,988
421-Sale of water - metered	\$3,529,675	\$3,562,354	(\$32,679)
422-Sale of water - bulk	\$937,608	\$1,012,633	(\$75,025)
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$700,000	\$257,208	\$442,792
511-Penalties of AR and utilities	\$21,000	\$29,266	(\$8,266)
520-Licenses and permits	\$55,000	\$53,445	\$1,555
521-Offsite levy	\$20,000	\$181,910	(\$161,910)
522-Municipal reserve revenue	\$150,000	\$100,213	\$49,787
526-Safety code permits	\$300,000	\$247,372	\$52,628
525-Subdivision fees	\$75,000	\$66,224	\$8,776
530-Fines	\$9,000	\$8,512	\$488
531-Safety code fees	\$8,000	\$10,695	(\$2,695)
550-Interest revenue	\$325,000	\$1,051,368	(\$726,368)
551-Market value changes		(\$79,569)	\$79,569
560-Rental and lease revenue	\$174,127	\$190,419	(\$16,292)
570-Insurance proceeds			\$0
597-Other revenue	\$28,662	\$26,887	\$1,775
598-Community aggregate levy	\$85,000	\$120,959	(\$35,959)
630-Sale of non-TCA equipment		\$366	(\$366)
840-Provincial grants	\$602,353	\$9,280,115	(\$8,677,762)
909-Other Sources -Grants	\$298,816	\$350,545	(\$51,729)
930-Contribution from Operating Reserves	\$3,019,811	\$1,936,405	\$1,083,406
940-Contribution from Capital Reserves	\$20,000	\$6,918	\$13,082
TOTAL REVENUE	\$43,473,369	\$51,276,982	(\$7,803,613)
Mitigation/DRP 840 Provincial Funding		\$8,677,762	
Excluding Requisitions	\$35,972,302	\$35,117,805	

Mackenzie County
Summary of All Units January - December 2022

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING EXPENSES			
110-Wages and salaries	\$6,770,291	\$6,617,436	\$152,855
132-Benefits	\$1,319,040	\$1,203,688	\$115,352
136-WCB contributions	\$127,393	\$99,541	\$27,852
142-Recruiting	\$15,000	\$2,874	\$12,126
150-Isolation cost	\$43,200	\$47,638	(\$4,438)
151-Honoraria	\$587,360	\$576,247	\$11,113
211-Travel and subsistence	\$336,614	\$254,970	\$81,644
212-Promotional expense	\$36,000	\$26,610	\$9,390
214-Memberships & conference fees	\$129,977	\$95,119	\$34,858
215-Freight	\$98,450	\$117,478	(\$19,028)
216-Postage	\$62,050	\$59,568	\$2,482
217-Telephone	\$118,420	\$124,814	(\$6,394)
221-Advertising	\$77,400	\$69,075	\$8,325
223-Subscriptions and publications	\$12,600	\$10,279	\$2,321
231-Audit fee	\$115,000	\$128,500	(\$13,500)
232-Legal fee	\$100,000	\$57,001	\$42,999
233-Engineering consulting	\$192,000	\$225,758	(\$33,758)
235-Professional fee	\$215,700	\$178,028	\$37,672
236-Enhanced policing fee	\$531,924	\$531,924	\$0
239-Training and education	\$101,340	\$59,906	\$41,434
242-Computer programming	\$214,675	\$115,143	\$99,532
243-Waste Management	\$531,800	\$483,652	\$48,148
251-Repair & maintenance - bridges	\$159,500	\$109,365	\$50,135
252-Repair & maintenance - buildings	\$155,640	\$169,249	(\$13,609)
253-Repair & maintenance - equipment	\$409,950	\$490,222	(\$80,272)
255-Repair & maintenance - vehicles	\$102,400	\$102,075	\$325
258-Contract graders	\$776,302	\$946,891	(\$170,589)
259-Repair & maintenance - structural	\$1,545,700	\$1,194,591	\$351,109
260-Roadside Mowing & Spraying	\$415,133	\$390,103	\$25,030
261-Ice bridge construction	\$125,000	\$154,803	(\$29,803)
262-Rental - building and land	\$64,650	\$54,525	\$10,125
263-Rental - vehicle and equipment	\$104,530	\$96,579	\$7,951
266-Communications	\$155,992	\$129,311	\$26,681
271-Licenses and permits	\$23,000	\$11,193	\$11,807
272-Damage claims		\$8,874	(\$8,874)
274-Insurance	\$590,534	\$632,299	(\$41,765)
342-Assessor fees	\$282,502	\$225,237	\$57,265
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$963,313	\$1,017,112	(\$53,799)
515-Lab Testing	\$50,500	\$43,546	\$6,954
521-Fuel and oil	\$645,700	\$1,101,109	(\$455,409)
531-Chemicals and salt	\$456,800	\$384,104	\$72,696
532-Calcium Dust Control	\$890,000	\$941,957	(\$51,957)
533-Grader blades	\$143,000	\$146,415	(\$3,415)
534-Gravel (apply; supply and apply)	\$3,578,583	\$3,517,114	\$61,469
994-Change in Inventory	\$300,000	(\$1,909,572)	\$2,209,572
543-Natural gas	\$128,013	\$159,744	(\$31,731)
544-Electrical power	\$717,093	\$746,567	(\$29,474)
550-Carbon Tax	\$104,000	\$148,752	(\$44,752)
710-Grants to local governments	\$2,250,000	\$2,250,000	\$0
735-Grants to other organizations	\$2,329,147	\$2,352,337	(\$23,190)
747-School requisition	\$6,612,576	\$6,432,451	\$180,125
750-Lodge requisition	\$815,695	\$798,705	\$16,990
760-Designated Ind. Property	\$72,796	\$70,195	\$2,601
763/764-Contributed to Reserve	\$2,407,959	\$2,547,060	(\$139,101)
810-Interest and service charges	\$22,360	\$23,604	(\$1,244)
831-Interest - long term debt	\$366,662	\$362,399	\$4,263
832-Principle - Long term debt	\$1,356,458	\$1,356,458	(\$0)
921-Bad Debt/922-Tax Cancellation/Write off	\$1,500,000	\$586,732	\$913,268
Non-TCA projects	\$1,112,643	\$9,340,092	(\$8,227,449)
TOTAL EXPENSES	\$43,473,365	\$48,217,446	(\$4,744,081)
Mitigation/DRP Included in Non-TCA projects		\$8,677,762	
Excluding Requisitions	\$35,972,298	\$32,238,333	\$3,733,965
<i>995-Amortization of TCA</i>	<i>\$10,250,393</i>		<i>\$10,250,393</i>

	<u>2022</u>	<u>2022 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
OPERATING REVENUES			
<hr/>			
<hr/>			
OPERATING EXPENSES			
132-Benefits	\$45,836	\$51,999	(\$6,163)
136-WCB contributions	\$8,119	\$6,034	\$2,085
151-Honoraria	\$475,560	\$508,680	(\$33,120)
211-Travel and subsistence	\$210,373	\$171,517	\$38,856
214-Memberships & conference fees	\$64,150	\$60,861	\$3,289
217-Telephone	\$7,700	\$7,314	\$386
221-Advertising	\$1,000		\$1,000
223-Subscriptions and publications	\$750		\$750
235-Professional fee	\$8,000		\$8,000
239-Training and education	\$1,700	\$1,543	\$158
266-Communications	\$15,600	\$14,254	\$1,346
274-Insurance	\$2,194	\$2,194	\$0
290-Election cost	\$3,000	\$0	\$3,000
511-Goods and supplies	\$9,700	\$5,086	\$4,614
TOTAL EXPENSES	\$853,682	\$829,480	\$24,202
Excluding Requisitions	\$853,682	\$829,480	\$24,202
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TOTAL EXPENSES	\$853,682	\$829,480	\$24,202
EXCESS (DEFICIENCY)	(\$853,682)	(\$829,480)	(\$24,202)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$31,050	\$46,098	(\$15,048)
510-Penalties on taxes	\$700,000	\$257,208	\$442,792
511-Penalties of AR and utilities	\$9,000	\$7,930	\$1,070
550-Interest revenue	\$325,000	\$1,051,368	(\$726,368)
551-Market value changes		(\$79,569)	\$79,569
560-Rental and lease revenue	\$54,300	\$81,344	(\$27,044)
570-Insurance proceeds			\$0
597-Other revenue	\$15,000	\$20,642	(\$5,642)
598-Community aggregate levy	\$85,000	\$120,959	(\$35,959)
630-Sale of non-TCA equipment		\$45	(\$45)
830-Federal grants			\$0
840-Provincial grants	\$48,502	\$8,761,991	(\$8,713,489)
890-Gain (Loss) Penny Rounding		(\$0)	\$0
909-Other Sources -Grants	\$229,550	\$317,163	(\$87,613)
930-Contribution from Operating Reserves	\$75,000		\$75,000
940-Contribution from Capital Reserves		\$6,918	(\$6,918)
TOTAL REVENUE	\$1,572,402	\$10,592,095	(\$9,019,693)
Excluding Requisitions	\$1,572,402	\$10,592,095	(\$9,019,693)
OPERATING EXPENSES			
110-Wages and salaries	\$1,791,159	\$1,661,196	\$129,963
132-Benefits	\$353,752	\$308,060	\$45,692
136-WCB contributions	\$28,995	\$25,072	\$3,923
142-Recruiting	\$15,000	\$2,874	\$12,126
150-Isolation cost	\$14,400	\$14,400	\$0
211-Travel and subsistence	\$29,851	\$20,055	\$9,796
212-Promotional expense	\$21,000	\$17,846	\$3,154
214-Memberships & conference fees	\$21,832	\$8,641	\$13,191
215-Freight	\$9,000	\$7,054	\$1,946
216-Postage	\$24,550	\$21,991	\$2,559
217-Telephone	\$43,600	\$51,579	(\$7,979)
221-Advertising	\$64,000	\$57,636	\$6,364
223-Subscriptions and publications	\$8,250	\$4,551	\$3,699
231-Audit fee	\$115,000	\$128,500	(\$13,500)
232-Legal fee	\$100,000	\$53,523	\$46,477
233-Engineering consulting		\$1,775	(\$1,775)
235-Professional fee	\$75,000	\$76,100	(\$1,100)
239-Training and education	\$19,620	\$25,490	(\$5,870)
242-Computer programming	\$124,300	\$83,524	\$40,776
243-Waste Management	\$4,800	\$8,094	(\$3,294)
252-Repair & maintenance - buildings	\$59,150	\$91,495	(\$32,345)
253-Repair & maintenance - equipment	\$9,100	\$3,569	\$5,531
255-Repair & maintenance - vehicles	\$5,600	\$1,584	\$4,016
258-Contract graders		\$8,360	(\$8,360)
259-Repair & maintenance - structural	\$500	\$341	\$159
262-Rental - building and land		\$30	(\$30)
263-Rental - vehicle and equipment	\$29,494	\$20,942	\$8,552
266-Communications	\$51,660	\$48,016	\$3,644
271-Licenses and permits		\$112	(\$112)
274-Insurance	\$106,711	\$119,289	(\$12,578)
342-Assessor fees	\$282,502	\$225,237	\$57,265
511-Goods and supplies	\$90,500	\$100,383	(\$9,883)
521-Fuel and oil	\$20,600	\$20,735	(\$135)
994-Change in Inventory		\$1,994	(\$1,994)
543-Natural gas	\$18,516	\$24,667	(\$6,151)
544-Electrical power	\$81,058	\$91,185	(\$10,127)
710-Grants to local governments	\$2,250,000	\$2,250,000	\$0
763/764-Contributed to Reserve	\$169,450	\$372,000	(\$202,550)
810-Interest and service charges	\$21,000	\$22,229	(\$1,229)
831-Interest - long term debt			\$0
832-Principle - Long term debt			\$0
921-Bad Debt	\$1,500,000	\$302,112	\$1,197,888
Non-TCA projects	\$304,550	\$8,429,539	(\$8,124,989)
TOTAL EXPENSES	\$7,864,500	\$14,711,781	(\$6,847,281)
Excluding Requisitions	\$7,864,500	\$14,711,781	(\$6,847,281)
995-Amortization of TCA	\$347,368		\$347,368
TOTAL EXPENSES	\$8,211,868	\$14,996,401	(\$6,784,533)
EXCESS (DEFICIENCY)	(\$6,639,466)	(\$4,404,306)	(\$2,235,160)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$173,900	\$171,833	\$2,067
630-Sale of non-TCA equipment			\$0
840-Provincial grants			\$0
909-Other Sources -Grants	\$15,000		\$15,000
930-Contribution from Operating Reserves	\$15,000		\$15,000
TOTAL REVENUE	\$203,900	\$171,833	\$32,067
Excluding Requisitions	\$203,900	\$171,833	\$32,067
OPERATING EXPENSES			
110-Wages and salaries	\$44,925	\$42,469	\$2,456
132-Benefits	\$7,618	\$7,542	\$76
136-WCB contributions	\$782	\$629	\$153
151-Honoraria	\$111,800	\$67,567	\$44,233
211-Travel and subsistence	\$5,950	\$7,871	(\$1,921)
214-Memberships & conference fees	\$3,630	\$1,965	\$1,665
215-Freight	\$1,000	\$2,097	(\$1,097)
216-Postage			\$0
217-Telephone	\$27,440	\$28,389	(\$949)
221-Advertising			\$0
235-Professional fee			\$0
239-Training and education	\$44,420	\$8,735	\$35,685
252-Repair & maintenance - buildings	\$10,500	\$15,544	(\$5,044)
253-Repair & maintenance - equipment	\$29,600	\$22,332	\$7,268
255-Repair & maintenance - vehicles	\$8,700	\$7,109	\$1,591
258-Contract graders	\$17,000	\$6,669	\$10,331
259-Repair & maintenance - structural	\$1,500	\$135	\$1,365
263-Rental - vehicle and equipment	\$27,000	\$29,631	(\$2,631)
266-Communications	\$69,012	\$51,419	\$17,593
271-Licenses and permits	\$4,000		\$4,000
272-Damage claims		\$385	(\$385)
274-Insurance	\$48,867	\$49,680	(\$813)
511-Goods and supplies	\$113,274	\$60,942	\$52,332
521-Fuel and oil	\$17,000	\$22,470	(\$5,470)
543-Natural gas	\$14,166	\$17,724	(\$3,558)
544-Electrical power	\$16,707	\$18,642	(\$1,935)
Non-TCA projects	\$30,000		\$30,000
TOTAL EXPENSES	\$654,891	\$469,946	\$184,945
Excluding Requisitions	\$654,891	\$469,946	\$184,945
995-Amortization of TCA	\$202,247		\$202,247
TOTAL EXPENSES	\$857,138	\$469,946	\$387,193
EXCESS (DEFICIENCY)	(\$653,238)	(\$298,113)	(\$355,125)

Mackenzie County
25-Ambulance/Municipal Emergency

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
560-Rental and lease revenue	\$40,500	\$37,125	\$3,375
TOTAL REVENUE	\$40,500	\$37,125	\$3,375
Excluding Requisitions	\$40,500	\$37,125	\$3,375
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$7,000	\$4,824	\$2,176
274-Insurance	\$3,434	\$2,215	\$1,219
TOTAL EXPENSES	\$10,434	\$7,039	\$3,395
Excluding Requisitions	\$10,434	\$7,039	\$3,395
995-Amortization of TCA	\$12,328		\$12,328
TOTAL EXPENSES	\$22,762	\$7,039	\$15,723
EXCESS (DEFICIENCY)	\$17,738	\$30,086	(\$12,348)

Mackenzie County
26-Enforcement Services

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
520-Licenses and permits	\$1,000		\$1,000
530-Fines	\$9,000	\$8,512	\$488
560-Rental and lease revenue	\$13,827	\$13,827	\$0
630-Sale of non-TCA equipment			\$0
TOTAL REVENUE	\$23,827	\$22,339	\$1,488
Excluding Requisitions	\$23,827	\$22,339	\$1,488
OPERATING EXPENSES			
110-Wages and salaries	\$14,975	\$14,156	\$819
132-Benefits	\$2,539	\$2,514	\$25
136-WCB contributions	\$261	\$210	\$51
211-Travel and subsistence	\$7,000	\$856	\$6,144
214-Memberships & conference fees		\$375	(\$375)
215-Freight		\$81	(\$81)
217-Telephone	\$1,200		\$1,200
223-Subscriptions and publications	\$1,300	\$2,439	(\$1,139)
235-Professional fee	\$2,000	\$180	\$1,820
236-Enhanced policing fee	\$531,924	\$531,924	\$0
239-Training and education	\$8,000	\$6,544	\$1,456
252-Repair & maintenance - buildings	\$12,050	\$6,736	\$5,314
255-Repair & maintenance - vehicles			\$0
258-Contract graders	\$8,000	\$3,600	\$4,400
266-Communications	\$500	\$615	(\$115)
274-Insurance	\$6,240	\$6,304	(\$64)
511-Goods and supplies	\$500	\$574	(\$74)
521-Fuel and oil	\$500	\$2,023	(\$1,523)
TOTAL EXPENSES	\$596,989	\$579,131	\$17,858
Excluding Requisitions	\$596,989	\$579,131	\$17,858
995-Amortization of TCA	\$565		\$565
TOTAL EXPENSES	\$597,554	\$579,131	\$18,423
EXCESS (DEFICIENCY)	(\$573,727)	(\$556,792)	(\$16,935)

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$81,100	\$32,445	\$48,655
261-Ice Bridge	\$140,000	\$135,000	\$5,000
420-Sales of goods and services	\$291,570	\$253,957	\$37,613
520-Licenses and permits	\$4,000	\$4,864	(\$864)
521-Offsite levy			\$0
570-Insurance proceeds			\$0
597-Other revenue		\$5,007	(\$5,007)
630-Sale of non-TCA equipment		\$321	(\$321)
830-Federal grants			\$0
840-Provincial grants	\$121,262	\$85,535	\$35,727
930-Contribution from Operating Reserves	\$2,155,183	\$1,825,759	\$329,424
TOTAL REVENUE	\$2,793,115	\$2,342,888	\$450,227
Excluding Requisitions	\$2,793,115	\$2,342,888	\$450,227
OPERATING EXPENSES			
110-Wages and salaries	\$2,633,342	\$2,733,251	(\$99,909)
132-Benefits	\$486,010	\$439,778	\$46,232
136-WCB contributions	\$44,488	\$35,600	\$8,888
142-Recruiting			\$0
150-Isolation cost	\$14,400	\$15,515	(\$1,115)
211-Travel and subsistence	\$15,000	\$28,774	(\$13,774)
214-Memberships & conference fees	\$12,450	\$715	\$11,735
215-Freight	\$20,000	\$43,996	(\$23,996)
217-Telephone	\$15,180	\$15,339	(\$159)
221-Advertising	\$900	\$900	\$0
223-Subscriptions and publications	\$2,000	\$3,288	(\$1,288)
232-Legal fee			\$0
233-Engineering consulting	\$90,000	\$139,168	(\$49,168)
235-Professional fee	\$10,000	\$12,682	(\$2,682)
239-Training and education	\$6,000	\$11,514	(\$5,514)
251-Repair & maintenance - bridges	\$159,500	\$109,365	\$50,135
252-Repair & maintenance - buildings	\$28,390	\$25,812	\$2,578
253-Repair & maintenance - equipment	\$177,000	\$280,519	(\$103,519)
255-Repair & maintenance - vehicles	\$52,400	\$51,399	\$1,001
258-Contract graders	\$260,000	\$280,959	(\$20,959)
259-Repair & maintenance - structural	\$905,050	\$554,898	\$350,152
261-Ice bridge construction	\$125,000	\$154,803	(\$29,803)
262-Rental - building and land	\$3,150	\$7,445	(\$4,295)
263-Rental - vehicle and equipment	\$5,000	\$206	\$4,794
266-Communications	\$11,340	\$12,404	(\$1,064)
271-Licenses and permits	\$7,225	\$946	\$6,280
272-Damage claims		\$4,826	(\$4,826)
274-Insurance	\$179,782	\$185,606	(\$5,824)
511-Goods and supplies	\$371,239	\$493,326	(\$122,087)
521-Fuel and oil	\$540,000	\$954,571	(\$414,571)
531-Chemicals and salt	\$165,000	\$121,619	\$43,381
532-Calcium Dust Control	\$890,000	\$941,957	(\$51,957)
533-Grader blades	\$143,000	\$146,415	(\$3,415)
534-Gravel (apply; supply and apply)	\$3,568,583	\$3,517,114	\$51,469
994-Change in Inventory	\$300,000	(\$1,899,562)	\$2,199,562
543-Natural gas	\$14,201	\$16,622	(\$2,421)
544-Electrical power	\$274,685	\$277,805	(\$3,120)
550-Carbon Tax	\$104,000	\$148,752	(\$44,752)
763/764-Contributed to Reserve	\$633,228	\$733,441	(\$100,213)
831-Interest - long term debt	\$345,554	\$339,107	\$6,447
832-Principle - Long term debt	\$1,006,843	\$1,006,843	\$0
921-Bad Debt			\$0
Non-TCA projects	\$6,600	\$799,086	(\$792,486)
TOTAL EXPENSES	\$13,626,540	\$12,746,802	\$879,738
Excluding Requisitions	\$13,626,540	\$12,746,802	\$879,738
995-Amortization of TCA	\$6,709,150		\$6,709,150
TOTAL EXPENSES	\$20,335,690	\$12,746,802	\$7,588,888
EXCESS (DEFICIENCY)	(\$17,542,575)	(\$10,403,914)	(\$7,138,661)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$27,500	\$43,884	(\$16,384)
560-Rental and lease revenue	\$34,542	\$42,279	(\$7,737)
597-Other revenue			\$0
930-Contribution from Operating Reserves	\$32,708		\$32,708
TOTAL REVENUE	\$94,750	\$86,163	\$8,587
Excluding Requisitions	\$94,750	\$86,163	\$8,587
OPERATING EXPENSES			
110-Wages and salaries	\$39,008	\$19,170	\$19,838
132-Benefits	\$7,947	\$2,994	\$4,953
136-WCB contributions	\$680	\$546	\$134
211-Travel and subsistence	\$4,000		\$4,000
214-Memberships & conference fees	\$4,500	\$200	\$4,300
215-Freight	\$1,000	\$1,300	(\$300)
223-Subscriptions and publications	\$300		\$300
235-Professional fee	\$10,000	\$2,400	\$7,600
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$3,500		\$3,500
253-Repair & maintenance - equipment	\$32,000	\$1,835	\$30,165
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$26,200		\$26,200
262-Rental - building and land	\$60,000	\$45,000	\$15,000
266-Communications	\$4,880	\$1,448	\$3,432
271-Licenses and permits	\$1,725		\$1,725
274-Insurance	\$7,027	\$7,189	(\$162)
511-Goods and supplies	\$1,000	\$45,319	(\$44,319)
521-Fuel and oil	\$1,700	\$1,044	\$656
531-Chemicals and salt	\$17,500	\$6,347	\$11,153
994-Change in Inventory		\$6,846	(\$6,846)
543-Natural gas	\$3,642	\$4,510	(\$868)
544-Electrical power	\$26,579	\$35,316	(\$8,737)
Non-TCA projects	\$32,708		\$32,708
TOTAL EXPENSES	\$292,396	\$181,464	\$110,932
Excluding Requisitions	\$292,396	\$181,464	\$110,932
995-Amortization of TCA	\$196,006		\$196,006
TOTAL EXPENSES	\$488,402	\$181,464	\$306,938
EXCESS (DEFICIENCY)	(\$393,652)	(\$95,301)	(\$298,351)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage	\$5,950	\$2,540	\$3,410
420-Sales of goods and services	\$68,500	\$70,176	(\$1,676)
421-Sale of water - metered	\$2,392,568	\$2,388,369	\$4,199
422-Sale of water - bulk	\$928,708	\$1,003,383	(\$74,675)
511-Penalties of AR and utilities	\$12,000	\$21,337	(\$9,337)
521-Offsite levy	\$20,000	\$181,910	(\$161,910)
597-Other revenue		\$1,238	(\$1,238)
630-Sale of non-TCA equipment			\$0
909-Other Sources -Grants			\$0
930-Contribution from Operating Reserves	\$220,080	\$12,238	\$207,842
TOTAL REVENUE	\$3,647,806	\$3,681,190	(\$33,384)
Excluding Requisitions	\$3,647,806	\$3,681,190	(\$33,384)
OPERATING EXPENSES			
110-Wages and salaries	\$542,765	\$519,482	\$23,283
132-Benefits	\$94,871	\$83,237	\$11,634
136-WCB contributions	\$12,939	\$7,597	\$5,342
150-Isolation cost	\$8,640	\$10,745	(\$2,105)
211-Travel and subsistence	\$44,600	\$12,821	\$31,779
214-Memberships & conference fees	\$3,020	\$1,940	\$1,080
215-Freight	\$60,100	\$58,457	\$1,643
216-Postage	\$31,500	\$31,502	(\$2)
217-Telephone	\$18,000	\$16,539	\$1,461
221-Advertising	\$500	\$500	\$0
233-Engineering consulting	\$26,000	\$18,302	\$7,698
235-Professional fee			\$0
239-Training and education	\$8,750	\$2,146	\$6,604
242-Computer programming	\$7,500	\$3,865	\$3,636
252-Repair & maintenance - buildings	\$15,900	\$19,614	(\$3,714)
253-Repair & maintenance - equipment	\$73,950	\$73,449	\$501
255-Repair & maintenance - vehicles	\$10,800	\$27,855	(\$17,055)
258-Contract graders	\$77,600	\$72,207	\$5,393
259-Repair & maintenance - structural	\$69,700	\$82,664	(\$12,964)
262-Rental - building and land	\$1,500	\$2,050	(\$550)
263-Rental - vehicle and equipment	\$1,500	\$3,700	(\$2,200)
266-Communications	\$2,000	\$1,096	\$904
271-Licenses and permits	\$950	\$351	\$599
272-Damage claims		\$3,086	(\$3,086)
274-Insurance	\$136,369	\$145,750	(\$9,381)
511-Goods and supplies	\$302,300	\$252,048	\$50,252
515-Lab Testing	\$45,000	\$42,044	\$2,956
521-Fuel and oil	\$46,000	\$58,970	(\$12,970)
531-Chemicals and salt	\$143,300	\$125,519	\$17,781
994-Change in Inventory		(\$6,790)	\$6,790
543-Natural gas	\$71,997	\$90,709	(\$18,712)
544-Electrical power	\$276,800	\$275,274	\$1,526
763/764-Contributed to Reserve	\$1,066,043	\$1,066,043	\$0
831-Interest - long term debt	\$11,719	\$14,625	(\$2,906)
832-Principle - Long term debt	\$215,113	\$215,113	(\$0)
921-Bad Debt			\$0
Non-TCA projects	\$220,080	\$12,238	\$207,842
TOTAL EXPENSES	\$3,647,806	\$3,344,748	\$303,058
Excluding Requisitions	\$3,647,806	\$3,344,748	\$303,058
995-Amortization of TCA	\$1,405,945		\$1,405,945
TOTAL EXPENSES	\$5,053,751	\$3,344,748	\$1,709,003
EXCESS (DEFICIENCY)	(\$1,405,945)	\$336,442	(\$1,742,387)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage	\$12,400	\$5,301	\$7,099
420-Sales of goods and services			\$0
421-Sale of water - metered	\$1,137,107	\$1,173,984	(\$36,877)
422-Sale of water - bulk	\$8,900	\$9,250	(\$350)
930-Contribution from Operating Reserves			\$0
TOTAL REVENUE	\$1,158,407	\$1,188,535	(\$30,128)
Excluding Requisitions	\$1,158,407	\$1,188,535	(\$30,128)
OPERATING EXPENSES			
110-Wages and salaries	\$358,918	\$309,088	\$49,830
132-Benefits	\$65,614	\$55,480	\$10,134
136-WCB contributions	\$8,724	\$4,859	\$3,865
150-Isolation cost	\$5,760	\$6,979	(\$1,219)
215-Freight	\$3,250	\$1,431	\$1,819
232-Legal fee		\$703	(\$703)
233-Engineering consulting	\$6,000		\$6,000
252-Repair & maintenance - buildings	\$1,750	\$349	\$1,401
253-Repair & maintenance - equipment	\$64,100	\$93,576	(\$29,476)
259-Repair & maintenance - structural	\$140,650	\$131,293	\$9,357
263-Rental - vehicle and equipment	\$2,000		\$2,000
271-Licenses and permits	\$100		\$100
274-Insurance	\$12,461	\$12,755	(\$294)
511-Goods and supplies	\$10,500	\$3,048	\$7,452
515-Lab Testing	\$5,500	\$1,502	\$3,998
521-Fuel and oil			\$0
531-Chemicals and salt	\$36,000	\$36,653	(\$653)
543-Natural gas	\$4,715	\$4,735	(\$20)
544-Electrical power	\$26,522	\$30,582	(\$4,060)
763/764-Contributed to Reserve	\$375,576	\$375,576	\$0
831-Interest - long term debt	\$7,789	\$7,621	\$169
832-Principle - Long term debt	\$22,478	\$22,478	\$0
Non-TCA projects			\$0
TOTAL EXPENSES	\$1,158,407	\$1,098,706	\$59,701
Excluding Requisitions	\$1,158,407	\$1,098,706	\$59,701
995-Amortization of TCA	\$698,464		\$698,464
TOTAL EXPENSES	\$1,856,871	\$1,098,706	\$758,165
EXCESS (DEFICIENCY)	(\$698,464)	\$89,829	(\$788,293)

Mackenzie County
43-Solid Waste Disposal

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$297,000	\$243,748	\$53,252
930-Contribution from Operating Reserves	\$30,000		\$30,000
TOTAL REVENUE	\$327,000	\$243,748	\$83,252
Excluding Requisitions	\$327,000	\$243,748	\$83,252
OPERATING EXPENSES			
110-Wages and salaries	\$58,938	\$50,976	\$7,962
132-Benefits	\$10,270	\$9,863	\$407
136-WCB contributions	\$1,028	\$990	\$38
214-Memberships & conference fees		\$345	(\$345)
215-Freight			\$0
221-Advertising	\$800	\$220	\$580
235-Professional fee			\$0
243-Waste Management	\$527,000	\$475,558	\$51,442
252-Repair & maintenance - buildings	\$5,400	\$3,351	\$2,049
253-Repair & maintenance - equipment	\$8,750	\$213	\$8,537
258-Contract graders	\$136,702	\$146,147	(\$9,445)
259-Repair & maintenance - structural	\$31,600	\$19,970	\$11,630
271-Licenses and permits		\$150	(\$150)
274-Insurance	\$5,645	\$2,850	\$2,795
511-Goods and supplies	\$2,100	\$1,524	\$576
521-Fuel and oil	\$7,000	\$10,064	(\$3,064)
544-Electrical power	\$13,510	\$15,880	(\$2,370)
810-Interest and service charges	\$1,360	\$1,375	(\$15)
Non-TCA projects	\$30,000		\$30,000
TOTAL EXPENSES	\$840,103	\$739,476	\$100,627
Excluding Requisitions	\$840,103	\$739,476	\$100,627
995-Amortization of TCA	\$20,137		\$20,137
TOTAL EXPENSES	\$860,240	\$739,476	\$120,764
EXCESS (DEFICIENCY)	(\$533,240)	(\$495,727)	(\$37,512)

Mackenzie County
51-Family Community Services

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
597-Other revenue	\$13,662		\$13,662
840-Provincial grants	\$298,682	\$298,682	\$0
909-Other Sources -Grants	\$15,000		\$15,000
930-Contribution from Operating Reserves		\$1,190	(\$1,190)
TOTAL REVENUE	\$327,344	\$299,872	\$27,472
Excluding Requisitions	\$327,344	\$299,872	\$27,472
OPERATING EXPENSES			
255-Repair & maintenance - vehicles		\$1,302	(\$1,302)
274-Insurance	\$47	\$425	(\$378)
735-Grants to other organizations	\$851,800	\$814,920	\$36,880
763/764-Contributed to Reserve	\$13,662		\$13,662
TOTAL EXPENSES	\$865,509	\$816,647	\$48,862
Excluding Requisitions	\$865,509	\$816,647	\$48,862
TOTAL EXPENSES	\$865,509	\$816,647	\$48,862
EXCESS (DEFICIENCY)	(\$538,165)	(\$516,775)	(\$21,390)

Mackenzie County
61-Planning Development

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$19,000	\$35,633	(\$16,633)
520-Licenses and permits	\$50,000	\$48,581	\$1,419
526-Safety code permits	\$300,000	\$247,372	\$52,628
525-Subdivision fees		\$0	\$0
531-Safety code fees	\$8,000	\$10,695	(\$2,695)
560-Rental and lease revenue		\$3,337	(\$3,337)
597-Other revenue			\$0
830-Federal grants			\$0
840-Provincial grants			\$0
930-Contribution from Operating Reserves	\$362,385	\$50,462	\$311,923
TOTAL REVENUE	\$739,385	\$396,080	\$343,305
Excluding Requisitions	\$739,385	\$396,080	\$343,305
OPERATING EXPENSES			
110-Wages and salaries	\$676,471	\$585,297	\$91,174
132-Benefits	\$136,742	\$118,167	\$18,575
136-WCB contributions	\$11,004	\$9,469	\$1,535
142-Recruiting			\$0
211-Travel and subsistence	\$5,500	\$4,922	\$578
212-Promotional expense	\$2,000	\$1,741	\$259
214-Memberships & conference fees	\$1,880	\$3,780	(\$1,900)
215-Freight	\$3,000	\$2,998	\$2
216-Postage	\$4,000	\$4,046	(\$46)
217-Telephone	\$1,080	\$1,008	\$72
221-Advertising	\$3,000	\$3,000	\$0
232-Legal fee		\$2,775	(\$2,775)
233-Engineering consulting		\$1,688	(\$1,688)
235-Professional fee	\$20,000	\$17,470	\$2,530
239-Training and education	\$4,400	\$1,790	\$2,610
242-Computer programming	\$73,875	\$27,754	\$46,121
255-Repair & maintenance - vehicles	\$1,800	\$226	\$1,574
258-Contract graders	\$180,000	\$334,198	(\$154,198)
263-Rental - vehicle and equipment	\$12,000	\$15,207	(\$3,207)
271-Licenses and permits	\$8,000	\$9,213	(\$1,213)
274-Insurance	\$5,060	\$5,105	(\$45)
511-Goods and supplies	\$12,000	\$17,926	(\$5,926)
521-Fuel and oil	\$2,500	\$2,670	(\$170)
Non-TCA projects	\$362,384	\$50,462	\$311,922
TOTAL EXPENSES	\$1,526,696	\$1,220,911	\$305,785
Excluding Requisitions	\$1,526,696	\$1,220,911	\$305,785
995-Amortization of TCA	\$11,998		\$11,998
TOTAL EXPENSES	\$1,538,694	\$1,220,911	\$317,784
EXCESS (DEFICIENCY)	(\$799,309)	(\$824,831)	\$25,521

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$6,200	\$7,258	(\$1,058)
560-Rental and lease revenue	\$30,958	\$12,508	\$18,450
840-Provincial grants	\$133,907	\$133,907	\$0
909-Other Sources -Grants	\$39,266	\$33,382	\$5,884
930-Contribution from Operating Reserves	\$89,055	\$21,370	\$67,685
TOTAL REVENUE	\$299,386	\$208,425	\$90,961
Excluding Requisitions	\$299,386	\$208,425	\$90,961
OPERATING EXPENSES			
110-Wages and salaries	\$252,832	\$304,391	(\$51,559)
132-Benefits	\$45,398	\$53,579	(\$8,181)
136-WCB contributions	\$4,425	\$3,539	\$886
211-Travel and subsistence	\$9,940	\$5,355	\$4,585
212-Promotional expense	\$2,000	\$1,778	\$222
214-Memberships & conference fees	\$2,870	\$2,917	(\$47)
215-Freight			\$0
216-Postage		\$29	(\$29)
217-Telephone	\$2,760	\$2,472	\$288
221-Advertising	\$500	\$319	\$181
232-Legal fee			\$0
233-Engineering consulting	\$20,000	\$11,786	\$8,214
235-Professional fee	\$65,600	\$61,921	\$3,679
239-Training and education	\$1,050	\$385	\$665
242-Computer programming	\$9,000		\$9,000
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$6,500	\$1,239	\$5,261
255-Repair & maintenance - vehicles	\$7,200	\$4,779	\$2,421
258-Contract graders		\$4,165	(\$4,165)
259-Repair & maintenance - structural	\$276,500	\$320,955	(\$44,455)
260-Roadside Mowing & Spraying	\$415,133	\$390,103	\$25,030
263-Rental - vehicle and equipment	\$22,136	\$21,493	\$643
274-Insurance	\$17,000	\$17,804	(\$804)
511-Goods and supplies	\$10,900	\$8,807	\$2,093
521-Fuel and oil	\$10,000	\$25,800	(\$15,800)
531-Chemicals and salt	\$95,000	\$93,966	\$1,034
994-Change in Inventory		(\$13,780)	\$13,780
735-Grants to other organizations	\$148,500	\$136,910	\$11,590
763/764-Contributed to Reserve			\$0
Non-TCA projects	\$81,921	\$33,382	\$48,539
TOTAL EXPENSES	\$1,507,665	\$1,494,094	\$13,571
Excluding Requisitions	\$1,507,665	\$1,494,094	\$13,571
995-Amortization of TCA	\$46,113		\$46,113
TOTAL EXPENSES	\$1,553,778	\$1,494,094	\$59,684
EXCESS (DEFICIENCY)	(\$1,254,392)	(\$1,285,670)	\$31,278

Mackenzie County
66-Subdivision

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
424-Sale of land	\$10,000		\$10,000
522-Municipal reserve revenue	\$150,000	\$100,213	\$49,787
525-Subdivision fees	\$75,000	\$66,224	\$8,776
597-Other revenue			\$0
TOTAL REVENUE	\$235,000	\$166,437	\$68,563
Excluding Requisitions	\$235,000	\$166,437	\$68,563
OPERATING EXPENSES			
110-Wages and salaries	\$212,675	\$262,033	(\$49,358)
132-Benefits	\$39,793	\$50,713	(\$10,920)
136-WCB contributions	\$3,424	\$2,977	\$447
211-Travel and subsistence	\$2,000	\$1,661	\$339
214-Memberships & conference fees	\$1,425	\$880	\$545
215-Freight		\$65	(\$65)
216-Postage	\$2,000	\$2,000	\$0
217-Telephone	\$960	\$686	\$274
233-Engineering consulting	\$30,000	\$40,067	(\$10,067)
235-Professional fee	\$25,000	\$7,274	\$17,726
239-Training and education	\$2,000	\$1,760	\$240
263-Rental - vehicle and equipment	\$5,400	\$5,400	\$0
511-Goods and supplies	\$4,000	\$1,154	\$2,846
763/764-Contributed to Reserve	\$150,000		\$150,000
TOTAL EXPENSES	\$478,677	\$376,669	\$102,008
Excluding Requisitions	\$478,677	\$376,669	\$102,008
TOTAL EXPENSES	\$478,677	\$376,669	\$102,008
EXCESS (DEFICIENCY)	(\$243,677)	(\$210,232)	(\$33,445)

Mackenzie County
71-Recreation Department

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
930-Contribution from Operating Reserves	\$6,000		\$6,000
940-Contribution from Capital Reserves			\$0
TOTAL REVENUE	\$6,000	\$0	\$6,000
Excluding Requisitions	\$6,000	\$0	\$6,000
OPERATING EXPENSES			
252-Repair & maintenance - buildings			\$0
274-Insurance	\$54,383	\$68,143	(\$13,760)
511-Goods and supplies		\$0	\$0
544-Electrical power		\$0	\$0
735-Grants to other organizations	\$1,066,788	\$1,141,141	(\$74,353)
831-Interest - long term debt	\$1,600	\$1,047	\$553
832-Principle - Long term debt	\$112,024	\$112,024	(\$0)
Non-TCA projects			\$0
TOTAL EXPENSES	\$1,234,795	\$1,322,355	(\$87,560)
Excluding Requisitions	\$1,234,795	\$1,322,355	(\$87,560)
995-Amortization of TCA	\$486,433		\$486,433
TOTAL EXPENSES	\$1,721,228	\$1,322,355	\$398,873
EXCESS (DEFICIENCY)	(\$1,715,228)	(\$1,322,355)	(\$392,873)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$91,000	\$40,146	\$50,854
630-Sale of non-TCA equipment			\$0
930-Contribution from Operating Reserves	\$34,400	\$25,386	\$9,014
940-Contribution from Capital Reserves			\$0
TOTAL REVENUE	\$125,400	\$65,532	\$59,868
Excluding Requisitions	\$125,400	\$65,532	\$59,868
OPERATING EXPENSES			
110-Wages and salaries	\$144,283	\$115,926	\$28,357
132-Benefits	\$22,650	\$19,760	\$2,890
136-WCB contributions	\$2,524	\$2,020	\$504
150-Isolation cost			\$0
211-Travel and subsistence	\$2,400	\$1,139	\$1,261
214-Memberships & conference fees	\$1,720		\$1,720
215-Freight	\$1,100		\$1,100
217-Telephone	\$500	\$1,489	(\$989)
221-Advertising	\$1,700	\$1,700	\$0
233-Engineering consulting	\$20,000	\$12,973	\$7,027
235-Professional fee	\$100		\$100
239-Training and education	\$2,200		\$2,200
252-Repair & maintenance - buildings	\$9,000	\$1,525	\$7,476
253-Repair & maintenance - equipment	\$8,950	\$13,489	(\$4,539)
255-Repair & maintenance - vehicles	\$12,600	\$7,822	\$4,778
258-Contract graders	\$97,000	\$90,586	\$6,414
259-Repair & maintenance - structural	\$94,000	\$84,334	\$9,666
263-Rental - vehicle and equipment			\$0
266-Communications	\$1,000	\$60	\$940
271-Licenses and permits	\$1,000	\$422	\$578
272-Damage claims		\$577	(\$577)
274-Insurance	\$3,122	\$3,946	(\$824)
511-Goods and supplies	\$35,300	\$26,973	\$8,327
521-Fuel and oil	\$400	\$2,762	(\$2,362)
534-Gravel (apply; supply and apply)	\$10,000		\$10,000
994-Change in Inventory		\$1,720	(\$1,720)
543-Natural gas	\$776	\$778	(\$2)
544-Electrical power	\$1,232	\$1,883	(\$651)
Non-TCA projects	\$24,400	\$15,386	\$9,014
TOTAL EXPENSES	\$497,957	\$407,270	\$90,687
Excluding Requisitions	\$497,957	\$407,270	\$90,687
995-Amortization of TCA	\$113,638		\$113,638
TOTAL EXPENSES	\$611,595	\$407,270	\$204,325
EXCESS (DEFICIENCY)	(\$486,195)	(\$341,738)	(\$144,457)

	2022	2022 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
<hr/>			
<hr/>			
OPERATING EXPENSES			
212-Promotional expense	\$11,000	\$5,245	\$5,755
214-Memberships & conference fees	\$12,500	\$12,500	\$0
221-Advertising	\$5,000	\$4,800	\$200
511-Goods and supplies			\$0
TOTAL EXPENSES	\$28,500	\$22,545	\$5,955
Excluding Requisitions	\$28,500	\$22,545	\$5,955
<hr/>			
TOTAL EXPENSES	\$28,500	\$22,545	\$5,955
EXCESS (DEFICIENCY)	(\$28,500)	(\$22,545)	(\$5,955)

	2022 Budget	2022 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
940-Contribution from Capital Reserves	\$20,000		\$20,000
TOTAL REVENUE	\$20,000	\$0	\$20,000
Excluding Requisitions	\$20,000	\$0	\$20,000
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$2,500		\$2,500
274-Insurance	\$2,192	\$3,045	(\$853)
735-Grants to other organizations	\$262,059	\$259,365	\$2,694
Non-TCA projects	\$20,000		\$20,000
TOTAL EXPENSES	\$286,751	\$262,410	\$24,341
Excluding Requisitions	\$286,751	\$262,410	\$24,341
TOTAL EXPENSES	\$286,751	\$262,410	\$24,341
EXCESS (DEFICIENCY)	(\$266,751)	(\$262,410)	(\$4,341)

Investment Report for Period Ending December 31, 2022

Reconciled Bank Balance on December 31, 2022

Reconciled Bank Balance 31-Dec-22 \$ 7,727,835

Investment Values on December 31, 2022

Short term T-Bill (1044265-26)	\$ 257,222.14
Long term investments (EM0-0374-A)	\$ 8,929,702.07
Short term notice on amount 31 days	\$ 6,304,861.85
Short term notice on amount 31 days (Mitigation)	\$ 5,572,221.99
Short term notice on amount 60 days	\$ 4,100,388.43
Short term notice on amount 90 days	\$ 0.00
90 Day Non Redeemable GIC	\$ 4,050,961.37
90 Day Non-Redeemable GIC	\$ 100,000.00
Vision Credit Union - 2 year	\$ 2,197,694.07

Total Investments **\$ 31,513,052**

Total Bank Balance and Investments **\$ 39,240,887**

These balances include
'market value changes'.

Revenues

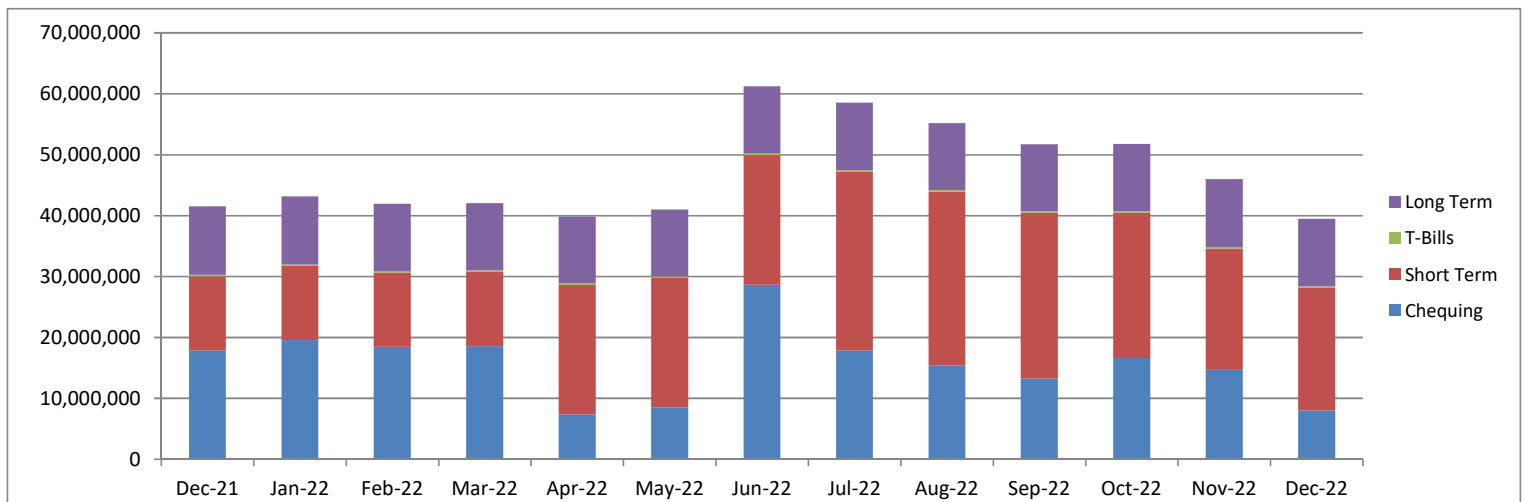
Interest received from investments
Interest accrued from investments but not received.

Total YTD	Short Term YTD	Long Term YTD
\$ 537,868.49	\$ 248,376.74	\$ 289,491.75
\$ 105,926.64	\$ -	\$ 105,926.64
\$ 643,795.13	\$ 248,376.74	\$ 395,418.39

Interest received, chequing account
Total interest revenues before investment manager fees
Deduct: investment manager fees for investments
Total interest revenues after investment manager fees

\$ 398,952.50	\$ 398,952.50	
\$ 1,042,747.63	\$ 647,329.24	\$ 395,418.39
\$ (23,486.62)		\$ (23,486.62)
\$ 1,019,261.01	\$ 647,329.24	\$ 371,931.77

Balances in the Various Accounts - Last 13 Months





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Jennifer Batt, Director of Finance
Title:	Financial Reports – January 1 – February 28, 2023

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy, which the January – February 28, 2023 reports are attached for review.

During Budget deliberations, Council approved projects with funding from various reserves, grants, and other sources. The attached 2023 Capital project sheet identifies project-funding recommendations.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – February 28,2023)
- A report of funds invested in term deposits and other securities
 - (January – February 28,2023)
- Project progress reports including expenditures to budget until March 17, 2023.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN010 – Financial Reports

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for January to February 28, 2023 be received for information.

Simple Majority Requires 2/3 Requires Unanimous

That the March 17, 2023 report of Capital and One Time Projects with funding sources be approved as presented.

Author: J. Batt Reviewed by: _____ CAO: _____

Mackenzie County
Summary of All Units - January -- February 28, 2022

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
100-Municipal Taxes	\$25,931,337	(\$2,415)	\$25,933,752
101-Lodge Requisition		(\$121)	\$121
102-School Requisition		(\$846)	\$846
103-Designated Ind. Property			\$0
124-Frontage	\$35,000		\$35,000
261-Ice Bridge	\$130,000	\$120,000	\$10,000
420-Sales of goods and services	\$1,084,586	\$103,473	\$981,113
421-Sale of water - metered	\$3,861,992	\$602,159	\$3,259,833
422-Sale of water - bulk	\$951,093	\$141,456	\$809,637
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$300,000	\$53,840	\$246,160
511-Penalties of AR and utilities	\$25,000	\$4,381	\$20,619
520-Licenses and permits	\$54,000	\$4,125	\$49,875
521-Offsite levy	\$20,000		\$20,000
522-Municipal reserve revenue	\$80,000	\$1,800	\$78,200
526-Safety code permits	\$350,000	\$106,650	\$243,350
525-Subdivision fees	\$125,000	\$9,041	\$115,959
530-Fines	\$9,000	\$2,730	\$6,270
531-Safety code fees	\$12,000	\$1,432	\$10,568
550-Interest revenue	\$425,000	(\$40,029)	\$465,029
551-Market value changes		\$84,464	(\$84,464)
560-Rental and lease revenue	\$203,367	\$18,792	\$184,575
570-Insurance proceeds			\$0
597-Other revenue	\$25,000	\$4,056	\$20,944
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
840-Provincial grants	\$564,671	\$74,671	\$490,001
909-Other Sources -Grants			\$0
930-Contribution from Operating Reserves	\$580,941		\$580,941
940-Contribution from Capital Reserves			\$0
TOTAL REVENUE	\$34,863,487	\$1,289,662	\$33,573,825
Excluding Requisitions	\$34,863,487	\$1,290,629	\$33,572,858

Mackenzie County
Summary of All Units - January -- February 28, 2022

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING EXPENSES			
110-Wages and salaries	\$6,816,441	\$805,124	\$6,011,317
132-Benefits	\$1,378,580	\$203,322	\$1,175,258
136-WCB contributions	\$78,967		\$78,967
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$57,600	\$3,064	\$54,536
151-Honoraria	\$615,761	\$59,515	\$556,246
211-Travel and subsistence	\$389,038	\$16,070	\$372,968
212-Promotional expense	\$43,000	\$1,404	\$41,596
214-Memberships & conference fees	\$144,656	\$21,735	\$122,921
215-Freight	\$127,950	\$9,213	\$118,737
216-Postage	\$52,000	\$6,151	\$45,849
217-Telephone	\$119,930	\$14,134	\$105,796
221-Advertising	\$76,100	\$1,652	\$74,448
223-Subscriptions and publications	\$11,700		\$11,700
231-Audit fee	\$120,000		\$120,000
232-Legal fee	\$85,000	\$6,177	\$78,823
233-Engineering consulting	\$217,000	\$8,167	\$208,833
235-Professional fee	\$210,700	\$11,180	\$199,520
236-Enhanced policing fee	\$780,501		\$780,501
239-Training and education	\$85,938	\$2,395	\$83,543
242-Computer programming	\$228,655	\$27,608	\$201,048
243-Waste Management	\$485,067	\$35,325	\$449,742
251-Repair & maintenance - bridges	\$159,500	\$5,910	\$153,590
252-Repair & maintenance - buildings	\$139,850	\$13,375	\$126,475
253-Repair & maintenance - equipment	\$471,550	\$26,094	\$445,456
255-Repair & maintenance - vehicles	\$117,300	\$7,311	\$109,989
258-Contracted Services	\$727,152	\$48,077	\$679,075
259-Repair & maintenance - structural	\$2,072,000	\$50,441	\$2,021,559
260-Roadside Mowing & Spraying	\$462,494		\$462,494
261-Ice bridge construction	\$125,000	\$58,500	\$66,500
262-Rental - building and land	\$67,100	\$16,560	\$50,540
263-Rental - vehicle and equipment	\$66,253	\$4,999	\$61,254
266-Communications	\$155,967	\$20,815	\$135,152
271-Licenses and permits	\$15,300	\$1,462	\$13,838
272-Damage claims			\$0
274-Insurance	\$705,431	\$500,162	\$205,269
342-Assessor fees	\$247,820		\$247,820
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$1,170,373	\$101,609	\$1,068,764
515-Lab Testing	\$52,000	\$799	\$51,201
521-Fuel and oil	\$1,162,604	\$172,130	\$990,474
531-Chemicals and salt	\$428,800	\$13,733	\$415,067
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$130,000		\$130,000
533-Grader blades	\$143,000	\$7,777	\$135,223
534-Gravel (apply; supply and apply)	\$1,767,084		\$1,767,084
535-Gravel reclamation cost	\$50,000		\$50,000
994-Change in Inventory	(\$467,084)		(\$467,084)
543-Natural gas	\$202,061	\$53,361	\$148,700
544-Electrical power	\$878,157	\$69,891	\$808,266
550-Carbon Tax	\$166,400	\$33,413	\$132,987
710-Grants to local governments	\$2,250,000		\$2,250,000
735-Grants to other organizations	\$2,386,057	\$838,853	\$1,547,204
747-School requisition			\$0
750-Lodge requisition			\$0
760-Designated Ind. Property			\$0
763/764-Contributed to Reserve	\$4,184,719		\$4,184,719
810-Interest and service charges	\$22,360	\$4,852	\$17,508
831-Interest - long term debt	\$333,735	(\$29,786)	\$363,521
832-Principle - Long term debt	\$1,183,120		\$1,183,120
921-Bad Debt/922- Tax Cancellation/Write off	\$1,005,000		\$1,005,000
Non-TCA projects	\$39,800	\$6,791	\$33,009
TOTAL EXPENSES	\$34,863,487	\$3,259,364	\$31,604,123
Excluding Requisitions	\$34,863,487	\$3,259,364	\$31,604,123

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
132-Benefits	\$50,602	\$4,706	\$45,896
136-WCB contributions	\$5,535	\$0	\$5,535
151-Honoraria	\$529,461	\$44,850	\$484,611
211-Travel and subsistence	\$254,098	\$14,213	\$239,885
214-Memberships & conference fees	\$70,425	\$18,270	\$52,155
217-Telephone	\$7,700	\$629	\$7,071
221-Advertising	\$1,000		\$1,000
235-Professional fee	\$8,000		\$8,000
239-Training and education	\$2,800	\$0	\$2,800
266-Communications	\$15,615	\$1,446	\$14,169
274-Insurance	\$2,194	\$1,828	\$366
290-Election cost	\$3,000	\$0	\$3,000
511-Goods and supplies	\$9,700	\$105	\$9,595
TOTAL EXPENSES	\$960,130	\$86,047	\$874,083
Excluding Requisitions	\$960,130	\$86,047	\$874,083
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TOTAL EXPENSES	\$960,130	\$86,047	\$874,083
EXCESS (DEFICIENCY)	(\$960,130)	(\$86,047)	(\$874,083)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$39,500	\$5,039	\$34,461
510-Penalties on taxes	\$300,000	\$53,840	\$246,160
511-Penalties of AR and utilities	\$13,000	\$1,564	\$11,436
550-Interest revenue	\$425,000	(\$40,029)	\$465,029
551-Market value changes		\$84,464	(\$84,464)
560-Rental and lease revenue	\$77,800	\$9,737	\$68,063
597-Other revenue	\$25,000	\$3,831	\$21,169
598-Community aggregate levy	\$85,000	\$0	\$85,000
630-Sale of non-TCA equipment	\$500	\$0	\$500
830-Federal grants			\$0
840-Provincial grants	\$10,820	\$0	\$10,820
890-Gain (Loss) Penny Rounding		\$1	(\$1)
909-Other Sources -Grants		\$0	\$0
930-Contribution from Operating Reserves	\$495,941		\$495,941
940-Contribution from Capital Reserves		\$0	\$0
TOTAL REVENUE	\$1,472,561	\$118,448	\$1,354,113
Excluding Requisitions	\$1,472,561	\$118,448	\$1,354,113
OPERATING EXPENSES			
110-Wages and salaries	\$1,829,653	\$234,024	\$1,595,629
132-Benefits	\$358,800	\$57,657	\$301,143
136-WCB contributions	\$18,111	\$0	\$18,111
142-Recruiting	\$15,000	\$0	\$15,000
150-Isolation cost	\$14,400	\$2,400	\$12,000
211-Travel and subsistence	\$38,500	\$110	\$38,390
212-Promotional expense	\$25,000	\$1,454	\$23,546
214-Memberships & conference fees	\$23,156	\$375	\$22,781
215-Freight	\$9,000	\$549	\$8,451
216-Postage	\$24,500	\$6,151	\$18,349
217-Telephone	\$44,050	\$7,489	\$36,561
221-Advertising	\$64,000	\$1,652	\$62,348
223-Subscriptions and publications	\$5,700	\$0	\$5,700
231-Audit fee	\$120,000	\$0	\$120,000
232-Legal fee	\$75,000	\$6,177	\$68,823
233-Engineering consulting		\$0	\$0
235-Professional fee	\$65,000	\$10,600	\$54,400
239-Training and education	\$8,758	\$0	\$8,758
242-Computer programming	\$126,510	\$10,050	\$116,460
243-Waste Management	\$7,800	\$40	\$7,760
252-Repair & maintenance - buildings	\$45,350	\$6,198	\$39,152
253-Repair & maintenance - equipment	\$10,100	\$0	\$10,100
255-Repair & maintenance - vehicles	\$6,000	\$4,353	\$1,647
258-Contract graders		\$0	\$0
259-Repair & maintenance - structural		\$0	\$0
262-Rental - building and land		\$0	\$0
263-Rental - vehicle and equipment	\$8,353	\$1,783	\$6,570
266-Communications	\$51,880	\$7,676	\$44,204
271-Licenses and permits	\$100	\$168	(\$68)
274-Insurance	\$119,906	\$89,916	\$29,990
342-Assessor fees	\$247,820	\$0	\$247,820
511-Goods and supplies	\$103,250	\$17,817	\$85,433
521-Fuel and oil	\$35,166	\$2,362	\$32,804
994-Change in Inventory		\$0	\$0
543-Natural gas	\$29,257	\$6,779	\$22,478
544-Electrical power	\$97,324	\$11,694	\$85,630
710-Grants to local governments	\$2,250,000	\$0	\$2,250,000
763/764-Contributed to Reserve	\$140,000	\$0	\$140,000
810-Interest and service charges	\$21,000	\$4,623	\$16,377
921-Bad Debt	\$1,000,000	\$0	\$1,000,000
Non-TCA projects	\$4,800	\$5,884	(\$1,084)
TOTAL EXPENSES	\$7,043,244	\$497,981	\$6,545,263
Excluding Requisitions	\$7,043,244	\$497,981	\$6,545,263
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$7,043,244	\$497,981	\$6,545,263
EXCESS (DEFICIENCY)	(\$5,570,683)	(\$379,533)	(\$5,191,150)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$126,000	\$0	\$126,000
840-Provincial grants			\$0
TOTAL REVENUE	\$126,000	\$0	\$126,000
Excluding Requisitions	\$126,000	\$0	\$126,000
OPERATING EXPENSES			
110-Wages and salaries	\$44,450	\$4,594	\$39,856
132-Benefits	\$7,751	\$1,554	\$6,197
136-WCB contributions	\$498	\$0	\$498
151-Honoraria	\$86,300	\$14,665	\$71,635
211-Travel and subsistence	\$9,000	\$157	\$8,843
212-Promotional expense	\$3,000		\$3,000
214-Memberships & conference fees	\$3,630	\$0	\$3,630
215-Freight	\$1,000	\$0	\$1,000
217-Telephone	\$27,440	\$2,282	\$25,158
235-Professional fee			\$0
239-Training and education	\$36,180	\$1,440	\$34,740
252-Repair & maintenance - buildings	\$11,500	\$345	\$11,155
253-Repair & maintenance - equipment	\$42,000	\$3,043	\$38,957
255-Repair & maintenance - vehicles	\$12,000	\$32	\$11,968
258-Contract graders	\$8,500	\$0	\$8,500
259-Repair & maintenance - structural	\$1,500	\$3,698	(\$2,198)
263-Rental - vehicle and equipment	\$27,000	\$1,323	\$25,678
266-Communications	\$69,012	\$8,576	\$60,436
271-Licenses and permits	\$4,000	\$28	\$3,972
272-Damage claims		\$0	\$0
274-Insurance	\$53,211	\$40,323	\$12,888
511-Goods and supplies	\$128,984	\$5,561	\$123,423
521-Fuel and oil	\$23,859	\$952	\$22,907
543-Natural gas	\$23,818	\$6,202	\$17,616
544-Electrical power	\$20,899	\$1,541	\$19,358
763/764-Contributed to Reserve	\$100,000		\$100,000
TOTAL EXPENSES	\$745,532	\$96,317	\$649,215
Excluding Requisitions	\$745,532	\$96,317	\$649,215
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$745,532	\$96,317	\$649,215
EXCESS (DEFICIENCY)	(\$619,532)	(\$96,317)	(\$523,215)

Mackenzie County
25-Ambulance/Municipal Emergency

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
560-Rental and lease revenue	\$40,500	\$6,750	\$33,750
TOTAL REVENUE	\$40,500	\$6,750	\$33,750
Excluding Requisitions	\$40,500	\$6,750	\$33,750
OPERATING EXPENSES			
252-Repair & maintenance - buildings	\$7,000	\$1,760	\$5,240
274-Insurance	\$4,599	\$2,500	\$2,099
TOTAL EXPENSES	\$11,599	\$4,260	\$7,339
Excluding Requisitions	\$11,599	\$4,260	\$7,339
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$11,599	\$4,260	\$7,339
EXCESS (DEFICIENCY)	\$28,901	\$2,490	\$26,411

Mackenzie County
26-Enforcement Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
520-Licenses and permits		\$5	(\$5)
530-Fines	\$9,000	\$2,730	\$6,270
560-Rental and lease revenue	\$13,827	\$2,304	\$11,523
630-Sale of non-TCA equipment			\$0
TOTAL REVENUE	\$22,827	\$5,039	\$17,788
Excluding Requisitions	\$22,827	\$5,039	\$17,788
OPERATING EXPENSES			
110-Wages and salaries	\$14,817	\$1,531	\$13,286
132-Benefits	\$2,584	\$518	\$2,066
136-WCB contributions	\$166	\$0	\$166
211-Travel and subsistence	\$2,000	\$0	\$2,000
214-Memberships & conference fees		\$0	\$0
215-Freight		\$0	\$0
217-Telephone	\$1,200		\$1,200
223-Subscriptions and publications	\$2,500	\$0	\$2,500
235-Professional fee	\$2,000	\$580	\$1,420
236-Enhanced policing fee	\$780,501	\$0	\$780,501
239-Training and education	\$8,000	\$0	\$8,000
252-Repair & maintenance - buildings	\$12,050	\$0	\$12,050
258-Contract graders	\$8,000	\$0	\$8,000
266-Communications	\$500	\$90	\$410
274-Insurance	\$6,240	\$5,521	\$719
511-Goods and supplies	\$1,000	\$0	\$1,000
521-Fuel and oil	\$2,668	\$0	\$2,668
TOTAL EXPENSES	\$844,226	\$8,240	\$835,986
Excluding Requisitions	\$844,226	\$8,240	\$835,986
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$844,226	\$8,240	\$835,986
EXCESS (DEFICIENCY)	(\$821,399)	(\$3,201)	(\$818,198)

	2023	2023 Actual	\$ Variance
	Budget	Total	(Remaining)
OPERATING REVENUES			
124-Frontage	\$35,000	\$0	\$35,000
261-Ice Bridge	\$130,000	\$120,000	\$10,000
420-Sales of goods and services	\$262,036	\$51,698	\$210,338
520-Licenses and permits	\$4,000	\$568	\$3,432
570-Insurance proceeds			\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
830-Federal grants			\$0
840-Provincial grants	\$121,262	\$0	\$121,262
930-Contribution from Operating Reserves	\$50,000	\$0	\$50,000
TOTAL REVENUE	\$602,298	\$172,266	\$430,032
Excluding Requisitions	\$602,298	\$172,266	\$430,032
OPERATING EXPENSES			
110-Wages and salaries	\$2,701,860	\$308,763	\$2,393,097
132-Benefits	\$527,396	\$69,699	\$457,697
136-WCB contributions	\$30,125	\$0	\$30,125
142-Recruiting			\$0
150-Isolation cost	\$28,800	\$941	\$27,859
211-Travel and subsistence	\$15,600	\$0	\$15,600
214-Memberships & conference fees	\$12,450	\$0	\$12,450
215-Freight	\$28,000	\$347	\$27,653
217-Telephone	\$16,380	\$894	\$15,486
221-Advertising	\$900	\$0	\$900
223-Subscriptions and publications	\$3,200	\$0	\$3,200
232-Legal fee			\$0
233-Engineering consulting	\$90,000	\$0	\$90,000
235-Professional fee	\$10,000	\$0	\$10,000
239-Training and education	\$6,000	\$0	\$6,000
251-Repair & maintenance - bridges	\$159,500	\$5,910	\$153,590
252-Repair & maintenance - buildings	\$28,900	\$1,670	\$27,230
253-Repair & maintenance - equipment	\$201,000	\$9,814	\$191,186
255-Repair & maintenance - vehicles	\$60,000	\$633	\$59,367
258-Contract graders	\$190,000	\$32,267	\$157,733
259-Repair & maintenance - structural	\$1,405,050	\$36,213	\$1,368,837
261-Ice bridge construction	\$125,000	\$58,500	\$66,500
262-Rental - building and land	\$3,900	\$15,450	(\$11,550)
263-Rental - vehicle and equipment	\$5,000	\$0	\$5,000
266-Communications	\$12,740	\$1,915	\$10,825
271-Licenses and permits	\$3,225	\$50	\$3,175
272-Damage claims		\$0	\$0
274-Insurance	\$190,873	\$157,683	\$33,190
511-Goods and supplies	\$442,239	\$30,168	\$412,071
521-Fuel and oil	\$989,827	\$25,873	\$963,954
531-Chemicals and salt	\$165,000	\$0	\$165,000
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$130,000	\$0	\$130,000
533-Grader blades	\$143,000	\$7,777	\$135,223
534-Gravel (apply; supply and apply)	\$1,767,084	\$0	\$1,767,084
535-Gravel reclamation cost	\$50,000		\$50,000
994-Change in Inventory	(\$467,084)	\$0	(\$467,084)
543-Natural gas	\$22,467	\$5,969	\$16,498
544-Electrical power	\$322,403	\$29,386	\$293,017
550-Carbon Tax	\$166,400	\$33,413	\$132,987
763/764-Contributed to Reserve	\$1,703,750	\$0	\$1,703,750
831-Interest - long term debt	\$317,623	(\$25,931)	\$343,554
832-Principle - Long term debt	\$942,133	\$0	\$942,133
Non-TCA projects		\$0	\$0
TOTAL EXPENSES	\$12,650,741	\$807,404	\$11,843,337
Excluding Requisitions	\$12,650,741	\$807,404	\$11,843,337
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$12,650,741	\$807,404	\$11,843,337
EXCESS (DEFICIENCY)	(\$12,048,443)	(\$635,138)	(\$11,413,305)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$52,500	\$0	\$52,500
560-Rental and lease revenue	\$42,062	\$0	\$42,062
930-Contribution from Operating Reserves	\$15,000		\$15,000
TOTAL REVENUE	\$109,562	\$0	\$109,562
Excluding Requisitions	\$109,562	\$0	\$109,562
OPERATING EXPENSES			
110-Wages and salaries	\$34,173	\$0	\$34,173
132-Benefits	\$7,243	\$0	\$7,243
136-WCB contributions	\$383	\$0	\$383
211-Travel and subsistence	\$4,000		\$4,000
214-Memberships & conference fees	\$4,500	\$0	\$4,500
215-Freight	\$1,000	\$0	\$1,000
223-Subscriptions and publications	\$300		\$300
235-Professional fee	\$10,000	\$0	\$10,000
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$3,500		\$3,500
253-Repair & maintenance - equipment	\$28,000	\$3,892	\$24,108
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$26,200		\$26,200
262-Rental - building and land	\$60,000	\$0	\$60,000
266-Communications	\$2,720	\$147	\$2,573
271-Licenses and permits	\$725		\$725
274-Insurance	\$7,534	\$6,096	\$1,438
511-Goods and supplies	\$1,000	\$2,057	(\$1,057)
521-Fuel and oil	\$854	\$0	\$854
531-Chemicals and salt	\$17,500	\$0	\$17,500
994-Change in Inventory		\$0	\$0
543-Natural gas	\$5,220	\$2,994	\$2,226
544-Electrical power	\$39,205	\$2,575	\$36,630
Non-TCA projects	\$15,000		\$15,000
TOTAL EXPENSES	\$275,557	\$17,763	\$257,794
Excluding Requisitions	\$275,557	\$17,763	\$257,794
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$275,557	\$17,763	\$257,794
EXCESS (DEFICIENCY)	(\$165,995)	(\$17,763)	(\$148,232)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage		\$0	\$0
420-Sales of goods and services	\$69,000	\$9,996	\$59,004
421-Sale of water - metered	\$2,596,873	\$423,835	\$2,173,038
422-Sale of water - bulk	\$942,693	\$141,156	\$801,537
511-Penalties of AR and utilities	\$12,000	\$2,817	\$9,183
521-Offsite levy	\$20,000	\$0	\$20,000
597-Other revenue		\$225	(\$225)
630-Sale of non-TCA equipment			\$0
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$3,640,566	\$578,029	\$3,062,537
Excluding Requisitions	\$3,640,566	\$578,029	\$3,062,537
OPERATING EXPENSES			
110-Wages and salaries	\$518,766	\$53,673	\$465,093
132-Benefits	\$96,395	\$13,457	\$82,938
136-WCB contributions	\$5,907	\$0	\$5,907
150-Isolation cost	\$8,640	(\$277)	\$8,917
211-Travel and subsistence	\$39,600	\$635	\$38,966
214-Memberships & conference fees	\$3,020	\$866	\$2,154
215-Freight	\$81,600	\$8,135	\$73,465
216-Postage	\$21,500	\$0	\$21,500
217-Telephone	\$18,000	\$2,171	\$15,829
221-Advertising	\$500	\$0	\$500
233-Engineering consulting	\$51,000	\$0	\$51,000
239-Training and education	\$10,750	\$460	\$10,290
242-Computer programming	\$17,270	\$599	\$16,672
252-Repair & maintenance - buildings	\$15,900	\$3,402	\$12,498
253-Repair & maintenance - equipment	\$132,500	\$9,345	\$123,155
255-Repair & maintenance - vehicles	\$14,000	\$0	\$14,000
258-Contract graders	\$36,600	\$125	\$36,475
259-Repair & maintenance - structural	\$102,200	\$4,939	\$97,261
262-Rental - building and land	\$3,200	\$1,110	\$2,090
263-Rental - vehicle and equipment	\$1,500	\$0	\$1,500
266-Communications	\$2,500	\$965	\$1,535
271-Licenses and permits	\$950	\$374	\$576
272-Damage claims		\$0	\$0
274-Insurance	\$180,654	\$104,119	\$76,535
511-Goods and supplies	\$312,400	\$44,597	\$267,803
515-Lab Testing	\$46,500	\$799	\$45,701
521-Fuel and oil	\$68,606	\$2,389	\$66,217
531-Chemicals and salt	\$135,300	\$13,733	\$121,567
994-Change in Inventory		\$0	\$0
543-Natural gas	\$114,159	\$30,185	\$83,974
544-Electrical power	\$343,064	\$21,526	\$321,538
763/764-Contributed to Reserve	\$967,984	\$0	\$967,984
831-Interest - long term debt	\$9,303	\$0	\$9,303
832-Principle - Long term debt	\$217,529	\$0	\$217,529
921-Bad Debt	\$5,000		\$5,000
Non-TCA projects		\$907	(\$907)
TOTAL EXPENSES	\$3,582,797	\$318,234	\$3,264,563
Excluding Requisitions	\$3,582,797	\$318,234	\$3,264,563
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$3,582,797	\$318,234	\$3,264,563
EXCESS (DEFICIENCY)	\$57,769	\$259,795	(\$202,026)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
124-Frontage		\$0	\$0
421-Sale of water - metered	\$1,265,119	\$178,324	\$1,086,795
422-Sale of water - bulk	\$8,400	\$300	\$8,100
930-Contribution from Operating Reserves			\$0
TOTAL REVENUE	\$1,273,519	\$178,624	\$1,094,895
Excluding Requisitions	\$1,273,519	\$178,624	\$1,094,895
OPERATING EXPENSES			
110-Wages and salaries	\$342,411	\$36,274	\$306,137
132-Benefits	\$66,793	\$9,270	\$57,523
136-WCB contributions	\$3,899	\$0	\$3,899
150-Isolation cost	\$5,760	\$0	\$5,760
215-Freight	\$4,250	\$0	\$4,250
232-Legal fee		\$0	\$0
233-Engineering consulting	\$6,000		\$6,000
252-Repair & maintenance - buildings	\$1,750	\$0	\$1,750
253-Repair & maintenance - equipment	\$16,200	\$0	\$16,200
259-Repair & maintenance - structural	\$138,150	\$165	\$137,985
263-Rental - vehicle and equipment	\$3,000		\$3,000
271-Licenses and permits	\$100		\$100
274-Insurance	\$13,448	\$10,753	\$2,695
511-Goods and supplies	\$10,500	\$732	\$9,768
515-Lab Testing	\$5,500	\$0	\$5,500
521-Fuel and oil			\$0
531-Chemicals and salt	\$36,000	\$0	\$36,000
543-Natural gas	\$6,156	\$1,168	\$4,988
544-Electrical power	\$34,394	\$2,113	\$32,281
763/764-Contributed to Reserve	\$539,985	\$0	\$539,985
831-Interest - long term debt	\$6,809	(\$2,905)	\$9,714
832-Principle - Long term debt	\$23,458	\$0	\$23,458
Non-TCA projects			\$0
TOTAL EXPENSES	\$1,264,563	\$57,570	\$1,206,993
Excluding Requisitions	\$1,264,563	\$57,570	\$1,206,993
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$1,264,563	\$57,570	\$1,206,993
EXCESS (DEFICIENCY)	\$8,956	\$121,054	(\$112,098)

Mackenzie County
43-Solid Waste Disposal

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$432,290	\$31,559	\$400,731
930-Contribution from Operating Reserves			\$0
TOTAL REVENUE	\$432,290	\$31,559	\$400,731
Excluding Requisitions	\$432,290	\$31,559	\$400,731
OPERATING EXPENSES			
110-Wages and salaries	\$57,107	\$3,745	\$53,362
132-Benefits	\$10,366	\$1,491	\$8,875
136-WCB contributions	\$640	\$0	\$640
214-Memberships & conference fees		\$0	\$0
221-Advertising	\$800	\$0	\$800
235-Professional fee			\$0
243-Waste Management	\$477,267	\$35,285	\$441,982
252-Repair & maintenance - buildings	\$5,400	\$0	\$5,400
253-Repair & maintenance - equipment	\$12,750	\$0	\$12,750
258-Contract graders	\$141,352	\$14,213	\$127,139
259-Repair & maintenance - structural	\$36,600	\$5,425	\$31,175
271-Licenses and permits	\$200	\$5	\$195
274-Insurance	\$5,908	\$344	\$5,564
511-Goods and supplies	\$2,100	\$0	\$2,100
521-Fuel and oil	\$12,505	\$0	\$12,505
544-Electrical power	\$17,922	\$1,038	\$16,884
763/764-Contributed to Reserve	\$23,000		\$23,000
810-Interest and service charges	\$1,360	\$229	\$1,131
TOTAL EXPENSES	\$805,277	\$61,775	\$743,502
Excluding Requisitions	\$805,277	\$61,775	\$743,502
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$805,277	\$61,775	\$743,502
EXCESS (DEFICIENCY)	(\$372,987)	(\$30,216)	(\$342,771)

Mackenzie County
51-Family Community Services

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
840-Provincial grants	\$298,682	\$74,671	\$224,012
909-Other Sources -Grants			\$0
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$298,682	\$74,671	\$224,012
Excluding Requisitions	\$298,682	\$74,671	\$224,012
OPERATING EXPENSES			
255-Repair & maintenance - vehicles		\$0	\$0
274-Insurance		\$355	(\$355)
735-Grants to other organizations	\$881,809	\$320,841	\$560,968
763/764-Contributed to Reserve	\$20,000		\$20,000
TOTAL EXPENSES	\$901,809	\$321,196	\$580,613
Excluding Requisitions	\$901,809	\$321,196	\$580,613
TOTAL EXPENSES	\$901,809	\$321,196	\$580,613
EXCESS (DEFICIENCY)	(\$603,127)	(\$246,525)	(\$356,602)

Mackenzie County
61-Planning Development

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$23,000	\$4,901	\$18,099
520-Licenses and permits	\$50,000	\$3,552	\$46,448
526-Safety code permits	\$350,000	\$106,650	\$243,350
525-Subdivision fees		\$0	\$0
531-Safety code fees	\$12,000	\$1,432	\$10,568
560-Rental and lease revenue		\$0	\$0
840-Provincial grants			\$0
930-Contribution from Operating Reserves	\$20,000	\$0	\$20,000
TOTAL REVENUE	\$455,000	\$116,536	\$338,464
Excluding Requisitions	\$455,000	\$116,536	\$338,464
OPERATING EXPENSES			
110-Wages and salaries	\$589,465	\$66,741	\$522,724
132-Benefits	\$123,875	\$22,083	\$101,792
136-WCB contributions	\$6,045	\$0	\$6,045
142-Recruiting			\$0
211-Travel and subsistence	\$9,000	\$26	\$8,974
212-Promotional expense	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$6,535	\$1,175	\$5,360
215-Freight	\$2,000	\$166	\$1,834
216-Postage	\$4,000	\$0	\$4,000
217-Telephone	\$980	\$60	\$920
221-Advertising	\$3,000	\$0	\$3,000
232-Legal fee	\$10,000	\$0	\$10,000
233-Engineering consulting		\$0	\$0
235-Professional fee	\$20,000	\$0	\$20,000
239-Training and education	\$4,400	\$0	\$4,400
242-Computer programming	\$75,875	\$16,959	\$58,916
255-Repair & maintenance - vehicles	\$2,000	\$0	\$2,000
258-Contract graders	\$250,000	\$0	\$250,000
263-Rental - vehicle and equipment	\$12,000	\$994	\$11,006
271-Licenses and permits	\$2,000	\$810	\$1,190
274-Insurance	\$5,060	\$4,662	\$398
511-Goods and supplies	\$14,000	\$497	\$13,503
521-Fuel and oil	\$2,506	\$0	\$2,506
Non-TCA projects	\$20,000	\$0	\$20,000
TOTAL EXPENSES	\$1,164,741	\$114,172	\$1,050,569
Excluding Requisitions	\$1,164,741	\$114,172	\$1,050,569
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$1,164,741	\$114,172	\$1,050,569
EXCESS (DEFICIENCY)	(\$709,741)	\$2,364	(\$712,105)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$6,700	\$280	\$6,420
560-Rental and lease revenue	\$29,178	\$0	\$29,178
840-Provincial grants	\$133,907	\$0	\$133,907
909-Other Sources -Grants		\$0	\$0
930-Contribution from Operating Reserves		\$0	\$0
TOTAL REVENUE	\$169,785	\$280	\$169,505
Excluding Requisitions	\$169,785	\$280	\$169,505
OPERATING EXPENSES			
110-Wages and salaries	\$336,618	\$40,362	\$296,256
132-Benefits	\$63,276	\$10,291	\$52,985
136-WCB contributions	\$3,770	\$0	\$3,770
211-Travel and subsistence	\$12,840	\$929	\$11,911
212-Promotional expense	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$5,495	\$475	\$5,020
215-Freight			\$0
216-Postage		\$0	\$0
217-Telephone	\$2,220	\$342	\$1,878
221-Advertising	\$500	\$0	\$500
232-Legal fee			\$0
233-Engineering consulting	\$20,000	\$0	\$20,000
235-Professional fee	\$70,600	\$0	\$70,600
239-Training and education	\$1,450	\$0	\$1,450
242-Computer programming	\$9,000		\$9,000
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$10,000	\$0	\$10,000
255-Repair & maintenance - vehicles	\$8,000	\$195	\$7,805
258-Contract graders		\$0	\$0
259-Repair & maintenance - structural	\$276,500	\$0	\$276,500
260-Roadside Mowing & Spraying	\$462,494	\$0	\$462,494
263-Rental - vehicle and equipment	\$4,000	\$0	\$4,000
274-Insurance	\$17,031	\$15,712	\$1,319
511-Goods and supplies	\$107,900	\$0	\$107,900
521-Fuel and oil	\$24,007	\$509	\$23,498
531-Chemicals and salt	\$75,000	\$0	\$75,000
994-Change in Inventory		\$0	\$0
735-Grants to other organizations	\$155,000	\$15,000	\$140,000
763/764-Contributed to Reserve	\$500,000		\$500,000
Non-TCA projects		\$0	\$0
TOTAL EXPENSES	\$2,168,201	\$83,816	\$2,084,385
Excluding Requisitions	\$2,168,201	\$83,816	\$2,084,385
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$2,168,201	\$83,816	\$2,084,385
EXCESS (DEFICIENCY)	(\$1,998,416)	(\$83,536)	(\$1,914,880)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
424-Sale of land	\$10,000		\$10,000
522-Municipal reserve revenue	\$80,000	\$1,800	\$78,200
525-Subdivision fees	\$125,000	\$9,041	\$115,959
597-Other revenue			\$0
TOTAL REVENUE	\$215,000	\$10,841	\$204,159
Excluding Requisitions	\$215,000	\$10,841	\$204,159
OPERATING EXPENSES			
110-Wages and salaries	\$250,022	\$41,890	\$208,132
132-Benefits	\$49,311	\$9,499	\$39,812
136-WCB contributions	\$2,800	\$0	\$2,800
211-Travel and subsistence	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$1,225	\$575	\$650
215-Freight		\$0	\$0
216-Postage	\$2,000	\$0	\$2,000
217-Telephone	\$960	\$0	\$960
233-Engineering consulting	\$30,000	\$0	\$30,000
235-Professional fee	\$25,000	\$0	\$25,000
239-Training and education	\$2,000	\$495	\$1,505
263-Rental - vehicle and equipment	\$5,400	\$900	\$4,500
511-Goods and supplies	\$4,000	\$0	\$4,000
763/764-Contributed to Reserve	\$80,000		\$80,000
TOTAL EXPENSES	\$454,718	\$53,358	\$401,360
Excluding Requisitions	\$454,718	\$53,358	\$401,360
TOTAL EXPENSES	\$454,718	\$53,358	\$401,360
EXCESS (DEFICIENCY)	(\$239,718)	(\$42,517)	(\$197,201)

Mackenzie County
71-Recreation Department

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
930-Contribution from Operating Reserves			\$0
TOTAL REVENUE	\$0	\$0	\$0
Excluding Requisitions	\$0	\$0	\$0
OPERATING EXPENSES			
252-Repair & maintenance - buildings			\$0
274-Insurance	\$91,102	\$54,678	\$36,424
544-Electrical power		\$0	\$0
735-Grants to other organizations	\$1,087,166	\$377,496	\$709,670
763/764-Contributed to Reserve	\$60,000		\$60,000
831-Interest - long term debt		(\$949)	\$949
832-Principle - Long term debt		\$0	\$0
TOTAL EXPENSES	\$1,238,268	\$431,225	\$807,043
Excluding Requisitions	\$1,238,268	\$431,225	\$807,043
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$1,238,268	\$431,225	\$807,043
EXCESS (DEFICIENCY)	(\$1,238,268)	(\$431,225)	(\$807,043)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
420-Sales of goods and services	\$73,560	\$0	\$73,560
930-Contribution from Operating Reserves		\$0	\$0
940-Contribution from Capital Reserves			\$0
TOTAL REVENUE	\$73,560	\$0	\$73,560
Excluding Requisitions	\$73,560	\$0	\$73,560
OPERATING EXPENSES			
110-Wages and salaries	\$97,099	\$13,527	\$83,572
132-Benefits	\$14,188	\$3,096	\$11,092
136-WCB contributions	\$1,088	\$0	\$1,088
211-Travel and subsistence	\$2,400	\$0	\$2,400
214-Memberships & conference fees	\$1,720		\$1,720
215-Freight	\$1,100	\$15	\$1,085
217-Telephone	\$1,000	\$268	\$732
221-Advertising	\$400	\$0	\$400
233-Engineering consulting	\$20,000	\$8,167	\$11,833
235-Professional fee	\$100		\$100
239-Training and education	\$2,400		\$2,400
252-Repair & maintenance - buildings	\$8,000	\$0	\$8,000
253-Repair & maintenance - equipment	\$19,000	\$0	\$19,000
255-Repair & maintenance - vehicles	\$12,000	\$2,098	\$9,902
258-Contract graders	\$92,700	\$1,471	\$91,229
259-Repair & maintenance - structural	\$85,800	\$0	\$85,800
263-Rental - vehicle and equipment			\$0
266-Communications	\$1,000	\$0	\$1,000
271-Licenses and permits	\$4,000	\$27	\$3,973
272-Damage claims		\$0	\$0
274-Insurance	\$4,018	\$2,496	\$1,522
511-Goods and supplies	\$33,300	\$75	\$33,225
521-Fuel and oil	\$2,606	\$0	\$2,606
534-Gravel (apply; supply and apply)			\$0
994-Change in Inventory		\$0	\$0
543-Natural gas	\$984	\$63	\$921
544-Electrical power	\$2,946	\$18	\$2,928
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects		\$0	\$0
TOTAL EXPENSES	\$457,849	\$31,320	\$426,529
Excluding Requisitions	\$457,849	\$31,320	\$426,529
995-Amortization of TCA			\$0
TOTAL EXPENSES	\$457,849	\$31,320	\$426,529
EXCESS (DEFICIENCY)	(\$384,289)	(\$31,320)	(\$352,969)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
212-Promotional expense	\$11,000	(\$50)	\$11,050
214-Memberships & conference fees	\$12,500	\$0	\$12,500
221-Advertising	\$5,000	\$0	\$5,000
TOTAL EXPENSES	\$28,500	(\$50)	\$28,550
Excluding Requisitions	\$28,500	(\$50)	\$28,550
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TOTAL EXPENSES	\$28,500	(\$50)	\$28,550
EXCESS (DEFICIENCY)	(\$28,500)	\$50	(\$28,550)

	2023 Budget	2023 Actual Total	\$ Variance (Remaining)
OPERATING REVENUES			
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OPERATING EXPENSES			
274-Insurance	\$3,653	\$3,176	\$477
735-Grants to other organizations	\$262,082	\$125,517	\$136,565
TOTAL EXPENSES	\$265,735	\$128,692	\$137,043
Excluding Requisitions	\$265,735	\$128,692	\$137,043
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TOTAL EXPENSES	\$265,735	\$128,692	\$137,043
EXCESS (DEFICIENCY)	(\$265,735)	(\$128,692)	(\$137,043)

Investment Report for Period Ending February 28, 2023

Reconciled Bank Balance on February 28, 2023

Reconciled Bank Balance 28-Feb-23 \$ 8,314,932

Investment Values on February 28, 2023

Short term T-Bill (1044265-26)	\$	259,032.76	
Long term investments (EM0-0374-A)	\$	8,842,020.99	
Short term notice on amount 31 days	\$	6,355,861.11	
Short term notice on amount 31 days (Mitigation)	\$	2,161,436.47	
Short term notice on amount 60 days	\$	4,133,888.73	
90 Day Non Redeemable GIC	\$	4,050,961.37	
90 Day Non-Redeemable GIC - HL AG	\$	100,000.00	
Vision Credit Union - 2 year	\$	2,197,694.07	

Total Investments **\$ 28,100,896**

Total Bank Balance and Investments **\$ 36,415,827**

These balances include
'market value changes'.

Revenues

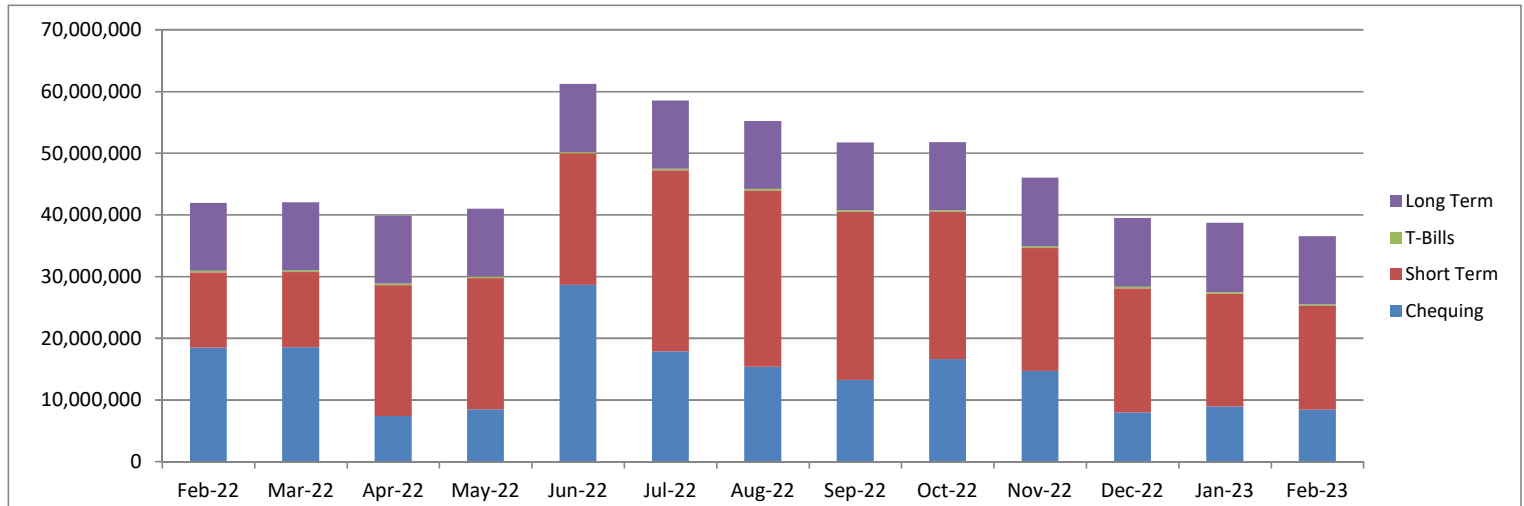
Interest received from investments
Interest accrued from investments but not received.

Total YTD	Short Term YTD	Long Term YTD
\$ 91,569.50	\$ 69,926.65	\$ 21,642.85
\$ 149,253.60	\$ -	\$ 149,253.60
\$ 240,823.10	\$ 69,926.65	\$ 170,896.45

Interest received, chequing account
Total interest revenues before investment manager fees
Deduct: investment manager fees for investments
Total interest revenues after investment manager fees

\$ 72,830.09	\$ 72,830.09	
\$ 313,653.19	\$ 142,756.74	\$ 170,896.45
\$ (5,909.30)		\$ (5,909.30)
\$ 307,743.89	\$ 142,756.74	\$ 164,987.15

Balances in the Various Accounts - Last 13 Months



MACKENZIE COUNTY

ONE TIME Projects CARRIED FORWARD TO 2023

Project Description	TOTAL PROJECT BUDGET	2023 BUDGET	TOTAL COSTS	2023 COSTS	2023 REMAINING BUDGET	External Funding				Internal Funding			Notes	
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type		Debtenture
(12) - Administration Department														
FV - Asset Management (2021)	125,000	96,301	28,699	-	96,301			21,301			75,000	GOR		CM 21-09-660
FRIAA FFP22-28, FFP22-29	179,550	179,550	178,250	178,250	1300			179,550						CM 23-01-013
Fireproof Safe	4,800	4,800	-	-	4800						4,800	GOR		CM 23-01-013
Total department 12	309,350	280,651	206,949	178,250	102,401	-	-	200,851	-	-	79,800	-	-	289,691
(23) - Fire Department														
FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000				15,000		15,000	GOR		50/50 FVFD
Total department 23	30,000	30,000	-	-	30,000	-	-	-	15,000	-	15,000	-	-	30,000
(33) - Airport														
Airport Master Plan (CF 2016)	90,000	47,707	42,293	-	47,707						47,708	GOR		
Total department 33	90,000	47,707	42,293	-	47,707	-	-	-	-	-	47,708	-	-	47,708
(41) - Water														
LC -La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910						190,910	GOR		
Water Diversion License Review	55,000	16,932	40,722	2,653	14,278						16,932	GOR		CM 21-12-837 ADDED \$10k from GOR
Total department 41	255,000	207,842	49,812	2,653	205,188	-	-	-	-	-	207,842	-	-	207,842
(43) - Solid Waste Disposal														
Waste Recepticals - Household (2022)	30,000	30,000	-	-	30,000				23,000		7,000	GOR		CM 22-10-740
Total department 43	30,000	30,000	-	-	30,000	-	-	-	23,000	-	7,000	-	-	30,000
(61) - Planning & Development Department														
Municipal Development Plan	305,000	9,233	295,767	-	9,233						9,233	GOR		20-08-494
LC - Atlas Landing Dispositions (2022)	45,000	21,690	23,810	500	21,190						21,690	GOR		
LC - Storm Water Plan (2022)	151,000	151,000	18,480	18,480	132,520						151,000	MR		
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000						150,000	MR		
Total department 61	651,000	331,923	338,057	18,980	312,943	-	-	-	-	-	331,923	-	-	331,923
(63) - Agricultural Services Department														
Irrigation District Feasibility Study	30,000	30,000	-	-	30,000						30,000	GOR		Motion 18-08-589
Total department 63	30,000	30,000	-	-	30,000	-	-	-	-	-	30,000	-	-	30,000
(72) - Parks														
LC Walking Trail (2018)	6,000	6,000	-	-	6,000						6,000	GOR		
Total department 72	6,000	6,000	-	-	6,000	-	-	-	-	-	6,000	-	-	6,000
(74) - Library														
LC Library - Building Extension Engineering	20,000	20,000	-	-	20,000						20,000	GCR		CM 22-08-552
Total department 63	20,000	20,000	-	-	20,000	-	-	-	-	-	20,000	-	-	20,000
TOTAL 2022 ONE TIME Projects	1,421,350	984,123	637,111	199,883	784,239	-	-	200,851	38,000	-	745,273	-	-	984,124
2022 Contingent on Grant Funding														
Bridge Maintenance (7 bridges)	250,000							250,000						
2022 Contingent on Grant Funding- Total	250,000	-	-	-	-	-	-	250,000	-	-	-	-	-	-

Funding Sources for the 2022 Approved Non TCA projects is as follows:

Other Grants/Sources	\$	238,851
Municipal Reserve	\$	301,000
General Operating Reserve	\$	424,273
General Capital Reserve	\$	20,000
Total	\$	984,124

Project Description	TOTAL PROJECT BUDGET	2023 BUDGET	TOTAL COSTS	2023 COSTS	2023 REMAINING BUDGET	External Funding				Internal Funding				Notes	
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture		
(42) - Sewer Disposal Department															
LC - North Storm-Pond A (2021)	1,520,000	133,771	1,386,229	-	133,771								SWMR	133,771	CM 21-03-240, CM 21-04-312, CM 21-07-022, CM 21-10-077, CM 22-04-281
FV - Sewer Upgrades (2022)	1,226,000	1,218,382	7,618	-	1,218,382			1,218,382							
Total department 42	2,746,000	1,352,153	1,393,847	-	1,352,153	-	-	1,218,382	-	-	-	-	133,771	-	
(61) - Planning & Development															
GIS Computer (2022)	7,500	7,500	-	-	7,500								GCR	7,500	
Total department 61	7,500	7,500	-	-	7,500	-	-	-	-	-	-	-	7,500	-	
(71) - Recreation															
FV - Outdoor Rink Repairs (2020)	14,000	14,000	-	-	14,000								RB-FV	14,000	
FV - Purchase Outhouses for Rodeo Grounds (2020)	10,000	3,675	6,325	-	3,675								GCR	3,675	
LC - Northern Lights Recreation Center New Arena (2021)	6,564,788	293,610	6,271,178	-	293,610				293,610						CM 21-06-483, CM 22-02-111, 22-04-281, 22-06-554
FV - Main lobby epoxy floor (2022)	8,400	8,400	-	-	8,400								GCR	8,400	
FV - Roof leak exploration and repair (2022)	15,000	15,000	-	-	15,000								GCR	15,000	
Total department 71	6,612,188	334,685	6,277,503	-	334,685	-	-	-	293,610	-	-	-	41,075	-	
(72) - Parks & Playgrounds Department															
Hutch Lake Campground Improvements (2017)	112,000	2,228	109,772	-	2,228								MR	2,228	
Vanguard Subdivision Playground Equipment (2019)	30,000	580	29,420	-	580								MR	580	
Wadlin Lake Dock Piling Improvements - Firewood Compound (2019)	13,000	10,045	2,955	-	10,045								GCR	10,045	
FV - Streetscape (2017)	150,000	111,641	38,479	120	111,521								GCR/GCR	111,641	CM 19-04-274 Moved to 22 in 2020 budget (35,000 GCR) - 2023 07-518
Streetscape - La Crete (2020)	75,000	54,291	20,709	-	54,291								GCR/GCR	54,291	
New Hamlet Park (Jannelles Park LC) (2021)	38,000	8,685	29,315	-	8,685								MR	8,685	
Water Well at Jubilee Park (2021)	17,955	17,955	-	-	17,955		17,955								
FV - Streetscape Second dock project (2021)	25,394	15,365	10,029	-	15,365								GCR	15,365	CM21-07-518
Wadlin Lake Campground - Major Improvements (2022)	50,000	16,559	33,441	-	16,559								RP	16,559	
Hutch Lake Campground - Major Improvements (2022)	50,000	50,000	-	-	50,000	50,000									
Bridge Campground - Major Improvements (2022)	100,000	100,000	-	-	100,000								RP	100,000	
Machesis Lake Campground (2022)	30,000	30,000	-	-	30,000								RP	30,000	
Hamlet Park Development (2022)	75,000	75,000	-	-	75,000								MR	75,000	
Mogul Master Trail Groomer (2022)	6,500	6,500	6,500	-	-								GCR	6,500	CM 23-01-040
Total department 72	772,849	498,848	280,621	6,620	492,228	67,955	-	-	-	-	-	-	430,894	-	
TOTAL 2023 Capital Projects	46,710,778	20,792,540	26,419,657	501,419	20,291,120	1,913,675	5,726,496	5,273,214	1,949,285	-	-	-	5,929,874	-	
Contingent on Grant Funding															
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000			3,000,000							3,000,000
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000			1,085,000							-
Carry Forward Contingent on Grant Funding- Total	7,085,000	7,085,000	-	-	7,085,000	-	-	4,085,000	-	-	-	-	-	-	3,000,000
2022 Contingent on Grant Funding															
FV - New Hockey Boards and Glass with Protective Netting	199,500							99,750					GCR	99,750	Contingent on Grant Funding 50/50
FV - Fitness Centre Expansion	99,000							49,500					GCR	49,500	Contingent on Grant Funding 50/50
FV - Baseball Netting	75,000							37,500					GCR	37,500	Contingent on Grant Funding 50/50
LC - Wheel Chair Lift	50,000							25,000					GCR	25,000	Contingent on Grant Funding 50/50
2022 Contingent on Grant Funding- Total	423,500	-	-	-	-	-	-	211,750	-	-	-	-	-	211,750	
Total of Contingent Funding	7,508,500	7,085,000	-	-	7,085,000	-	-	4,085,000	211,750	-	-	-	211,750	3,000,000	

Funding Sources for the 2022 Capital projects being CARRIED FORWARD:

CCBF & MSI	\$	7,640,171
Other Grants/Sources	\$	7,222,499
General Operating Reserve	\$	1,185,110
General Capital Reserve	\$	1,062,192
Municipal Reserve	\$	86,493
Road Reserve	\$	1,847,513
Vehicle & Equipment Reserve	\$	882,651
Rural Water Reserve	\$	52,343
Waste/Sewer Infrastructure Reserve	\$	316,916
Surface Water Management Reserve	\$	261,097
Recreation Board Fort Vermilion	\$	14,000
Recreation & Parks	\$	146,559
Street Lights	\$	75,000
TOTAL		20,792,544



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Byron Peters, Interim, Chief Administrative Officer
Title:	Road Widening Projects Update

BACKGROUND / PROPOSAL:

Administration was asked to provide an update as to the current status of the road widening projects. Details of land owners concerns, completed surveying and road registrations will be provided.

The 30 Meter Right-Of-Way Road Widening project was approved as a Capital Project in 2021 for \$200,000 to complete land negotiations, surveying, purchase of lands and submitting documents to the Land Titles Office. This was the first step for future road rebuilding projects for TWP 1050 27th Baseline Road, TWP 1060 Airport Road and TWP 1070 Wolfe Lake Road.

There are still outstanding affidavits that need to be signed by landowners. Some landowners have stated that they will not sign for various reasons such as: money per acre that was offered, fence and/or tree concerns and a couple individual concerns pertaining specifically to their property. Landowners were offered \$1000 per acre for their right-of-way piece (ROW).

Below is a quick breakdown of how many owners have agreed to the terms of the Offer to Purchase and have signed the affidavits. Affidavits are required to be signed by all persons on title of the property. Keep in mind that the same landowner may own more than one piece of property and an affidavit is signed for each. Please see ownership map for land location specifics.

TWP 1050 (27th Baseline)

- 24 complete affidavits
- 2 refusal to sign affidavits
- 2 no response/undecided

Author: S Gibson **Reviewed by:** _____ **CAO:** B Peters

TWP 1060 (Airport Road)

- 4 complete affidavits
- 1 incomplete affidavit

TWP 1070 (Wolfe Lake Rd)

- 26 completed affidavits
- 12 refusal to sign affidavits
- 8 no response/undecided/change of ownership

OPTIONS & BENEFITS:

Acquiring the additional ROW comes at a considerable financial cost to the municipality. The cost of purchasing the land is only a small part of the overall cost. Power pole moves, fence moves, survey & land title expenses and other site specific items add a significant cost to each ROW widening.

The County can proceed with acquiring additional ROW, or we can focus on only the arterial roads where there is the highest need for increased road top widths.

COSTS & SOURCE OF FUNDING:

TWP 1050 and TWP 1060 projects have both been surveyed and registered with land titles for the completed affidavit properties. TWP 1050 has completed affidavits for the first two (2) miles. Landowners have been contacted to sign an offer to purchase and those that have signed have received payment. There was a farm structure move within the first two miles of TWP 1050 to accommodate the road widening, and the County reimbursed the landowner for costs.

ATCO is in the process of acquiring easements for nine (9) power pole moves on TWP 1050 (27th Baseline) along SE 6-105-14-W5, with work beginning in May or June of this year. There is no cost to the County for the power pole moves unless as stated in the Additional Terms of Agreement; *customers who cancel a project after accepting the ATCO proposal are responsible and will be invoiced for the full amount of ATCO Electrical services and costs incurred from the date of the customer application up to and including the date of cancellation.* Power poles for the first mile are in the planning stages with ATCO.

TWP 1070 has been surveyed and since that project has not been approved for funding, along with intermittent agreement from landowners, it has not been sent for registration. TWP 1070 landowners have been asked to sign an offer to purchase and those who have, have not received compensation.

Author: S Gibson Reviewed by: _____ CAO: B Peters

As these projects have been in an indeterminate state for almost two years, things often change, such as buying and/or selling property. This could mean that original owners signed Offer to Purchases and received payment. New owners may not have been made aware at the time of purchase of this future construction and have not been contacted.

The Planning Department has been brought into the fold so they are aware when any future subdividing of property along these roads occurs, the five metre right away is taken care of at the subdivision level.

Costs incurred so far to date:

Surveying:	\$61,369
Acquisition of Land:	\$32,396
Registered Mail	\$856
Land Titles	<u>\$510</u>
Total	\$95,131

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

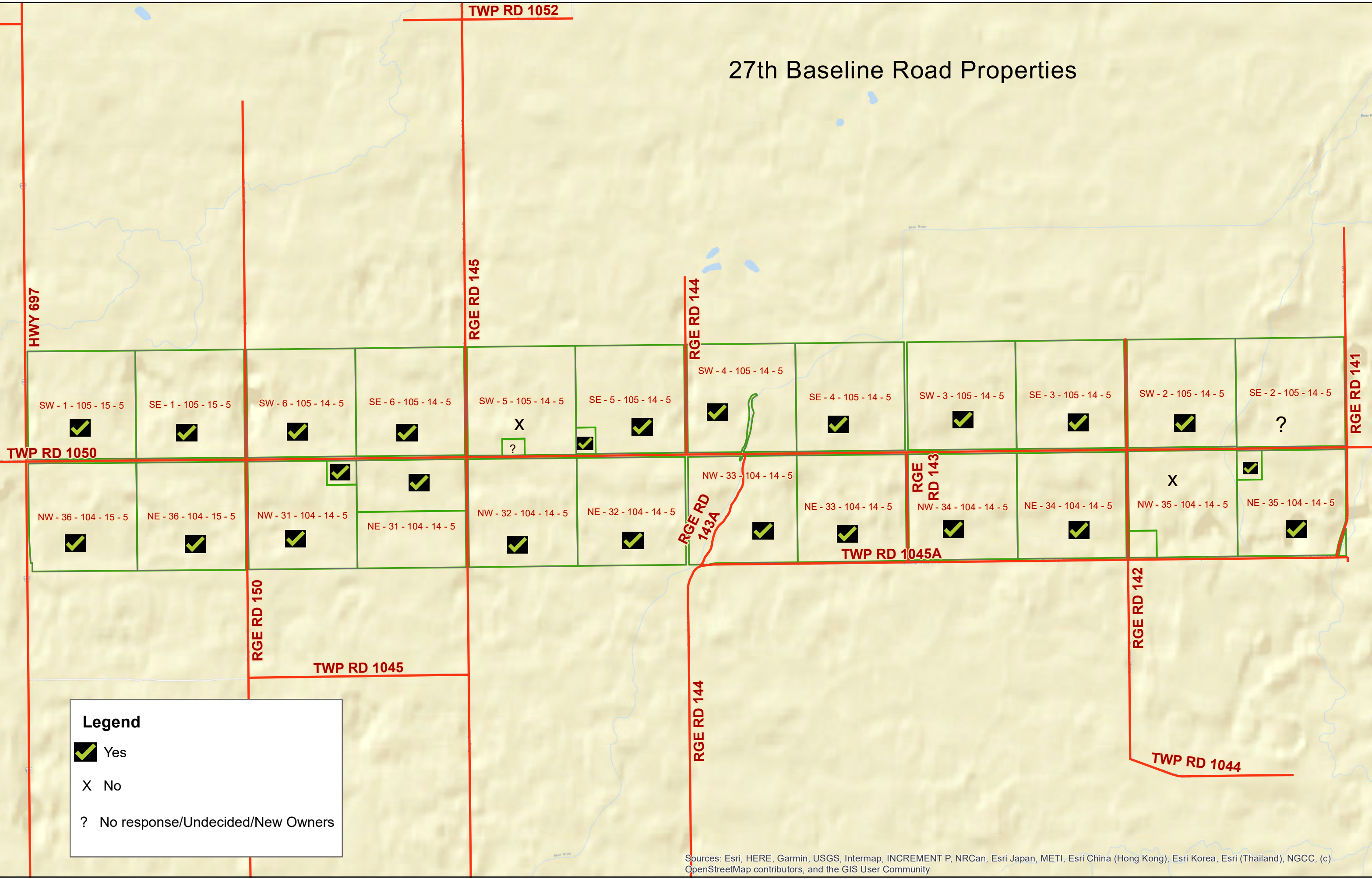
RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous


To proceed with completing road widening projects for roads that are considered arterial, with heavy traffic volume and a necessity.

Author: S Gibson Reviewed by: _____ CAO: B Peters

27th Baseline Road Properties

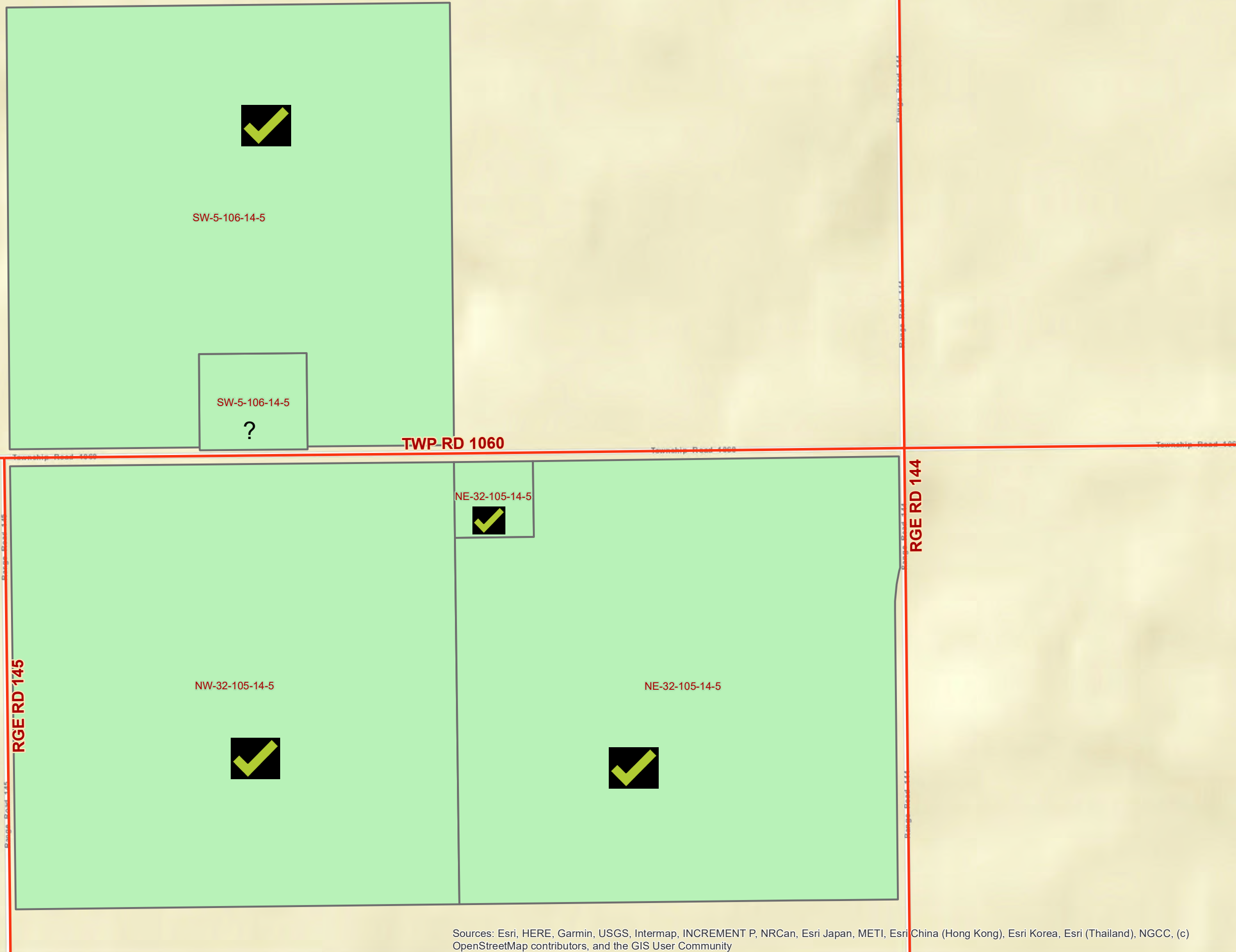


Legend

-  Yes
- X No
- ? No response/Undecided/New Owners

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

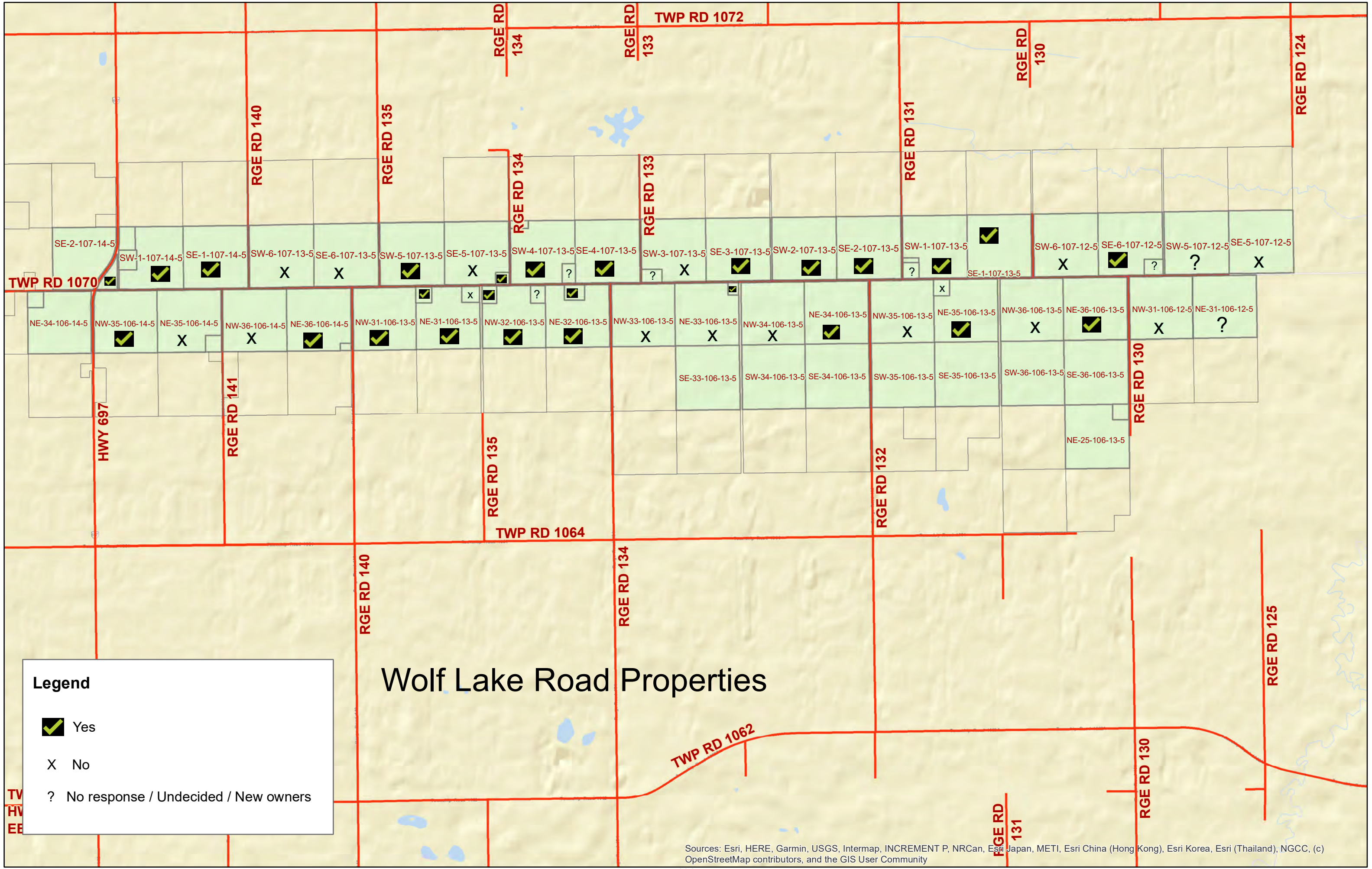
Airport Road Properties



Legend


-  Yes
-  Incomplete

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



Wolf Lake Road Properties

Legend

-  Yes
- X No
- ? No response / Undecided / New owners

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Caitlin Smith, Director of Planning & Agriculture
Title:	Bylaw 1292-23 Land Use Bylaw Amendment to Rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC”

BACKGROUND / PROPOSAL:

Administration has received a request to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC”. This lot is approximately 6.2 acres.

The purpose for the rezoning is that the developer would like to add the use of Automotive Sales and Rental business for the sale of used cars. This proposed rezoning would coincide with other commercial businesses in the subdivision such as the Ford dealership.

Currently, the lot contains an Agriculture Machinery Sales and Service business (Kubota).

The proposed Bylaw 1292-23 was presented to the Municipal Planning Commission on March 23, 2023 where the following motion was made:

MPC 23-03-044 **MOVED** by Andrew O’Rourke

That the Municipal Planning Commission recommend to Council to approve Bylaw 12xx-23 being a Land Use Bylaw Amendment to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC”, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Author: J Roberts **Reviewed by:** C Smith **CAO:** _____

Options are to give first reading, defeat first reading or table for more information.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the Public Hearing and adjacent landowner letters which are borne by the applicant.

SUSTAINABILITY PLAN:

Goal E23 Mackenzie County’s business communities can provide local products and services to meet consumer demand.

COMMUNICATION / PUBLIC PARTICIPATION:

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per MGA requirements.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1292-23 being a Land Use Bylaw Amendment to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC”, subject to public hearing input.

Author: J Roberts **Reviewed by:** C Smith **CAO:** _____

BYLAW NO. 1292-23
BEING A BYLAW OF MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to rezone Plan 132 1868, Block 02, Lot 21 from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC” to accommodate an Automotive Sales and Rental Business.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 132 1868, Block 02, Lot 21

Within Mackenzie County, be rezoned from La Crete Light Industrial “LC-LI” to La Crete Highway Commercial “LC-HC” as outlined in Schedule “A” hereto attached.

READ a first time this ____ day of _____, 2023.

PUBLIC HEARING held this ____ day of _____, 2023.

READ a second time this ____ day of _____, 2023.

READ a third time and finally passed this ____ day of _____, 2023.

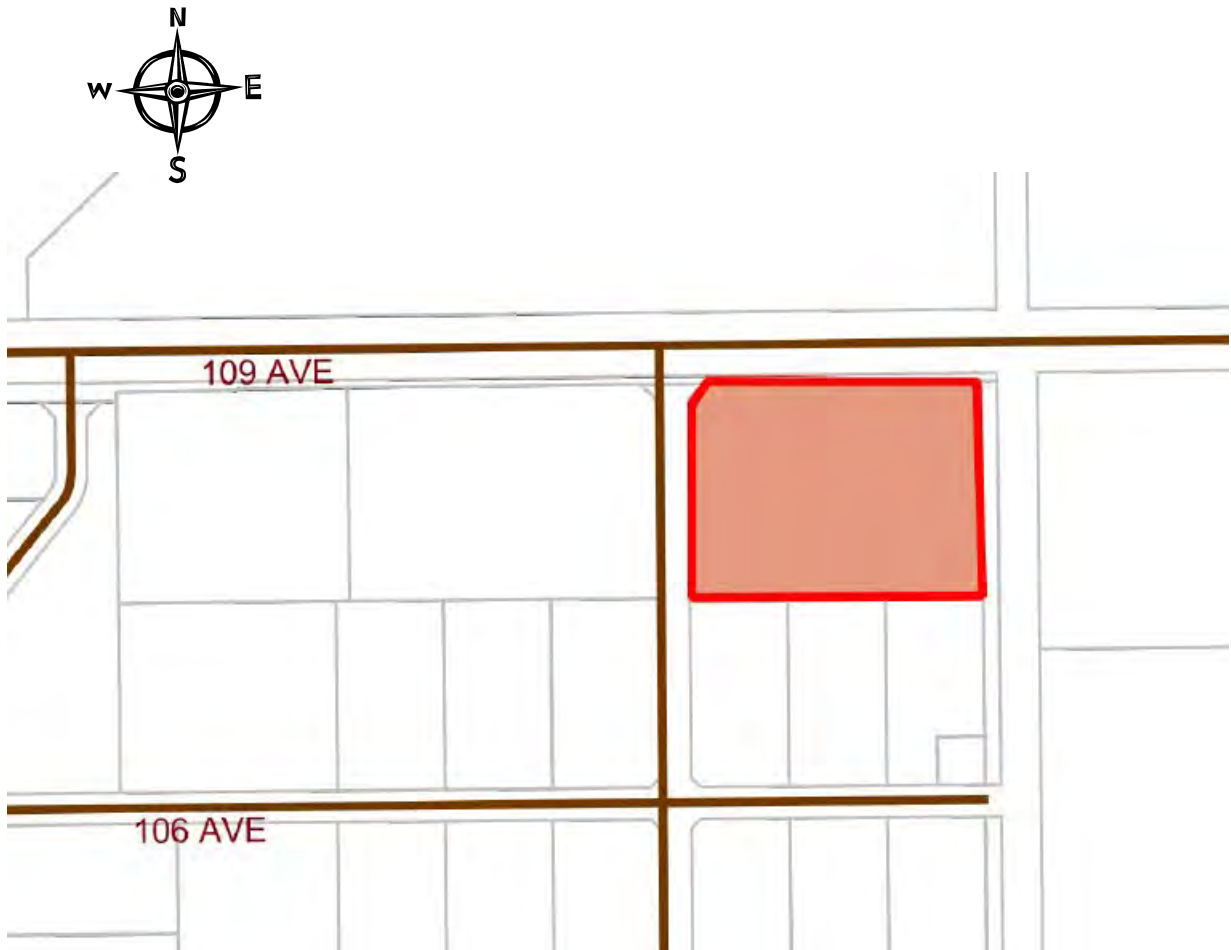
Josh Knelsen
Reeve

Byron Peters
Interim Chief Administrative Officer

BYLAW No. 1292-23

SCHEDULE "A"

1. That the land use designation of the following property known as Plan 132 1868, Block 02, Lot 21 within Mackenzie County, be rezoned:



FROM: La Crete Light Industrial "LC-LI"
TO: La Crete Highway Commercial "LC-HC"

Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant <u>1213155 Alberta Ltd</u>			Complete only if different from Applicant		
Address:			Name of Registered Owner		
City/Town			Address:		
Postal Code			City/Town		
Phone		Cell	Postal Code		Phone
Applicant Email			Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
						<u>1321868</u>	<u>02</u>	<u>21</u>

Civic Address: 10821-9254

Land Use Classification Amendment Proposed: Machinery LC-L1

From: Agriculture Sales + Service To: Agriculture Sales + Service + ^{Machinery} LC-HC + ^{Automotive Sales}

Reasons Supporting Proposed Amendment: Automotive Sales

In order to purchase used automotive vehicle for our business through dealer auctions, AMVIC states that our Business license has to say "Used Sales - Automotive" Rent

I have enclosed the required application fee of: \$ 912.⁰⁰ Receipt No.: 291957

Applicant Signature _____ Date 03/01/2023

Registered Owner Signature _____ Date 03/01/2023

NOTE: Registered Owner's signature required only if different from applicant

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.



Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant <u>123155 Alberta Ltd</u>			Complete only if different from Applicant Name of Registered Owner		
Address:			Address:		
City/Town			City/Town		
Postal Code	Phone	Cell	Postal Code	Phone	Cell
Applicant Email			Owner Email		

Legal Description of the Land Affected by the Proposed Amendment: All or Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
						<u>1321868</u>	<u>02</u>	<u>21</u>

Civic Address: 10821-9254

Land Use Classification Amendment Proposed: Machinery LC-L1

From: Agriculture Sales + Service To: Agriculture Sales + Service + ^{Machinery} LC-HC + ^{Automotive Sales}

Reasons Supporting Proposed Amendment: Automotive Sales

In order to purchase used automotive vehicle for our business through dealer auctions, AMVIC states that our Business license has to say "Used Sales - Automotive" Rent

I have enclosed the required application fee of: \$ 912.⁰⁰ Receipt No.: 291957

Applicant Signature _____ Date 03/01/2023

Registered Owner Signature _____ Date 03/01/2023

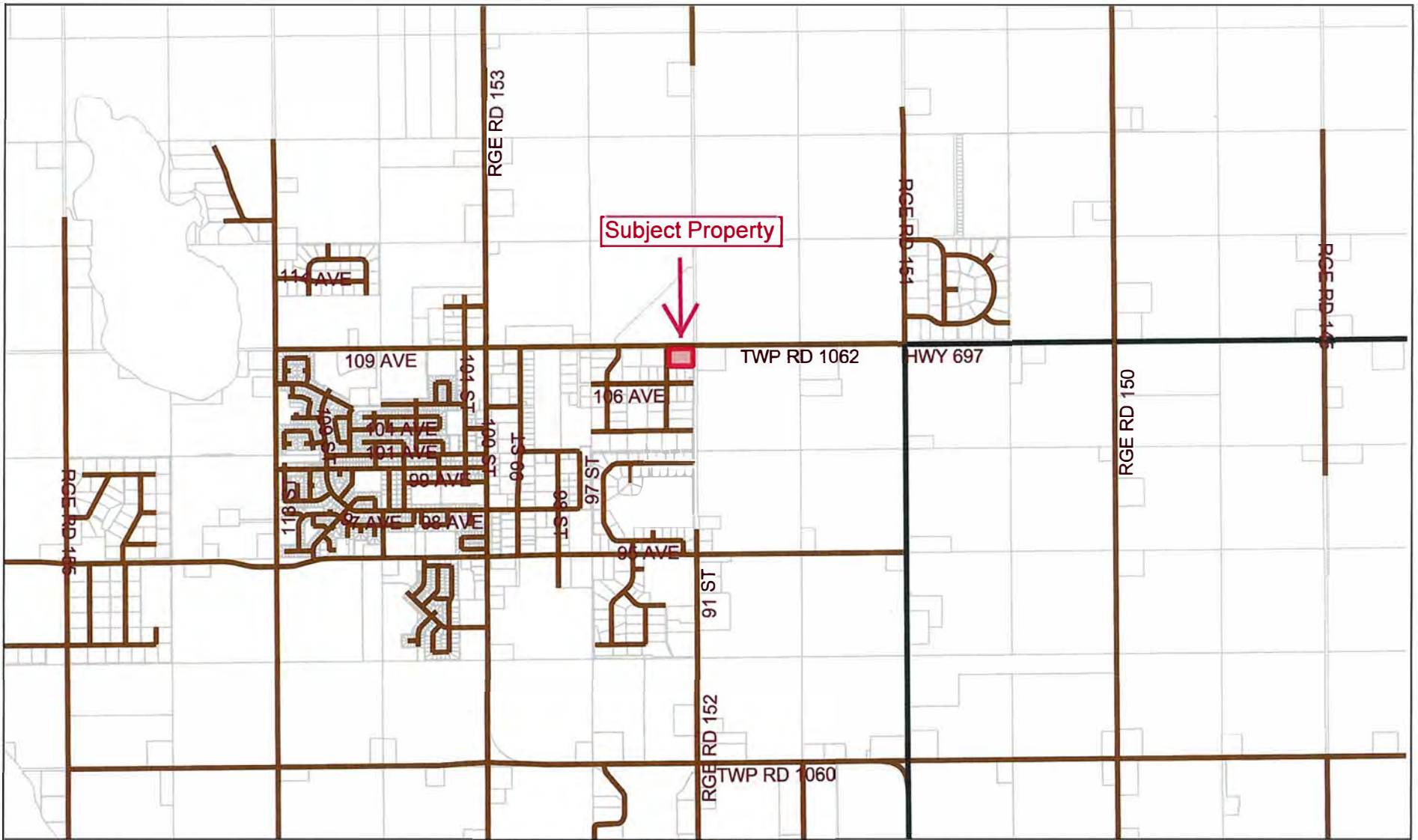
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Mackenzie County
Box 640, 4511-46 Avenue
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718
Fax: (780) 927-4266
Email: planning@mackenziecounty.com
www.mackenziecounty.com







Scale 1: 42,770

1 Mi

1 Km



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  Scale 1: 1,711

100 yd 
 100 m 

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Mackenzie County

Mackenzie County Bylaw 1292-23 Plan 132 1868, Block 02, Lot 21



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Caitlin Smith, Director of Planning and Agriculture
Title:	West Haven Estates – Request to Waive Deferred Reserve Owed – NE 9-106-15-W5M

BACKGROUND / PROPOSAL:

Administration has received a request to waive the deferred Municipal Reserve (MR) owed on NE 9-106-15-W5M within the hamlet of La Crete.

The developer purchased the undeveloped land with a deferred reserve caveat on title which required payment for 7.8 acres owing from the previous developer’s phases. Considering that the previous landowner didn’t pay the MR owed, the current landowner/developer became responsible for the outstanding payment of MR.

The developer was made aware of the deferred reserve at time of subdivision application back in 2021. The subdivision was originally approved July 2021 but the developer decided not to move forward with the subdivision due to changes with the La Crete Birthing Centre. At the time, Council waived the off-site levy fees and the MR for the portion of land to be donated to the medical facility.

MOTION 21-08-586 **MOVED** by Councillor E. Peters

That Mackenzie County waive the Off-Site Levy and Municipal Reserve fees for the donated portion (11.89 acres) of NE 9-106-15-W5M to facilitate the development of a new Medical Facility in the Hamlet of La Crete.

CARRIED

Since that time, the subdivision lot layout plan has changed and the developer is proposing a phased residential subdivision. The developer has been approved for phase 1 which equals 29 residential lots (8.3 acres to be developed). The developer is responsible for the MR payment of the land to be developed (0.83 acres owed = \$12,450). The Municipal Planning Commission requested land but the developer did not

Author: C Smith **Reviewed by:** _____ **CAO:** _____

want to give any additional lands due to the PUL located on the east side of the property which is used for storm water management. Mackenzie County paid fair market value for those lands as part of the Storm Pond A project.

The only lands given as Municipal Reserve for this quarter section is the 2.24 acres for Reinland Park and 0.895 acres for the walking trail to the north (this is considered credit and is to be applied to the deferred amount.) The total deferred land which equals 7.8 acres – 0.895 acres = 6.905 acres x \$15,000 = **\$103,575** owed.

There is a Memorandum of Understanding (MOU) in place for the adjacent quarter section, addressing the MR needs for that quarter section. Administration reviewed the MOU and it specifically and only addresses MR contributions for the adjacent property, and is not applicable for the current property.

The developer has requested that the remaining deferred reserve be waived as the Municipal Reserve should have been taken at time of development in the past and the developer feels that this is an unfair request.

In the past, Council has waived a portion of the deferred reserve for Foothills Developments for a similar reason. In that instance, administration provided incomplete information to Foothills Developments when they were completing their due diligence to purchase the property. To restrict this from happening in the future, administration does not allow deferred reserve to be an option when developing.

OPTIONS & BENEFITS:

To approve, defeat or TABLE the waiving of the Deferred Reserve.

COSTS & SOURCE OF FUNDING:

Should Council waive the deferred reserve for this parcel of land we will not be able to collect the \$103,575 owed.

SUSTAINABILITY PLAN:

N/R

COMMUNICATION / PUBLIC PARTICIPATION:

N/R

POLICY REFERENCES:

Author: C Smith Reviewed by: _____ CAO: B Peters

Policy DEV005 Planning Reserve Policy

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the remaining deferred reserve for NE 9-106-15-W5M (6.905 acres owed) not be waived.

Author: C Smith Reviewed by: _____ CAO: B Peters

March 27, 2023

Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Byron Peters, Interim Administrative Officer

**RE: 03-SUB-23 (NE-9-106-15-W5M) – West Haven Estates
Deferred Reserve**

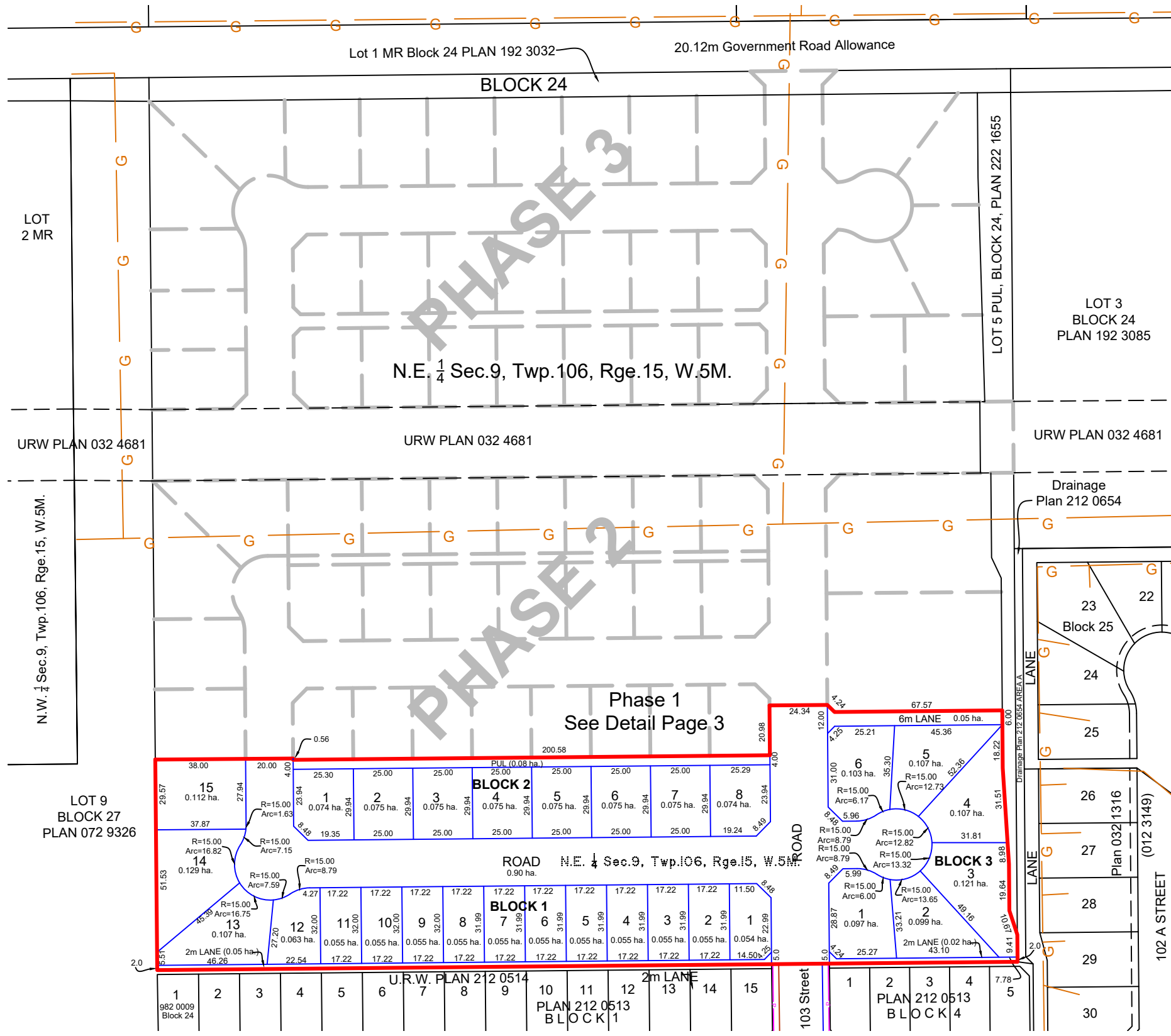
We are requesting that the previously deferred reserve on this title for 7.8 acres be waived. This is derived from subdivisions the previous landowner subdivided on this quarter section (which would include the area where La Crete Co-op is located on) and deferred the municipal reserve to the balance of the quarter section which eventually left this parcel with the deferred reserve.

We don't think it is reasonable for us to pay \$117,000 (7.8 x \$15,000/acre) on property we don't own, have never owned and could have been substantially less than \$15,000/acre for municipal reserve at the time it was deferred.

Sincerely,

Martin Harder
852886 Alberta Ltd.

MARTIN HARDER



TENTATIVE PLAN SHOWING PHASE 1

PROPOSED SUBDIVISION OF PART OF REMAINDER
 N.E. ¼ Sec.9, Twp.106, Rge.15, W.5M.
 Within
 Hamlet of LaCrete
 Within
 Mackenzie County, Alberta

Schedule of Area(s)

Contains 29 Lots, Road, PUL, Lane
 Containing 3.34 ha (8.3 Ac.)

Registered Title Encumbrances (Affecting Extent of Title)

792 251 925: Utility Right of Way - Northern Lights Gas Co-op Ltd.
 982 000 207: Caveat - Municipal Reserve - Municipal District of Mackenzie No. 23
 982 301 127: Caveat - Development Agreement - Municipal District of Mackenzie No. 23.
 032 350 121: Utility Right of Way - Municipal District of Mackenzie No. 23.
 192 258 398: Caveat - Easement
 212 042 199: Utility Right of Way - Mackenzie County.

Notes

- Distances are in Metres and Decimals Thereof.
- Plan measurements based from a field inspection conducted on Aug. 13, 2021.
- County Subdivision File 44-SUB-21

Land Owner(s)

850886 Alberta Ltd.
 C. of T. 222 173 295 +3

Site Information

Address: Not Available



#103-2, 8301 99 Street
 Clairmont, Alberta T8X 5B1
 Phone: (780) 538-1955
 E-mail: jwc.surveyor@gmail.com



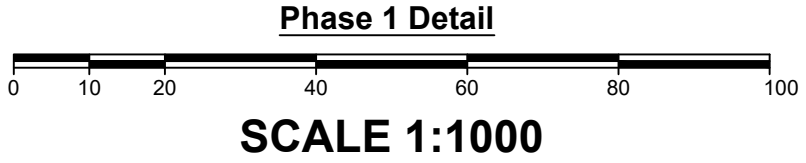
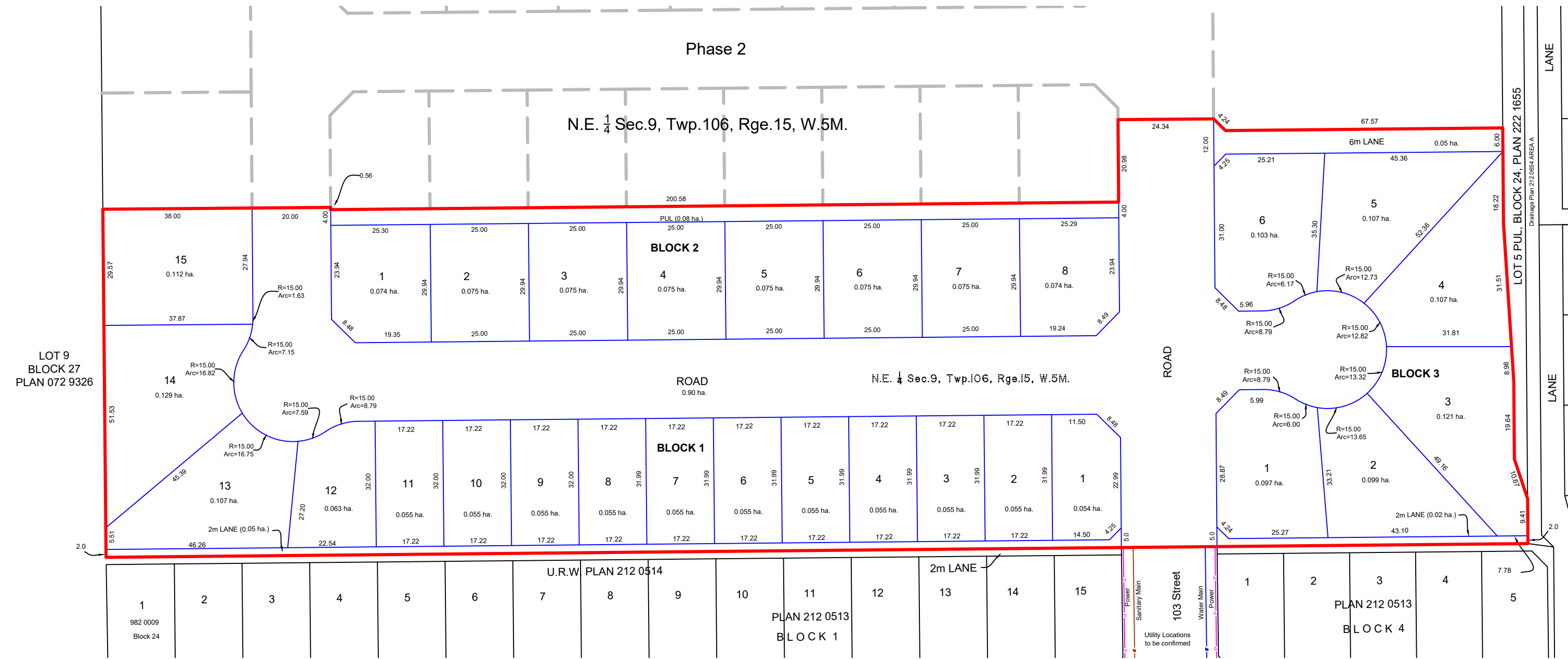
PREPARED BY
 Jason Coates, A.L.S.

Revision Table

No.	Revision Type	Drafted	Chk'd	Surveyed	Date
4	Revised Layout	MM	JC	JC	Dec. 22, 2022
Client File No: N/A					
File No: 210151T		Job No: 210151		Sheet: 1 of 3	4 Revision



SCALE 1:2000



**TENTATIVE PLAN SHOWING
PHASE 1**

PROPOSED SUBDIVISION OF PART OF REMAINDER
N.E. 1/4 Sec.9, Twp.106, Rge.15, W.5M.
Within
Hamlet of LaCrete
Within
Mackenzie County, Alberta

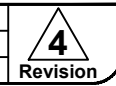
BORDERLINE SURVEYS

#103-2, 8301 99 Street
Clairmont, Alberta T8X 5B1
Phone: (780) 538-1955
E-mail: jwc.surveyor@gmail.com



PREPARED BY
Jason Coates, A.L.S.

Revision Table					
No.	Revision Type	Drafted	Chk'd	Surveyed	Date
4	Revised Layout	MM	JC	JC	Dec. 22, 2022
Client File No: N/A					
File No: 210151T		Job No: 210151		Sheet: 2 of 3	



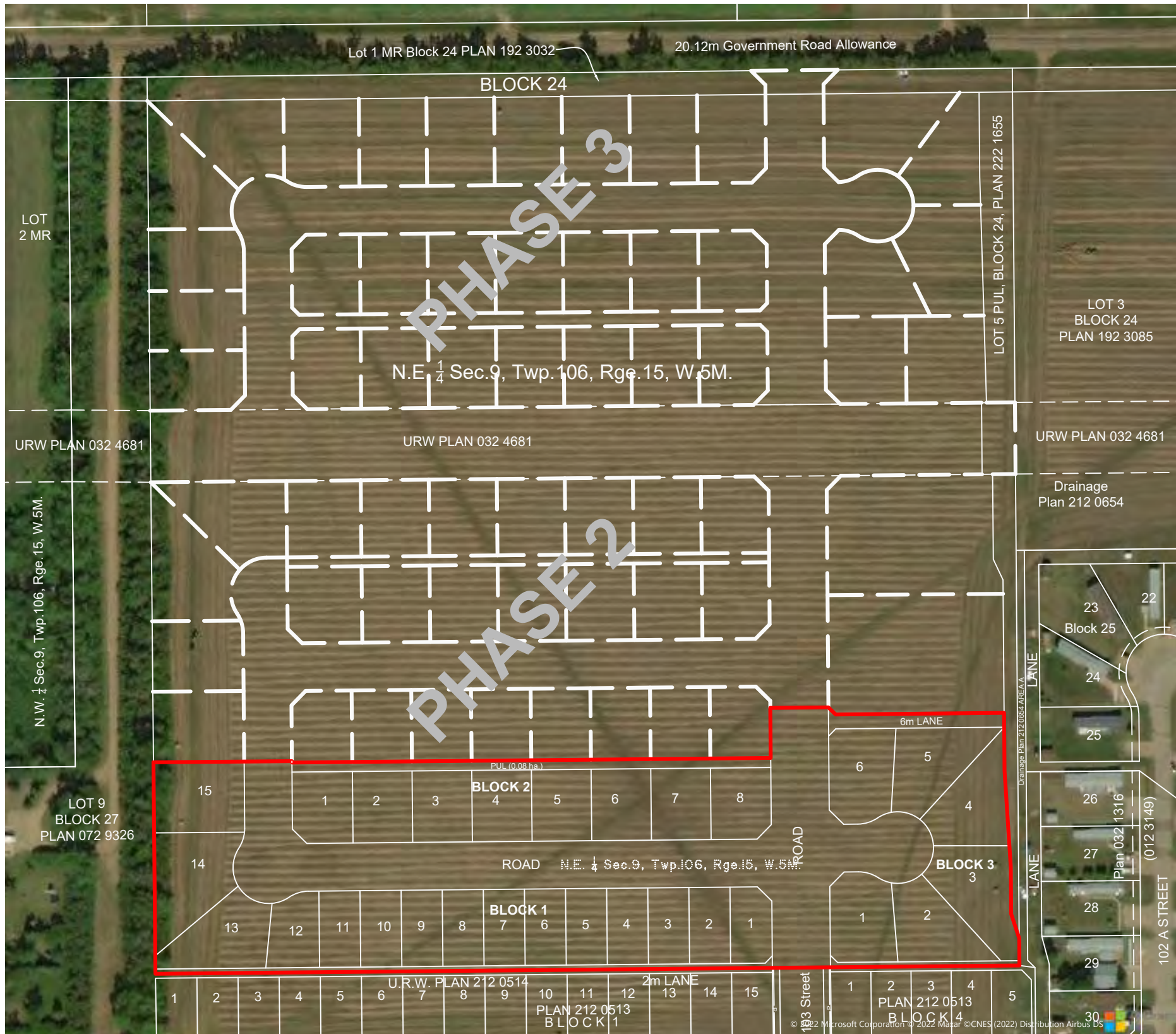


Photo is current Bing Imagery



SCALE 1:2000

TENTATIVE PLAN SHOWING

PHASE 1

PROPOSED SUBDIVISION OF PART OF REMAINDER

N.E. 1/4 Sec.9, Twp.106, Rge.15, W.5M.

Within
Hamlet of LaCrete
Within
Mackenzie County, Alberta

AREA TABLES

- 1 Road = 0.90 ha.
- 1 PUL = 0.08 ha.
- 3 Lanes = 0.12
- 29 Lots = 2.24 ha.

Total Area = 3.34 ha.



#103-2, 8301 99 Street
Clairmont, Alberta T8X 5B1
Phone: (780) 538-1955
E-mail: jwc.surveyor@gmail.com

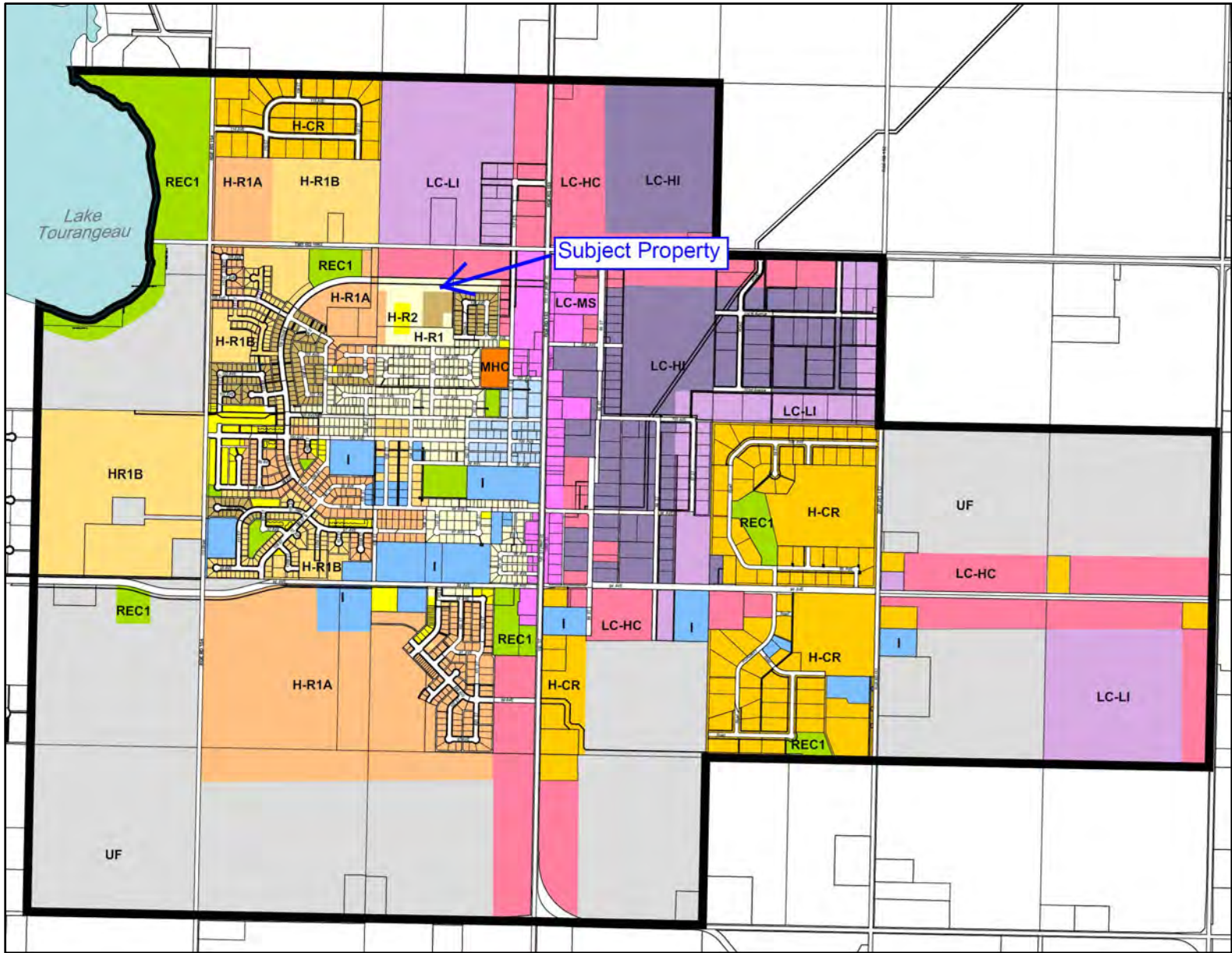


PREPARED BY
Jason Coates, A.L.S.

Revision Table

No.	Revision Type	Drafted	Chk'd	Surveyed	Date
4	Revised Layout	MM	JC	JC	Dec. 22, 2022
Client File No: N/A					4 Revision
File No: 210151T		Job No: 210151		Sheet: 3 of 3	

SUBDIVISION APPLICATION



File No. 03-SUB-23

Disclaimer

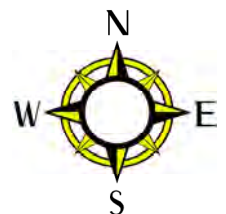
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Mackenzie County

NOT TO SCALE



Mackenzie County

TITLE	Planning Reserve Policy	Policy No:	DEV005
--------------	-------------------------	-------------------	--------

LEGISLATION REFERENCE	Municipal Government Act – Part 17, Division 8 and Division 9
------------------------------	---

PURPOSE	Establish a framework for the dedication of Reserve lands.
----------------	--

POLICY STATEMENT

Mackenzie County receives various applications for subdivisions, within both urban and rural areas. As per the Municipal Government Act (MGA), the County may require the dedication of Community Services Reserve (CSR), Conservation Reserve (CR), Environmental Reserve (ER), Municipal Reserve (MR), and/or School Reserve (SR). This policy will clarify the different types of reserve lands and provide a criteria to guide and manage CSR, CR, ER, MR, and SR in Mackenzie County.

DEFINITIONS

The following definitions are used for the purpose of this policy:

Community Services Reserve (CSR) - land dedication collected during the subdivision application process for lands that the subdivision authority wishes to set aside for the provision of future community services, as designated under Division 9 of the Municipal Government Act (MGA).

Examples of CSR:

- Public library
- Police station
- Fire station
- Ambulance services facility
- Non-profit daycare facility
- Affordable housing

Conservation Reserve (CR) – land dedication collected during the subdivision application process for lands that do not meet the requirements of Environmental Reserve and that the County deems environmentally significant and wishes to conserve, as designated under Division 8 of the Municipal Government Act (MGA).

Examples of CR:

- Wildlife corridors
- Significant tree stands

Environmental Reserve (ER) – land dedication collected during the subdivision application process for lands that are considered undevelopable, unstable, or present a significant risk of personal injury or property damage during development or use of the land, as per Division 8 of the Municipal Government Act (MGA).

Examples of ER:

- Swamp, gully, ravine, or natural drainage course
- Lands that are subject to flooding
- A strip of land, not less than 6 metres in width, abutting the bed and shore of any body of water

Municipal Reserve (MR) – land dedication collected during the subdivision application process for lands that the subdivision authority wishes to set aside for the provision of future services, as per Division 8 of the Municipal Government Act (MGA).

Examples of MR:

- Public parks
- Groomed parkland of all sizes
- Sports field, including athletic parks
- Land for arenas, pools, leisure, community or cultural centres
- Open space areas around schools or other facilities
- Pathways
- Golf courses
- Redeveloped landfill sites for recreational parks
- Fire Hall
- Municipal infrastructure
- Public recreation areas
- Municipal infrastructure and/or buffers between conflicting land uses

School Reserve (SR) - land dedication collected during the subdivision application process for lands that the subdivision authority wishes to set aside for the provision of future services, as per Division 9 of the Municipal Government Act (MGA) as requested by the local school authority. This land can also be accepted as Municipal School Reserve (MSR) to be shared between the local school authority and the municipality.

Examples of SR:

- Public parks
- Public recreation area
- School board purposes

GENERAL PROVISIONS

This policy is intended to be used in conjunction with the requirements of the Municipal Government Act (MGA), the Subdivision and Development Regulations and applicable County Bylaws (including the Land Use Bylaw). Where a conflict exists between this policy and the aforementioned provincial requirements and/or County Bylaws, the provincial requirements and County Bylaws will apply.

This policy will provide direction for the acquisition of reserve lands in new subdivisions, the ongoing management of reserve lands, and the considerations required for the disposal of existing reserve lands.

The Municipal Government Act states the required purposes for each type of reserve land as follows:

Community Services Reserve: to allocate lands for use as a public library, a police station, a fire station or an ambulance services facility, or a combination of them, a non-profit day care facility, a non-profit special needs facility, a municipal facility providing service directly to the public, or affordable housing, as set out in the MGA s.671(2.1).

Conservation Reserve: to enable the municipality to protect and conserve land that the subdivision authority deems environmentally significant, as set out in the MGA s.664.2(1)(c,d).

Environmental Reserve: to avoid development of unstable lands, to ensure safe public access to lands, to preserve the natural features of the land and to prevent pollution of land adjacent to water bodies, as set out in MGA s.664(1.1).

Municipal Reserve, School Reserve, or Municipal School Reserve: to allocate lands for use as a public park, a public recreation area, school board purposes, or to separate areas of land that are used for different purposes, as set out in the MGA s.671(2).

For all municipal, environmental or conservation reserve designations, the County shall consider the viability of the project and the developer's economic case. The deciding factor for amount of designation, location of designation, or money in lieu of land shall always be made in the interest of bettering the community at large.

Stormwater ponds that are considered a "natural drainage course" may be designated as ER. If the stormwater pond has a recreational function, it may be designated as MR. A stormwater pond will be designated as a Public Utility Lot (PUL) if the pond is used to reduce peak flow rates to downstream sewer systems and/or watercourses. Another use that would be acceptable is to provide a temporary receiving area for major drainage flows.

As per Section 663 of the MGA, there are several situations where reserves are not required for a subdivision:

- one lot is to be created from a quarter section of land,
- land is to be subdivided into lots of 16.0 hectares or more
- land is to be used only for agricultural purposes,
- the land to be subdivided is 0.8 hectares or less, or
- reserve land, environmental reserve easement of money in place of it was provided in respect to the land that is the subject of the proposed subdivision under this Part or the former Act.

RURAL SUBDIVISIONS

Community Services Reserve (CSR):

Lands that the County would like to set aside for future community services may be dedicated as CSR.

Conservation Reserve (CR):

Lands that the County deems environmentally significant but do not meet the requirements of ER shall be dedicated as CR.

Environmental Reserve (ER):

Environmentally sensitive areas shall be dedicated as either MR or ER, whichever is deemed more beneficial to the County.

Municipal Reserve (MR):

For all subdivisions that require an MR dedication, the County's preference for type of dedication received shall be:

- Commercial/Industrial subdivisions – Land dedication only as required to provide adequate buffer strips between potentially conflicting land uses, to protect environmentally sensitive areas, to provide linear trail and drainage areas or for future municipal infrastructure. The remainder of the dedication shall be as cash in lieu of land.
- Single lot residential subdivisions (excluding the first subdivision from a quarter section) – Cash in lieu of land
- Rural country residential subdivisions – A combination of land and cash in lieu of land. Land dedication shall be sufficient to allow for a future park and/or municipal service, linear trail or drainage areas, as buffer strips between potentially conflicting land uses, and to protect environmentally sensitive areas.
- For parcels of land that are designated for community recreational purposes, the allotted 10% MR dedication may be waived by the County.

- It is the discretion of the County to determine the percentage of MR dedication regarding recreational uses, whereby the County will evaluate the size of the proposed recreational area.

Municipal (MSR) and/ or School Reserve (SR):

SR shall only be considered when the local school authority specifically requests that the county obtain lands for future school development purposes.

URBAN SUBDIVISIONS

Conservation Reserve (CR):

Lands that the County deems environmentally significant but do not meet the requirements of ER shall be dedicated as CR.

Environmental Reserve (ER):

Environmentally sensitive areas shall be dedicated as either MR or ER, whichever is deemed more beneficial to the County, when considering the long term impact and growth of the surrounding community.

Municipal Reserve (MR):

For all urban subdivisions, MR dedication shall be:

- Commercial/Industrial subdivisions – Land dedication only as required to provide adequate buffer strips between potentially conflicting land uses, to protect environmentally sensitive areas, to provide linear trail and drainage areas or for future municipal infrastructure. The remainder of the dedication shall be as cash in lieu of land.
- Residential subdivisions – Land, or a combination of land and cash in lieu of land. Land dedication shall be sufficient to allow for a future park and/or municipal service, linear trail or drainage areas, as buffer strips between potentially conflicting land uses, and to protect environmentally sensitive areas.

VALUE DETERMINATION

Conservation Reserve:

The Municipality is required to compensate the developer, as the land is set aside and therefore unable to be sold or developed. The value determination process for CR shall be the same as that of MR.

Environmental Reserve:

Municipalities are not required to compensate the developer.

Municipal Reserve:

Where cash is required in lieu of land, MR value shall be determined based on the market value for proposed use and the existing servicing of the land in question. Proposed improvements shall not be considered when determining the land value for the purpose of calculating the Municipal Reserve levy.

The MGA states that the applicant shall provide the market value appraisal, and that it must be provided to the County within 35 days of applying for the subdivision approval. As the County has authority over Municipal Reserve lands, Mackenzie County has established a process that will simplify this process for the applicant. Six (6) Municipal Reserve Valuation Areas have been determined within the boundaries of Mackenzie County (see *Appendix A for map*). Each area includes a pre-determined dollar value per acre for both residential and non-residential use. For the purposes of this map, residential refers to any subdivision of a new or existing yard site, and non-residential refers to any other uses such as commercial or industrial. The map in Appendix A includes the majority of the developed areas within Mackenzie County and does not display the entirety of County's boundaries; therefore, it is noted that the pre-determined values for Areas 2 and 6 do apply to lands that extend beyond what is shown on the map.

Should the applicant not be satisfied with the value determined by the County, they may refer back to the MGA and get an independent third party market value appraisal completed and provide it to the County. The County and applicant will then meet to discuss the variation in the assessed values, and jointly agree on the final value.

The total amount of Municipal Reserve money that shall be paid to the County will be included with the subdivision approval.

The MGA states that the maximum amount of land to be designated as municipal or school reserve cannot exceed 10% of the original parcel area, less any lands designated for environmental reserve.

There are a few instances where an exemption from Municipal Reserve is permitted, as per Section 663 of the Municipal Government Act (MGA).

Lands dedicated for the provision of roads or utilities, including storm-water management systems, shall be considered developable lands and will be included in the calculation of MR.

CALCULATIONS

To provide clarity on the calculations for ER dedication:

Environmental Reserve needed:

Area of parcel to be subdivided:	40.00 ha
Lands to be designated environmental reserve:	<u>3.50 ha</u>

Area of parcel to be considered for municipal or school reserve:	36.50 ha
Total maximum municipal and/or school reserve dedication (10%):	3.65 ha

No Environmental Reserve needed:

Area of parcel to be subdivided:	40.00 ha
Lands to be designated environmental reserve:	<u>0.00 ha</u>
Area of parcel to be considered for municipal or school reserve:	40.00 ha
Total maximum municipal and/or school reserve dedication (10%):	4.00 ha

DEFERRAL

Municipal Reserve (MR) and/or School Reserve (SR):

The subdivision authority may, in some cases, direct that municipal reserve requirements be deferred against. Deferral is only permitted for the remainder of the parcel that is the subject of the proposed subdivision, or for other lands within the municipality that are owned by the person who is applying for subdivision approval. The subdivision authority must file a caveat in a land titles offices against the title of the land to which the deferral relates, as per Section 669 of the MGA.

DISPOSAL

Conservation Reserve:

As per s.674 of the MGA, a CR designation may only be removed if the parcel of land is wholly or substantially destroyed by fire, flood or other event that is beyond a municipalities control and therefore, in Council's opinion, no longer has a purpose to be protected or conserved. Removal of designation may only be permitted through a public process. A public hearing must be held and notices must be posted on or near the CR that is subject of the hearing. Council must direct a designated officer to notify the Registrar and the CR will be removed upon approval. The Municipality then has the authority to sell, lease or otherwise dispose of the land. The proceeds must be used only for the purposes of protecting and conserving other lands that have environmental significance.

Environmental Reserve:

Change of boundaries or use, lease or disposal is permitted. A public hearing must be held and notices must be posted on or near the ER that is subject of the hearing. Proceeds may only be used to provide land for the purposes of a public park, public recreation area, school board purposes, or to separate areas of land that are used for different purposes

Municipal Reserve:

If Council wishes to sell, lease or otherwise dispose of MR, a public hearing must be held and notices must be posted on or near the MR that is subject of the hearing.

School Reserve:

If Council wishes to sell, lease or otherwise dispose of SR, a public hearing must be held and notices must be posted on or near the SR that is subject of the hearing.

DEVELOPER OBLIGATIONS

Conservation Reserve:

May require fencing or other methods to reduce access and/or maintain natural state.

Environmental Reserve:

Must be kept clean and tidy

Municipal Reserve:

The default for MR is that the lands must be landscaped, seeded, and where required, fencing must be put in place. For MR that is intended to be used for a buffer area, the county may ask the developer to keep any existing trees.

	Date	Resolution Number
Approved	2014-03-11	14-03-140
Amended	2019-11-27	19-11-718
Amended	2020-09-22	20-09-579

APPENDIX A

Municipal Reserve Valuation Map

Mackenzie County



Mackenzie County

Municipal Reserve Valuation Map (Dollar Value Per Acre)

Area 1
Residential - \$ 8,000/Acre
Non-Residential - \$ 10,500/Acre

Area 2 *
Residential - \$ 6,000/Acre
Non-Residential - \$ 7,500/Acre




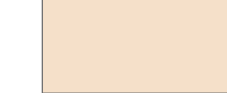



Area 3
Residential - \$ 8,000/Acre
Non-Residential - \$ 9,500/Acre

Area 4
Residential - \$ 15,000/Acre
Non-Residential - \$ 17,500/Acre

Area 5
Residential - \$ 9,000/Acre
Non-Residential - \$ 11,000/Acre

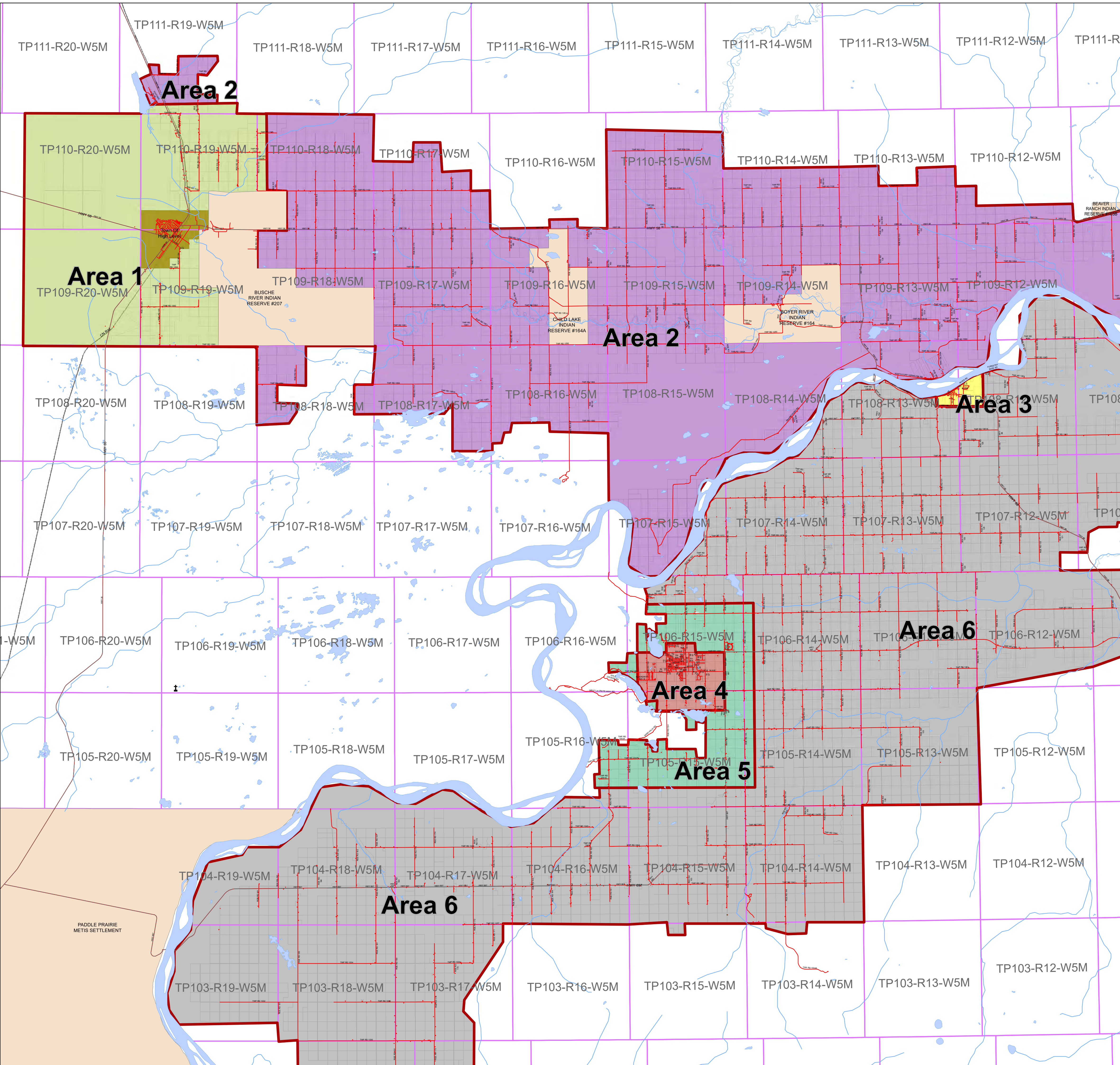
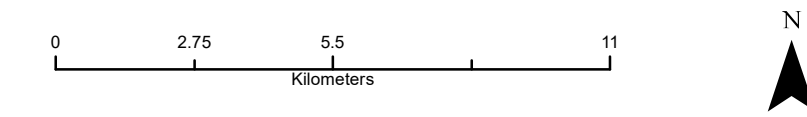
Area 6 *
Residential - \$ 7,000/Acre
Non-Residential - \$ 8,500/Acre

* Note:
Area 2 and Area 6 extend beyond what is shown in this Map.

-  Town of HighLevel
-  Cadastral Layer
-  TWP Range Linework
-  First Nation Reserves
-  Road Network
-  Highways
-  Address Locations

Information on this map is provided solely for the user's information and, while thought to be accurate, is provided strictly "as is" and without warranty of any kind, either expressed or implied.

The Mackenzie County, its agents, employees or contractors will not be liable for any damages, direct or indirect, or lost profits or data arising out of use of information provided on this map.



APPENDIX B

**Reserve Policy
Quick Reference Chart**

Table 1. Comparison of conservation reserves, environmental reserves and municipal reserves with reference to the Municipal Government Act (MGA)

	Community Services Reserve (CSR)	Conservation Reserve (CR)	Environmental Reserve (ER)	Municipal Reserve (MR) /School Reserve (SR)
Purpose/Use	To allocate lands for use as a public library, a police station, a fire station or an ambulance services facility, or a combination of them, a non-profit day care facility, a non-profit special needs facility, a municipal facility providing service directly to the public, or affordable housing, as set out in the MGA s.671(2.1).	>To enable the municipality to protect and conserve environmentally significant areas s.664.2(1) >Land must remain in its natural state s.674.1(1)	>To avoid development of unstable lands, to preserve the natural features of the land and to prevent pollution of land adjacent to water bodies as set out in the MGA s.664(1) > Land must be left in its natural state or be used as a public park s.671(1)	To allocate lands for use as a public park, a public recreation area, school board purposes, or to separate areas of land that are used for different purposes, as set out in the MGA s.671.1(1,2).
Timing	At subdivision	At subdivision	At subdivision	At subdivision
Compensation	Municipalities are <u>not required</u> to compensate the developer	Municipalities are <u>required</u> to compensate the developer as the land is set aside and therefore unable to be sold or developed s.664.2(2)	Municipalities are <u>not required</u> to compensate the developer	Municipalities are <u>not required</u> to compensate the developer

<p>Requirements</p>	<p>>Urban Multi-lot subdivisions >Municipality must be interested in allocating land in particular areas for future public municipal services.</p>	<p>>Fair market value required >Must be deemed environmentally significant by the subdivision authority and lands must be identified in the Municipal Development Plan >Lands that could not be required as Environmental Reserve s.664.2(1)</p>	<p>>Scientifically defensible setbacks to prevent pollution >Engineering report including unstable/hazardous lands >Determine lands are a natural drainage course >Determine lands are subject to flooding s.664(1)</p>	<p>>The second subdivision out of a quarter section requires MR</p>
<p>Disposal</p>	<p>> CSR is permitted to be sold, leased, or otherwise disposed of through a public process (public hearing and notices posted on or near CSR)</p>	<p>>Disposal through public process only if lands have been significantly destroyed by unforeseen events >Removal of CR designation is permitted through a public process (public hearing and notices posted on or near CR) >A request is sent to the Registrar >Proceeds from lease/removal must be use only for the purposes of protecting and conserving land that</p>	<p>>Change of boundaries or use, lease or disposal through public process (public hearing and notices posted on or near ER) >Proceeds may be used only to provide land for the purposes of a public park, public recreation area, school board purposes, or to separate areas of land that are used for different purposes s.676(1)</p>	<p>> MR is permitted to be sold, leased, or otherwise disposed of through a public process (public hearing and notices posted on or near MR)</p>

		has environmental significance s.674.1 s.674.2		
Examples	<ul style="list-style-type: none"> >Fire Station >Public Library >Police Station >Ambulance Services Facility 	<ul style="list-style-type: none"> >Wildlife corridors, tree stands >Any feature deemed environmentally significant by the subdivision authority 	<ul style="list-style-type: none"> >A swamp, gully, ravine, coulee or natural drainage course >Land that is unstable, adjacent to a water body or subject to flooding 	<ul style="list-style-type: none"> >Public parks, groomed parkland of all sizes, sports field, including athletic parks, land for arenas, pools, leisure, community or cultural centres >Open space areas around schools or other facilities >Pathways >Golf courses >Redeveloped landfill sites for recreational parks



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Northwest Species at Risk (NWSAR) – Voting Membership Fee

BACKGROUND / PROPOSAL:

In 2019 Mackenzie County submitted the following payments to the NWSAR Committee:

2019	\$50,000 (Annual Voting Membership Fee)
2020-2022	\$150,000 (paid in 2019 funds which supported the three year research data project for the Northwest Species at Risk (NWSAR) including the annual voting membership fees for 2020 – 2022.)

On March 10, 2023 we received the attached letter from the NWSAR Committee stating that on December 8, 2022 the NWSAR Committee approved the substantial reduction from \$50,000 in our Voting Membership Contributions to \$1,000.

OPTIONS & BENEFITS:

Option 1:

To continue with Mackenzie County’s voting membership with NWSAR.

Option 2:

To cancel Mackenzie County’s voting membership with NWSAR.

COSTS & SOURCE OF FUNDING:

2023 General Operating Budget

Author: L. Flooren **Reviewed by:** _____ **CAO:** B Peters

SUSTAINABILITY PLAN:

The Sustainability Plan has several references to environmental stewardship, and the NWSAR committee helps to fulfil some of those objectives. However; the Plan does not prioritize inter-municipal relationships, or specify how environmental stewardship is to be funded.

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

The NWSAR Terms of References are attached.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration be authorized to proceed with payment of \$1,000 to the Town of High Level, as financial administrators of the Northwest Species at Risk Committee (NWSAR), in order to maintain voting membership in NWSAR.

Author: L. Flooren Reviewed by: _____ CAO: B. Peters



TOWN OF HIGH LEVEL

Town of High Level
 10511 103 STREET
 HIGH LEVEL AB T0H 1Z0

Phone: 780-821-4014

INVOICE	IVC00000000027462
Type	
Date	2023-02-21
Page	1



Bill to:

MACKENZIE COUNTY
 PO BOX 640
 FORT VERMILION AB T0H 1N0

Ship to:

MACKENZIE COUNTY
 PO BOX 640
 FORT VERMILION AB T0H 1N0

Purchase Order ID	Customer ID	Shipping Method	Payment Terms ID
	MUNI002	LOCAL DELIVERY	Net 30

Quantity	Description	U Of M	Discount	Unit Price	Ext. Price
1.00	2023 NWSAR COMMITTEE	Each	\$0.00	\$0.00	\$0.00
1.00	VOTING MEMBERSHIP FEE	Each	\$0.00	\$1,000.00	\$1,000.00



Louise

Accounting Code	Work Code	GST	Total
Comments			
Approved by:			

Subtotal	\$1,000.00
Misc	\$0.00
Tax	\$0.00
Total	\$1,000.00



C/O Town of High Level
10511 – 103 Street
High Level, AB ToH 1Z0
Ph: 780-926-2201
albertanwsar@gmail.com

@Alberta_NWSAR



Alberta Northwest Species at Risk Committee

February 21, 2023

Mackenzie County
Box 640
Fort Vermilion, AB ToH 1N0

RE: Alberta Northwest Species at Risk Committee 2023 Voting Member Fees, and 2022 Financial Report

Dear Mayor and Council:

Alberta Northwest Species at Risk Committee (NWSAR) appreciates Mackenzie County's participation and support in our endeavor to ensure local people and municipalities of Northwest Alberta are involved and have a seat at the table in Sub-Regional Planning, as well as within the conversation of species at risk planning. Policies that are land based and will affect us all now and into the future. We are proud of the partnerships we have developed, and the projects we have on the go with our Forestry Partners, Alberta Trappers Association and the Alberta Biodiversity Monitoring Institute. We have had an additional municipal seat on the two subregional planning task forces in the northwest and will continue to lobby to secure seats in the upcoming task forces.

We thank you for your continued dedication and commitment to NWSAR as one of our valued Voting Member municipalities. We are pleased to share our 2022 Financial Report and have enclosed an invoice for your 2023 member fees.

December 8, 2022, NWSAR Committee approved the substantial reduction from \$50,000 in our Voting Membership Contributions to \$1,000. If you choose not to continue with your NWSAR membership, please advise us of your decision.

Yours Sincerely,

Lisa Wardley
Chair, NWSAR
Councillor, Mackenzie County
lisa@mackenziecounty.com

Crystal McAteer
Vice Chair, NWSAR
Mayor, Town of High Level
mayor@highlevel.ca

ALBERTA NORTHWEST SPECIES AT RISK COMMITTEE 2022 FINANCIAL YEAR END REPORT

Reporting Month: January-23

COMMITTEE MEMBER CONTRIBUTIONS	MEMBERSHIP TYPE	FEE (\$)	PAYMENT NOTES
Clear Hills County	Voting	50,000.00	Paid
County of Northern Lights	Voting	50,000.00	Paid
Town of Rainbow Lake	Voting	50,000.00	Paid
Town of High Level	Voting	50,000.00	Paid
Mackenzie County	Voting	0.00	Paid in 2019
Municipal District of Opportunity No. 17	Associate	1,000.00	Paid
Northern Sunrise County	Associate	1,000.00	Paid
Big Lakes County	Associate	1,000.00	Paid
Town of High Prairie	Associate	1,000.00	Paid
Municipal District of Peace No. 135	Associate	1,000.00	Paid
Municipal District of Fairview No. 136	Associate	1,000.00	Paid
Saddle Hills County	Associate	0.00	Outstanding
County of Grande Prairie No. 1	Associate	0.00	Outstanding
Town of Manning	Associate	1,000.00	Paid
CONTRIBUTIONS - 2022		\$207,000.00	
UNSPENT CONTRIBUTIONS – 2021*		\$347,720.18	
TOTAL CONTRIBUTIONS – 2022		\$554,720.18	

* **Includes** \$150,000.00 from Mackenzie County for 2021 and 2022 fees, paid in 2019.

YEAR TO DATE EXPENSES – DECEMBER 31, 2022	FUNDS (\$)
Administration Expenses	5,422.50
Other Expenses	40,538.43
TOTAL EXPENSES – DECEMBER 31, 2022	\$45,960.93
TOTAL UNSPENT CONTRIBUTIONS 2022 YTD – December 31, 2022	\$508,759.25

Resolution required: THAT NWSAR accepts the 2022 Year End Financial Report as presented.

a. Schedule of Expenses

Vendor	Amount (\$)	Description
Lisa Wardley	3,037.50	Honorariums (Administration Expenses)
Backwoods Builder	1,490.00	Plaques
Canton Restaurant	96.72	BMO Credit Card – NWSAR Meeting
Purolator	142.10	Freight
Purolator	44.48	Freight
Lisa Wardley	351.15	Administrative Supplies – Proj 002-Year 3
Purolator	44.48	Freight
Lisa Wardley	2,093.78	Administrative Supplies – Proj 002-Year 3
Duffy Driedger	2,048.96	Proj 002-Year 3
Mackenzie County	1,736.00	Proj 002-Year 3
Amber Bean	1,645.47	Travel & Subsistence
Best Western Mirage	158.54	Travel & Subsistence
Mackenzie County	1,736.00	Proj 002 Batteries
TOTAL EXPENSES*	\$12,889.18	

Resolution required: THAT NWSAR accepts the schedule of expenses paid from November 18th 2022 up until December 31st 2022; totalling \$12,889.18 as presented.

TERMS OF REFERENCE

ALBERTA NORTHWEST SPECIES AT RISK COMMITTEE

Background:

The northwest region of Alberta encompasses high economic development value in a variety of natural resource sectors. Notwithstanding this, the region is requested to carry the highest burden of environmental protection of any other region within Alberta.

Current and proposed Provincial policy and strategies requires the Lower Peace Region to subsidize economic activity in other regions to allow, both, the Federal and Provincial governments to achieve conservation targets for the natural environment. Cumulatively, multiple conservation initiatives and species at risk recovery strategies have the ability to adversely affect the rural communities of Northwest Alberta.

We, the local tenants of this region have collaborated in an attempt to secure smart economic growth, a sustained quality of life, and well-balanced environmental protection for our future generations. Through optimal adaptive management, transparent stakeholder engagement, and effective environmental stewardship we endeavour to achieve this purpose.

Purpose:

To collectively provide and share information, ideas and resources relating to the continued and future prosperity of Northwest Alberta. Instill effective regional adaptive management and transparency, which allows all stakeholders to play a vital role in shaping our collective future. Develop tangible solutions founded upon an evidence-based approach, to ensure a balance of smart economic growth, a sustained quality of life, and an enhanced natural environment for all of our businesses, communities and wildlife.

Responsibilities:

To ensure that any impending species recovery or conservation initiative, that has the ability to affect the smart growth of Northwest Alberta is prefaced with a robust regional socio-economic impact analysis.

Proactively work with all other levels of government, including Indigenous Peoples to create well-balanced working groups with all key stakeholders relevant to impending conservation areas and species recovery.

Emphasizing that, Northwest Alberta currently encompasses a vast amount of protected lands. Impending species recovery and conservation initiatives should aim to enhance the value of these areas for species at risk recovery and biodiversity, rather than seeking to protect unjustifiable additional areas of land.

Structure:

Two (2) councillors and one (1) alternate appointed by each of the Voting municipalities.

Alternate members may attend all meetings.

Associate membership is available to other municipalities. Associate members shall not have voting rights.

Meetings are open to the public as per Section 197 and Section 198 of the Municipal Government Act.

Meetings may, in part, be closed to the public if matters to be addressed are recognized under; Section 197(2) of the Municipal Government Act, and/or Division 2 – Part 1 of the Freedom of Information and Protection of Privacy Act.

The Committee shall pursue grant opportunities to fund any larger projects.

Quorum and Costs:

Decisions shall be reached by consensus, consisting of two appointed members from each of the Voting municipalities. Alternates shall not be considered for consensus, unless standing in for an appointed member.

Unless set differently by Alberta Northwest Species at Risk Committee, all meetings shall be hosted by the Town of High Level at the Town of High Level Office.

Unless set differently by Alberta Northwest Species at Risk Committee, meeting costs shall come from Alberta Northwest Species at Risk Committee budget managed by the Town of High Level.

Each municipality and other delegates are expected to cover the costs of their members. Additional costs, such as those derived from committee motions, will be subject to additional discussion and approval from each of the Voting municipalities.

All decisions reached by consensus which are within the scope of the Terms of Reference, are binding upon all municipalities.

Voting members shall pay a \$50,000 (fifty-thousand dollars) annual Voting membership fee.

Associate members shall pay a \$1,000 (one-thousand dollars) annual Associate membership fee.

Communication:

An electronic data-sharing forum will be created and maintained, with access for all of the Committee members.

Meetings will be held monthly, or as required by the Chair. Community stakeholder meetings will be scheduled by Alberta Northwest Species at Risk Committee.

FINANCIAL TERMS OF REFERENCE

ALBERTA NORTHWEST SPECIES AT RISK COMMITTEE

Financial Responsibility:

The Town of High Level shall be the party responsible for administration and management of all financial matters relating to Alberta Northwest Species at Risk Committee.

Funds held in trust by the Town of High Level will only be used to further the goals of the Northwest Species at Risk Committee. No funds will be released by the Town of High Level without approval by consensus of Alberta Northwest Species at Risk Committee.

The Town of High Level will develop and maintain a budget report for Alberta Northwest Species at Risk Committee, which will provide all known revenues and expenses. At no time will the Town of High Level reimburse expenses incurred by Alberta Northwest Species at Risk Committee that will exceed those funds held in trust for Alberta Northwest Species at Risk Committee as described in the budget report.

In the event of dissolution of the Alberta Northwest Species at Risk Committee, any remaining funds held by the Town of High Level, after all expenses due have been paid, will be returned to Voting members, as a proportional share of the amounts originally invested.

Appendix: Alberta Northwest Species at Risk Committee Municipal Members

Voting members:

- County of Northern Lights
- Mackenzie County
- Town of High Level
- Town of Rainbow Lake
- Clear Hills County

Associate members:

- Northern Sunrise County
- MD of Opportunity No.17
- County of Grande Prairie
- MD of Fairview No.136
- Big Lakes County
- Town of High Prairie
- MD of Peace No.135
- Saddle Hills County
- Town of Fox Creek



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Byron Peters, Interim Administrative Chief Officer
Title:	Peace Region Economic Development Alliance (PREDA), Regional Economic Development Initiative (REDI) – Letter of Support for Child and Youth Mental Health Program

BACKGROUND / PROPOSAL:

The Peace Region Economic Development Alliance (PREDA), and the Regional Economic Development Initiative (REDI) are asking for Mackenzie County’s support as stated in the letter of support attached:

To proceed with this initiative Northern Lakes College needs to provide the Alberta Department of Advanced Education with a full program proposal which includes support from our communities that the Child & Youth Mental Health program is needed in our region. As municipal leaders and as members of various community boards that deal with the impact of mental health in our communities, we are asking that you, your fellow councillors, and/or board members sign and return this request to show your support for this Northern Lakes College initiative.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: L. Flooren **Reviewed by:** _____ **CAO:** B Peters

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the letter of support for the Northern Lakes College - Child & Youth Mental Health program be approved as presented.

Author: L. Flooren **Reviewed by:** _____ **CAO:** B. Peters



To: PREDA / REDI Membership:

March 12, 2023

RE: Support for **NEW!** Child and Youth Mental Health Worker program for Northern Lakes College

Background: Our concern for our children’s psychological, social, physical, language, and academic well-being was of upmost importance to us all during the height of the COVID19 pandemic. Our concern was not unique; in 2021 young people reached out to **Kids Help Phone 4.6 million times**. The top five issues young people reached out about were anxiety, depression, relationships, loneliness, and suicidal thoughts. ([Impact 21 Report](#)).

Mental health is a continuum and a life-long journey. A small problem to one can be a huge problem to someone else. A manageable problem can become out-of-control if left undealt with. Mental health services are also a continuum. School counsellors, family and community support services, social workers, psychologists, and psychiatrists all serve a role along the continuum of mental health supports available in a community.

Program Proposal: Northern Lakes College would like to offer a diploma in Child & Youth Mental Health to help build our regional capacity to provide mental health services to our children. The new program will benefit from Northern Lakes College’s team of instructional experts across a cluster of programs such as Social Work, Early Learning & Child Care, Addictions Counselling, and Educational Assistant.

Request: To proceed with this initiative Northern Lakes College needs to provide the Alberta Department of Advanced Education with a full program proposal which includes support from our communities that the Child & Youth Mental Health program is needed in our region. As municipal leaders and as members of various community boards that deal with the impact of mental health in our communities, we are asking that you, your fellow councillors, and/or board members sign and return this request to show your support for this Northern Lakes College initiative.

Sincerely,
Elaine Garrow – PREDA Chair
Councillor - MD of Spirit River #133

Yes, the Child & Youth Mental Health program is needed in my community and I support Northern Lakes College in its endeavors to deliver this program in our region.

Name (Print) _____ Signature: _____

Municipality / Board _____

Please return to admin@peacecountrycanada.com



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 4, 2023
Presented By:	Byron Peters, Interim Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Council Action List
- 2023-03-29 - Chris Warkentin - Press Release - Budget
- 2023-03-29 - Alberta News Release Strengthening Rural Health Care
- 2023-03-16 - APWA Alberta Chapter - National Public Works Week -May 21 - 27, 2023
- 2023-03-29 - Economic Developers Alberta (EDA) - Economic Development Week
- 2023-03-21 - Town of Barrhead - Letter of Support - EPR Exemption
- 2023-02-28 - Mackenzie Library Board Meeting Minutes
- 2022-09-15 - La Crete Recreation Society - AGM Meeting Minutes
- 2022-09-15 - La Crete Recreation Society Meeting Minutes
- 2022-10-13 - La Crete Recreation Society Meeting Minutes
- 2022-11-16 - La Crete Recreation Society Meeting Minutes
- 2022-12-15 - La Crete Recreation Society Meeting Minutes

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

Author: T. Thompson **Reviewed by:** L. Flooren **CAO:** _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: T. Thompson Reviewed by: L. Flooren CAO: _____

Mackenzie County Action List as of March 29, 2023

Council and Committee of the Whole Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners. Impacted by 2020 flood.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Caitlin	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. PLS180027 FNC submitted for adequacy
October 9, 2018 Regular Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	Working on getting a permanent license for the Norbord Waterline.
June 5, 2020 Special Council Meeting			
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing
July 15, 2020 Regular Council Meeting			
20-11-744	That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.	Byron	Incorporated into the MDP Drafting ASP RFP
November 25, 2020 Regular Council Meeting			
20-11-748	That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.	Byron	Working on draft offsite levy bylaw. Ad Hoc Development Committee

Motion	Action Required	Action By	Status
September 14, 2021 Regular Council Meeting			
21-09-623	That second reading be given to Bylaw 1231-21 being the La Crete Offsite Levy Bylaw be tabled until further date.	Byron	TABLED AD Hoc Committee
21-09-658	That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the La Crete Distribution Pumphouse and Fort Vermilion Public School.	Byron	Ongoing Awaiting Land Titles
October 12, 2021 Budget Council Meeting			
21-10-696	That Administration proceed with the sale of the closed portions of 100A Street to adjacent landowners at assessed value with all associated costs being borne by the buyer with the exception of those costs associated with registration of a waterline URW where required.	Caitlin	4 lots sold; remaining have not decided their options.
21-10-697	That the north portions of 100A Street (adjacent landowners) be sold back for the same price it was originally purchased to the adjacent landowners with all associated costs being borne by the applicant.	Caitlin	In Progress
December 14, 2021 Regular Council Meeting			
21-12-854	That Policy DEV001 & DEV007 be brought back to Council for review.	Caitlin	Administration to research options for ROW urban standard development Bring to Developers AD-HOC for discussion. In Progress
February 2, 2022 Regular Council Meeting			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval. PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground	Don/Caitlin	COW 22-06-073 The TCL Leases that are in the process are as follows: DML170039 FV Bridge campground REC2621 FV Rodeo grounds REC030012 LA Ferry campground REC090007 & 100003 Hutch Lake campground REC880027 Wadlin Lake campground PLS140031 Appraisal and survey in progress.
February 16, 2022 Regular Council Meeting			
22-02-137	That Mackenzie County prepare to put in a regional bid to host the 2026 Alberta Winter or Summer Games.	Byron	Started Data Gathering Refer to Motion 22-08-569
March 22, 2022 Committee of the Whole Meeting			

Motion	Action Required	Action By	Status
COW-22-03-019	That the Committee of the Whole receive the Municipal Development Plan Overview as discussed and a recommendation be made to bring back an updated draft for review to a future Council meeting.	Byron/Caitlin	COW Meeting March 28, 2023
March 23, 2022 Committee of the Whole Meeting			
22-03-215	That the La Crete North Access – Capital Project review be TABLED until a future Committee of the Whole meeting agenda with maps and design options.	Byron	Potential Fall Capital Project Fall of 2023 Motion – 22-06-482
22-03-222	That administration communicate with the Recreation Boards regarding backup generators and bring back recommendations to council.	Don	In Progress Working with Community Services Committee
April 27, 2022 Regular Council Meeting			
22-04-317	That administration develop a culvert maintenance program.	Byron/Don	Infrastructure Workshop October 17 – 18
22-04-325	That Council direct administration to bring back Bylaw 908-13 – Unsightly Premises Bylaw for review to a future Council meeting.	Don	In Progress Working with the RCMP
May 25, 2022 Regular Council Meeting			
22-05-391	That administration proceed with charging those that removed gravel from the Mackenzie County gravel stockpiles at market price, plus 20% including a penalty.	Byron	On going Refer to Motion 22-09-632 Thefts cannot be proven. Gate has been repaired at Tompkins Pit
22-05-406	That administration advertise the 140M AWD Grader publicly for sale with a reserve bid of \$ 225,000.	Willie	Pending Delivery Date April 2023
22-05-407	That administration advertise the 160M AWD Grader publicly for sale with a reserve bid of \$ 270,000.	Willie	Pending Delivery Date April 2023
22-05-408	That the County enter into a ten-year lease for the trailer being used by the Fort Vermilion Royal Canadian Mounted Police (RCMP) as discussed.	Don	RCMP presentation made to COW 2023-01-24
22-05-411	That administration work with the Royal Canadian Mounted Police (RCMP) in renewing the Memorandum of Understanding Agreement for the Enhanced Policing Agreement between Mackenzie County and the RCMP and bring back the draft agreement with changes as discussed.	Don	RCMP presentation made to COW 2023-01-24
June 22, 2022 Regular Council Meeting			
22-06-465	That administration draft a policy combining PW018 Hiring of Private Equipment, ADM015 Hiring Contract Suppliers and FIN 025 Purchasing Policy and bring back to future Council Meeting.	Byron	In Progress
June 23, 2022 Committee of the Whole Meeting			

Motion	Action Required	Action By	Status
22-06-073	That administration proceed with Public Land Sales as discussed.	Don	Refer to Motion 22-02-085 In Progress
July 13, 2022 Regular Council Meeting			
22-07-496	That administration work with the developer to purchase land adequate for relocation.	Byron	Waiting on Land Titles
22-07-513	That Mackenzie County is unsure at this time whether or not to continue with the subscription and advertising contract with Mackenzie Report past the expiry of 2023.	Caitlin/Louise	Emailed Letter to Mackenzie Report
August 17, 2022 Regular Council Meeting			
22-08-556	That administration proceed with cost sharing discussions for the 101 Street/109 Avenue intersection improvement with La Crete Co-op, and begin planning for the relocation and changes to utilities to accommodate an intersection upgrade and bring project forward to the 2023 Budget deliberations.	Byron	In Progress
September 26, 2022 Regular Council Meeting			
22-09-632	That administration continue to investigate the missing gravel and take appropriate legal action.	Byron	Refer to Motion 22-05-391
22-09-641	That administration request a culvert be installed under Highway 35 North to allow the water to flow under it, before spring thaw 2023.	Byron/Don	AT Surveying Area
October 26, 2022 Budget Council Meeting			
22-10-750	That Council direct administration to develop revenue strategies for non-property tax based funding including, but not limited to, fees, charges and full cost recovery service models for consideration.	Byron	
22-10-755	That administration continue to investigate options for a Special Tax Bylaw for any identified projects incorporated into the 2023 Operating and Capital Budget as approved by Council.	Jen	In Progress
November 1, 2022 Budget Council Meeting			
22-11-762	That administration review all rental agreements upon renewal and ensure that there is a cost of living clause included.	All Admin	
November 2, 2022 Budget Council Meeting			
22-11-774	That the Policy PW039 Rural Road, Access Construction and Surface Water Management - Cost Implications be brought back to a future Council meeting for amendments.	Byron/Don	In Progress
November 15, 2022 Regular Council Meeting			

Motion	Action Required	Action By	Status
22-11-785	That Mackenzie County sell the lots for value established by assessment combined with all associated costs excluding the land transfer fees and lot consolidation.	Caitlin	In progress Refer to Motion 21-10-969 Letters have been sent
November 29, 2022 Regular Council Meeting			
22-11-840	That the Name That Neighbourhood Contest be TABLED.	Jen	In Progress
December 13, 2022 Regular Council Meeting			
22-12-900	That the Flood Plain sale of assets be publically advertised for April 2023.	Jen	Silverstar Auction booked for June 13-15 online auction
22-12-904	That administration apply for the fish pond lease, formally MLL/DML000070 and continue to work with the Mighty Peace Fish and Game Association to rehabilitate the site.	Don	In Progress
22-12-908	That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.	Don	In Progress Plan is submitted
22-12-919	That the Tri-Council Letter be sent to Minister Nixon regarding The Lodge Assistance Program (LAP) Grant.	Byron	
January 10, 2023 Regular Council Meeting			
23-01-028	That administration look into the Power Pole issue as discussed.	Michael/Byron	Estimate Received, seeking out revised costs
23-01-034	That the 2023 One Time Project be amended by \$200,000, with 50% of the funding coming from the Northern and Regional Economic Development (NRED) grant and 50% of the funding coming from the General Operating Reserve, subject to receiving the grant funding.	Jen	Waiting for grant approval
January 25, 2023 Regular Council Meeting			
23-01-050	That the Agricultural Service Board review the possibilities of a bylaw prohibiting the transference of horses from the Chateh area unless they have been Coggins tested.	Caitlin	Landon to provide verbal update.
23-01-051	That administration research options for charging user fees for municipal road allowances that are already cleared and farmed for profit.	Caitlin	Being brought back to next ASB meeting
23-01-067	That administration use Camp Reservations Canada for the campground online booking program.	Don	In Progress

Motion	Action Required	Action By	Status
23-01-074	That the Municipal Planning Commission look at obtaining land in lieu of cash on rural subdivisions.	Caitlin	Update the MR Policy to reflect road widening option
February 7, 2023 Regular Council Meeting			
23-02-106	That Mackenzie County commit to \$5M in municipal funding by means of Borrowing Bylaw towards local funding required to complete this project as per motion 18-06-472 to complete the Mackenzie Community Recreation Center project.	Byron/Don/Jen	Awaiting grant approval and funding allocation
23-02-133	That administration create a new zoning district to alleviate concerns regarding agricultural use on residential acreages.	Caitlin	In Progress
23-02-138	That Mackenzie County initiate an application for the Forest Capital of Canada 2024: Call for Proposals.	Byron	In Progress
February 28, 2023 Regular Council Meeting			
23-02-149	That Mackenzie County proceed with the development of a Municipally Controlled Corporation.	Byron/Caitlin	In Progress
March 7, 2023 Regular Council Meeting			
23-03-228	That the 2023 Crack Filling Program Request for Proposals be authorized for issuance in accordance with the documents as amended.	Michael	
23-03-235	That Administration move forward with Request for Proposals for Campground Caretakers to operate Machesis Lake and Wadlin Lake for the 2023 season.	Don	
23-03-250	That administration investigate options to secure County owned and leased gravel pits, and provide an update at a future Committee of the Whole meeting.	Byron	
March 28, 2023 Committee of the Whole Meeting			
COW 23-03-45	That administration bring back the 2023 tax rate to the April 4, 2023 Council meeting.	Jen	Regular Council Meeting 2023-04-04
COW 23-03-49	That a recommendation be made to Council that Policy ADM042 General Safety be approved as presented at the Committee of the Whole meeting.		Regular Council Meeting 2023-03-29
March 29, 2023 Regular Council Meeting			
23-03-272	That the Agricultural Land Lease for NW 14-106-15-W5M (La Crete Lagoon) be awarded to the highest bidder.	Caitlin	
23-03-274	That the unqualified Proposals for Crack Filling 2023 be returned to the senders without opening Envelope #2.	Michael	

Motion	Action Required	Action By	Status
23-03-278	That the unqualified Proposals for Line Painting 2023 be returned to the senders without opening Envelope #2.	Michael	
23-03-282	That the Machesis Lake Campground Caretaker Proposal be re-advertised.	Don	
23-03-284	That the Wadlin Lake Campground Caretaker Proposal be rejected and re-advertised.	Don	
23-03-288	That third reading be given to Bylaw 1281-23 being a Land Use Bylaw Amendment to rezone Plan 972 3735, Lot 2 from Rural Country Residential 1 "RCR1" to Agricultural "A", in order to accommodate additional livestock.	Louise	
23-03-290	That the 2023 operating budget be amended by \$8,400 for the Veterinary Services Incorporated program with funding coming from the General Operating Reserve.	Jen	
23-03-292	That Samuel Peters be appointed as the La Crete Deputy Fire Chief for a 2-year term, effective March 29, 2023	Don	
23-03-293	That administration write a letter to Tall Cree First Nation regarding the stray dog concerns in Fort Vermilion.	Don	
23-03-294	That Mackenzie County denies the Fort Vermilion Seniors Centre funding request.	Jen	
23-03-299	That the Proposals for Crack Filling 2023 be awarded to the highest scoring proponent while staying within budget.	Michael	
23-03-300	That the Proposals for Line Painting 2023 be awarded to the highest scoring proponent while staying within budget.	Michael	
23-03-301	That the 2023 One Time Project Budget be amended by \$125,000 to include Recreational Dispositions, with funding coming from the General Operating Reserve.	Jen	
23-03-302	That policy PW009 Dust Control be amended as presented.	Louise	COMPLETE
23-03-303	That the Range Road 154 from TWP Road 1084 to TWP Road 1090 project be awarded to the highest scoring proponent while staying within budget.	Michael	
23-03-304	That the Township Road 1102 from Range Road 184 to Range Road 190 project be awarded to highest scoring proponent while staying within budget.	Michael	

Motion	Action Required	Action By	Status
23-03-312	That Policy FIN026 Tangible Capital Assets Accounting be amended as presented.	Louise	COMPLETE
23-03-313	That Policy ADM042 General Safety be amended as presented at the Committee of the Whole Meeting.	Louise	COMPLETE



Chris Warkentin, MP
Grande Prairie–Mackenzie

News Release

FOR IMMEDIATE RELEASE
OTTAWA – March 29, 2023

WARKENTIN RESPONDS TO ANOTHER DISAPPOINTING LIBERAL BUDGET

Chris Warkentin, Member of Parliament for Grande Prairie-Mackenzie, today reacted to Justin Trudeau's disappointing budget.

"People in the Peace Country and across Canada have seen their paycheques vaporized by forty-year high inflation, all-time-high taxation, and doubled housing costs," Warkentin noted. "That's why we called for no new taxes, no new spending and concrete measures to make Canada work for those who do the work."

Warkentin continued, "Today's budget was disappointing but not surprising, as it failed to address our three key concerns. The government is poised to continue its tax-and-spend agenda, no matter the suffering for everyday Canadians. This Liberal government has no remorse for ratcheting up its carbon tax, which will make the necessities of life more expensive."

"The Liberals continue to miss opportunities to reduce red tape which would save time, money and resources and reduce the regulatory burden on job creators to encourage investment, boost competitiveness, and get more Canadians back to work. Instead, the Trudeau government continues to increase taxes and regulatory burden that increases financial cost and frustration to producers and consumers alike" Warkentin said.

"In particular, Budget 2023 does nothing to address the urgent shortage of housing in Canada. Within the G7 we are both the fastest-growing country and have the lowest number of housing units per capita. Despite Conservative calls to certify tradespeoples' credentials faster and fight cities' reluctance to rapidly approve new housing, the Liberals remain stuck in their ways of bloated programs with minimal results."

"Future generations will be the ones to pay for the reckless decisions of this ideological government. Conservatives will continue to oppose this government and propose concrete measures to improve the life of Canadians. A Conservative government would scrap the carbon tax, reform Canada's tax regime to make sure Canadians are rewarded by their hard work, and ensure that houses get built in this country," Warkentin added.

-30-

For more information, please contact: (613-992-5685), or chris.warkentin@parl.gc.ca.

Ottawa Office
Tel: (613) 992-5685
chris.warkentin@parl.gc.ca



Constituency Office
Tel: (780) 538-1677
chris.warkentin@parl.gc.ca

From: [Alberta News](#)
To: [Louise Flooren](#)
Subject: News Release: Strengthening rural health care
Date: March 29, 2023 12:47:29 PM

Strengthening rural health care

March 29, 2023 [Media inquiries](#)

Budget 2023 expands rural health supports so Albertans can have additional access to modern health facilities and the care they need where and when they need it.

Alberta's government is committed to expanding and modernizing rural hospitals and other health facilities across the province to protect quality health care, grow system capacity and support the best front-line health care workers in the world.

Having access to quality health care when and where Albertans need it includes expanding capacity to provide better access for Albertans living in rural and remote areas of the province.

“We are making sure we have the necessary funding in place to build and strengthen health care in our rural communities and address barriers to care for those looking for support and treatment close to home and family. This work includes programs that focus on how to recruit, retain and even train more physicians, nurses and other professionals in areas outside of the cities.”

Jason Copping, Minister of Health

Budget 2023 provides \$105 million over three years for the Rural Health Facilities Revitalization Program, including \$75 million in additional funding for capital projects in rural Alberta.

The program supports strategic renovations and developments in health facilities throughout the province, with an emphasis on emergency departments, EMS

stations, surgical and dialysis clinics, and other clinical services to improve access to health care in rural Alberta.

Expanding capacity in the health care system also means having health care workers to fill those spots. In response, Alberta's government launched the Health Workforce Strategy to attract and retain the health care workers needed now and create more training opportunities for local students and internationally trained medical graduates.

“All Albertans, no matter where they live, need and deserve access to our health system. Physicians are a critical part of that system, especially in rural areas where we are trusted to support the needs of neighbours, friends and colleagues during all phases of life. It is a special calling to work in rural health care, but it can be tremendously rewarding for those who pursue it.”

Dr. Cheyanne Vetter, facility medical director, Wainwright Health Centre

Rural Albertans are especially affected by the nationwide shortage of health care workers. To address this growing need, the Health Workforce Strategy provides \$113 million to add 100 residency training spaces for newly graduated doctors, particularly in rural areas and specialist fields. Creating these new training spaces will provide more opportunities for Alberta students to learn, train and practise in their home communities.

In addition to this investment, a further \$1 million will go toward exploring ways that regional post-secondary institutions, such as the University of Lethbridge and Northwestern Polytechnic in Grande Prairie, can help deliver medical education outside of Edmonton and Calgary.

“Whether it's emergency care or surgeries, primary care or continuing care, Albertans deserve equitable health care services in their communities. I am proud of the investments government is making through Budget 2023, both with infrastructure funding and workforce planning strategies, to help support the future of rural health care in our province.”

Garth Rowsell, MLA for Vermilion-Lloydminster-Wainwright

This year's budget also funds the new agreement with the Alberta Medical Association, further stabilizing the health system and focusing on Alberta's rural communities. Under the agreement, more than \$250 million over four years will go to addressing pressures, including recruitment and retention programs so more Albertans can access family doctors, and supporting physicians so their practices remain viable.

Budget 2023 secures Alberta's future by transforming the health care system to meet people's needs, supporting Albertans with the high cost of living, keeping our communities safe and driving the economy with more jobs, quality education and continued diversification.

Quick facts

- The Rural Health Revitalization Program provides capital funding for revitalizing select rural health facilities throughout the province.
 - Budget 2023 invests \$105 million over three years for the Rural Health Facilities Revitalization Program. This includes \$75 million in additional funding for new capital projects in rural Alberta.
 - To date, about \$65 million has been committed to 22 projects across the province, including emergency department renovations, upgrades to EMS stations and new dialysis spaces.
- An investment of \$237 million over three years towards the Alberta Surgical Initiative Capital Program will help reduce surgical wait times and help Albertans receive the surgeries they need.
 - This includes \$120 million in new funding for projects in 15 communities across the province to expand and modernize operating rooms in public hospitals.
- Budget 2023 includes \$64 million over three years to continue the La Crete Community Health Centre capital project to provide increased access to maternity health services.
- \$11 million over three years is part of a \$23.5-million commitment to expand the renal dialysis program at the Chinook Regional Hospital in Lethbridge.
 - This project will relocate the dialysis unit to provide additional

treatment spaces and address patient and staff safety concerns with the current site.

- \$3 million over three years in planning dollars is committed to the North Calgary/Airdrie Regional Health Centre.
- \$3 million over three years in planning dollars is committed to expanding the Strathcona Community Hospital.
- Planning dollars are also committed for new or upgraded facilities in Bassano, Cardston and Whitecourt.

Related information

- [Health Workforce Strategy](#)

Related news

- [Training more doctors and nurses](#) (Mar 13, 2023)
- [HCAP: New strategy to grow health workforce](#) (Feb 16, 2023)
- [Addressing rural physician shortages](#) (Jan 26, 2023)

Multimedia

- [Watch the news conference](#)

Media inquiries

[Scott Johnston](#)

780-918-4284

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March 16, 2023

**Attention: Honourable Mayor/Reeve,
Members of Council and Chief Administrative Officers**

Re: National Public Works Week, May 21-27, 2023 – “Connecting the World Through Public Works”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21 - 27, 2023 as National Public Works Week in your community. This year's theme is "Connecting the World Through Public Works". Public works is the thread that connects us all, no matter where we live in the world. Every public works professional strives to improve the quality of life for the community they serve, leading to healthier, happier communities.

The "Connecting the World Through Public Works" theme highlights the way public works professionals connect us physically, through infrastructure, and inspirationally, through service to their communities, whether as first responders, or daily workers carrying out their duties with pride.

Public works connectors help keep communities strong by providing an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. Join us in celebrating the quiet work these professionals do that makes life better for all of us.

National Public Works Week is observed each year during the third full week of May and this is the 63rd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

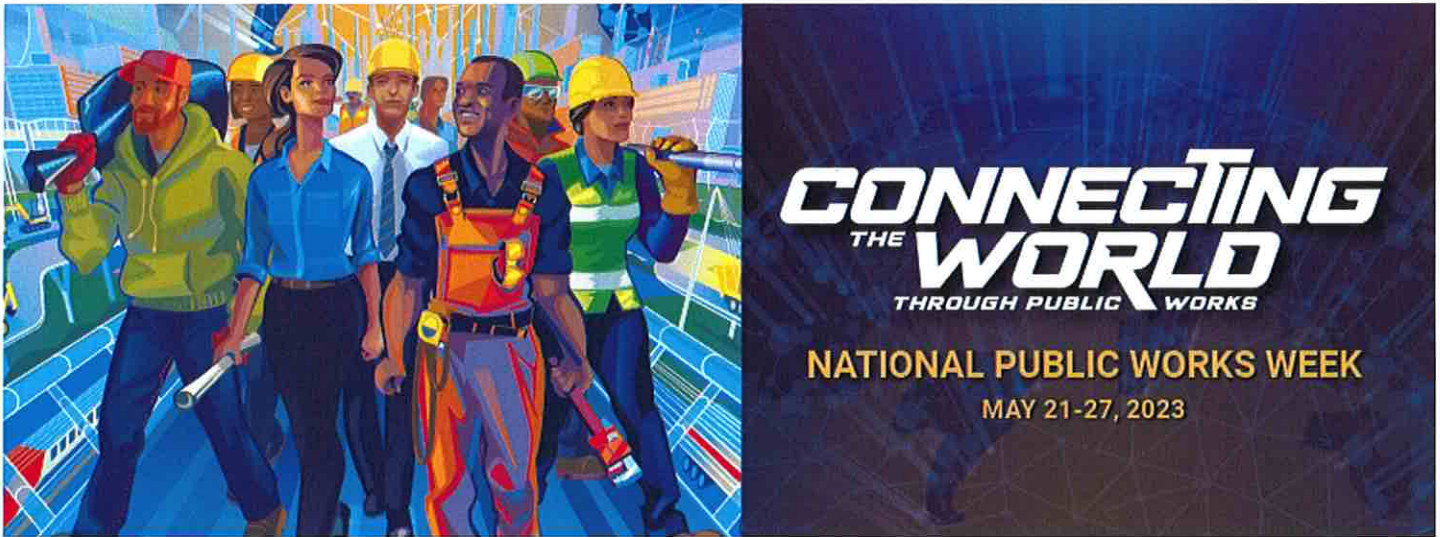
A handwritten signature in black ink, appearing to read 'Mike Haanen'.

Mike Haanen, APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca





National Public Works Week

May 21–27, 2023

“Connecting the World Through Public Works”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[Insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

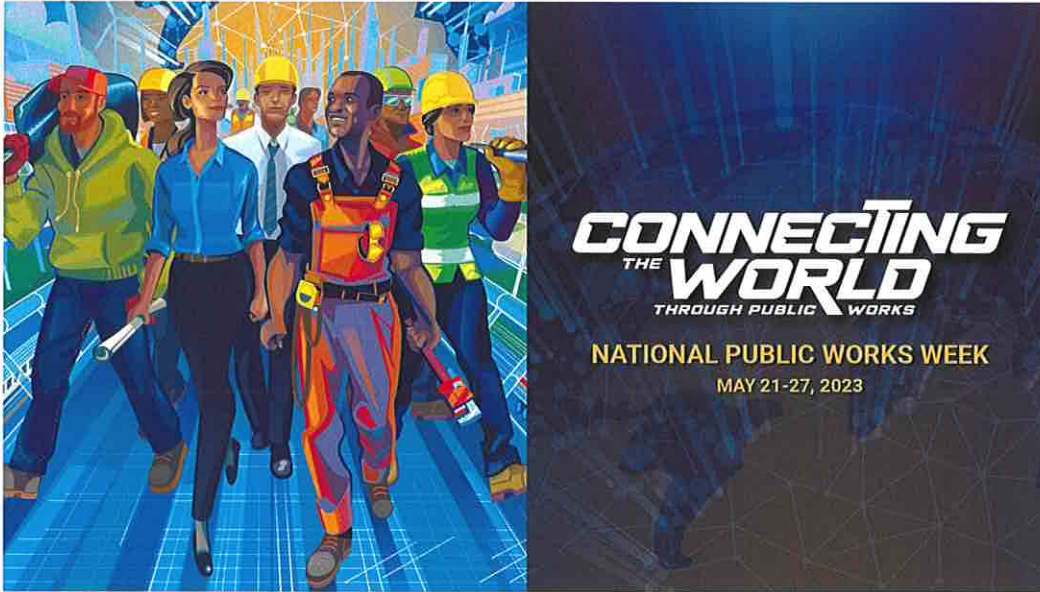
DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2023.

[Insert Full Name of Premier]

[SEAL]



Celebrate Public Works Week



What You Can Do

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! Contact us for a sample proclamation office@publicworks.ca

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Roadeo and participate in the "Boots to Boardroom" Annual Technical Conference & Snow Show May 29 – June 1, 2023 at the River Cree Resort in Enoch AB.

See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.



Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca



Economic Development Week

May 8-12, 2023

We all know that economic development is critical. It is the foundational work that helps to create jobs, support businesses, and improve the quality of life in communities large and small.

We encourage municipalities, large and small, to formally recognize and celebrate May 8-12, 2023 as "Economic Development Week" in their community and take part in our Community Challenge.

[About the Week](#) [Economic Development Week Resources](#)

Alberta Community Challenge

Alberta municipalities, join us to amplify economic development efforts in our province by taking part in the 2023 Community Challenge! Officially proclaim "May 8-12 as Economic Development Week."

For the third year in a row, we are working with our partners Alberta Municipalities and Rural Municipalities Alberta in order to encourage their members to get involved.

Involvement in the 2023 Community Challenge gives communities the opportunity to show their commitment to economic development, and strengthen support for the work of economic development staff. We encourage communities to:

- Customize the [2023 Sample Resolution](#)
- Have your Council/Mayor officially proclaim the week in your community and sign the resolution
- Share the proclamation with local media, and on your social media pages, and tag us @edaalberta.
- Email admin@edaalberta.ca to have it added to the EDA website.



March 21, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Community Spaces Grant application by Barrhead Wellness Connection

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper shuttering its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie
Mayor

cc: Glen van Dijken, MLA Westlock-Peace River
Alberta Municipalities
All Alberta Municipalities

**Mackenzie County Library Board (MCLB)
February 28, 2023 Board Meeting Minutes
Fort Vermilion Library**

Present: Lisa Wardley, Lorraine Peters, Wally Schroeder, Kayla Wardley, Sandra Neufeld, Tamie McLean Steven Simpson, Cam Cardinal.

Guests: Amanda Ebert, Shawna Lee Jessiman.

1.0 Kayla Wardley called the meeting to order at 6:09 pm.

2.0 Approval of the Agenda:

MOTION #2023-02-01 Steven Simpson moved the approval of the agenda. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2023-02-02 Tamie McLean moved the approval of the January 10/23 meeting minutes. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 MCLB Financial Report as of February 28/23:

- Balance Forward \$ 113,113.02
- Total Revenues \$ 121,505.72
- Total Expenses \$ 3,481.61
- Bank Balance \$ 231,137.13

MOTION #2023-02-03 Steven Simpson moved the acceptance of the financial report. **CARRIED**

MOTION #2023-02-04 Kayla Wardley moved that the MCLB send our 3 libraries their first instalment of their 2023 operating funds and that we send the High Level Library their annual support in the amounts as noted.

La Crete \$70,000, Fort Vermilion \$36,000, Zama \$26,000, High Level \$9,000 **CARRIED**

5.2 Fort Vermilion Library (FVL) Financial Report as of February 28:

- Total Revenues \$516.29
- Total Expenses \$5,153.61
- Net Income -\$4,637.32
- Bank Balance \$ 59,763.80

MOTION #2023-02-05 Tamie McLean moved the acceptance of the financial report. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Three new shelving units were ordered and installed.
- January was very busy with 15,242 checkouts.
- 68 new patrons were added in January.
- They are holding a Purdys fundraiser.
- Books are being purchased and processed.
- Their AGM was held Feb 6/23. The LCLS (La Crete Library Society) membership and leadership positions remained the same.

6.2 Fort Vermilion:

- Another movie night is planned.
- Library books were sold at the bazar.
- The winter carnival is bringing up dogsleds to give children rides.
- Adults are using the library for craft nights.
- Displays are being updated regularly.

...2

6.3 Zama:

- They are looking to hire a part-time librarian to replace the one who left.
- The home schoolers are still using the library.
- They have partnered with the rec society to offer a cooking course.
- An event was held on Family Day.
- A Valentine’s Day party was held.
- They participated in Freedom to Read.

6.4 Mackenzie County Library Consortium (MCLC):

- The updated Insignia is much easier to use.
- The website has been updated.
- The Feegal library reports were sent out.

6.5 High Level:

- They participated in Freedom to Read.
- They have a cookie of the month club.
- Adult crafting nights are held on Thursdays.

MOTION #2023-02-06 Cameron Cardinal moved the acceptance of the library reports for information. **CARRIED**

7.0 Old Business:

7.1 La Crete Library Expansion:

- The LCLS met with the committee planning the new proposed La Crete Rec. Center (Wellness Center).
- The proposed plans were discussed.
- The LCLS is doing a survey asking their library clients if they are in favor of moving the La Crete library into the new proposed Rec. Center.

8.0 New Business:

8.1 Annual LibPAS Survey:

- The following motion was made on February 7/23.

MOTION #2023-02-07 Wally Schroeder moved to submit the library surveys completed by our three libraries to the Alberta Libraries Services Branch. **CARRIED**

9.0 Correspondence:

- Christmas cards from Carson Flett and Rebecca Schulz.

11.0 Next Meeting Date and Location: Fort Vermilion Library, March 28, 2023 at 6:00 p.m.

12.0 Adjournment:

MOTION # 2023-02-08 Wally Schroeder moved to adjourn the meeting at 7:15 p.m. **CARRIED**

These minutes were adopted this 28th day of March 2023.

Chair: Kayla Wardley

**LA CRETE RECREATION SOCIETY
ANNUAL GENERAL MEETING
SEPTEMBER 15, 2022**

**Northern Light Recreation Centre
La Crete, Alberta**

Present: Shawn Wieler, President, BHP Rep
Dave Schellenberg, Vice-President, Shiny Rep
Simon Wiebe, Senior Hockey Rep
Duffy Driedger, Minor Hockey Rep
Holly Neudorf, Figure Skating Rep
Philip Krahn, Director
John Zacharias, Blue Hills Rep
Joe Driedger, Treasurer
Henry Goertzen, Blumenort Rep
Peter F Braun, County Rep
George Fehr, Director
Philip Doerksen, Arena Manager
Corrina Doerksen, Secretary/Bookkeeper
Jonathan Klassen, Recreation Coordinator
Colin Derksen, Metrix Group

Larry Neufeld, Shane Krahn, Ernie Peters, Mike Schellenberg, Dale Krahn

1: Call to Order: Chair Shawn Wieler called the meeting to order at 7:36 p.m. Everyone was welcomed and Board of Directors was introduced.

2: Approval of Agenda:

Larry Neufeld moved to accept the agenda as presented.

CARRIED

3: Financial Report

Review Engagement Report was presented by Metrix Group.

Larry Neufeld moved to accept the draft Review Engagement Report as presented.

CARRIED

4: Approval of 2021 Annual General Meeting Minutes

2021 Annual General Meeting Minutes were presented by Secretary Corrina Doerksen.

Ernie Peters moved to accept the 2021 Annual General Meeting Minutes as presented.

CARRIED

5: Business from the Minutes

1. No Business from the Minutes

6: Managers Report-Philip Doerksen

Larry Neufeld moved to accept the Managers Report as presented.

CARRIED

7: County Report-Peter Braun

Peter Braun thanked the La Crete Rec Board and Arena staff for their hard work in running the Arena this year.

8: Recreation Coordinator Report-Jonathan Klassen

Dale Krahn moved to accept the Recreation Coordinator Report as presented.

CARRIED

9: Committee Reports

Verbal Committee reports were given

- i. Minor Hockey (Duffy Driedger)
 - 113 players are registered
 - Planning on a good year with no Covid restriction
 - No teams will be playing NAI league this year so that should result in more home games.
- ii. Shiny Hockey (Dave Schellenberg)
 - 195 kids registered this season
 - With two rinks there was room for everyone to play
 - Coaches are all in place
- iii. Senior Hockey (Simon Wiebe)
 - 150 Players are signed up
 - 8 teams running
- iv. Figure Skating (Holly Neudorf)
 - 60+ Skaters were registered last year
 - Ran 2 half year programs and had David Howe come run clinics five times
 - Had a successful "Disney on Ice" ice show
 - Thank you to Philip Doerksen and staff for running the arena facilities.

10: Elections

LCRS will be adding one position.

Peter F Braun made a motion to add a seat to the LCRS Board of Directors for the La Crete Lumber Barons to be appointed by the La Crete Lumber Barons at their AGM.

2nd by Simon Wiebe.

CARRIED

LCRS is releasing the Blue Hills rink to the Tompkins Improvement Society.

One Director position is vacant
The elections for the position are as follows

1. Larry Neufeld nominates Shane Krahn, accepts.
2. Duffy Driedger nominates Philip Krahn, accepts.

Joe Driedger moved that all nominations cease.

Voting for the position took place by all attending.

Larry Neufeld and Colin Derksen counted the ballots.

Philip Krahn was elected to a 3 year term (2025)

Dale Krahn made a motion to destroy the ballots.

CARRIED

11: Business from the Floor

Lack of Referees will be an issue this hockey season, Mike Schellenberg had talked to FVSD Superintendent Mike McMann about possibly adding a reffing option to the hockey academy.

An organizational meeting of the board will be held immediately following the AGM.

Holly Neudorf moved for the meeting to be adjourned at 8:12 p.m.

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
September 15, 2022**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Shawn Wieler, President/BHP Rep
Dave Schellenberg, Vice-President/Shinny Rep
Joe Driedger, Treasurer
Holly Neudorf, Figure Skating Rep
Simon Wiebe, Senior Hockey Rep
Peter F Braun, County Rep
Henry Goertzen, Blumenort Rep
Duffy Driedger, Minor Hockey Rep
John Zacharias, Blue Hills Rep
Philip Krahn, Director
George Fehr, Director
Philip Doerksen, Arena Manager
Corrina Doerksen, Secretary/Bookkeeper
Jonathan Klassen, Rec Coordinator
Colin Derksen, Metrix Group

Call to Order: President Shawn Wieler called the meeting to order at 5:57 p.m.

Approval of Agenda

Add 9.7 Board Member Assignments
Add 9.8 New Arena
Peter F Braun moves to accept the agenda as amended.

CARRIED

Rec Coordinator Report – Jonathan Klassen

Dave Schellenberg moves to accept the September Rec Coordinator Report.

CARRIED

Financials:

1: Financials were presented by Philip Doerksen.

Duffy Driedger moves to accept the August 2022 Financial Report.

CARRIED

2: Draft Review Engagement Financial Report presented by Colin Derksen of Mextix Group.

Dave Schellenberg moves to accept the Draft Review Engagement Financial Report to be presented at the AGM.

CARRIED

Approval of Previous Meeting's Minutes

Simon Wiebe moves to accept the August 11, 2022 regular meeting minutes as presented.

CARRIED

Business from Previous Minutes

Review of Action Sheet

Add Live Streaming

Peter F Braun made a motion to proceed with Live Barn Livestreaming installation.

CARRIED

Managers Report – Philip Doerksen

1. Managers Report presented by Philip Doerksen

George Fehr moves to accept the September 2022 Managers Report.

CARRIED

New Business:

9.1 Field House Air Makeup
TD Mechanical can install rooftop air exchange units for the cost of \$25000. Table until the next meeting.

9.2 Safety Netting for the NLRC Rink
Pucks have been flying over the netting on the north end of the NLRC rink.
Philip Doerksen to look into adding more netting on top of the existing netting.

9.3 Cameras/Score Clock for the RK Rink

Duffy Driedger made a motion to spend up to \$2500 in monitors to live stream in the arena facilities.

CARRIED

9.4 Blue Hills Rec Board
Blue Hills want to establish their own rec board.

Dave Schellenberg made a motion to sign the amendment from Mackenzie County to release the Blue Hills outdoor rink to the Tompkins Improvement Society.

CARRIED

9.5 Junior B
A hallway was built from the dressing rooms to the RK rink visitors bench, leaving the north hallway open for the public to use.

9.6 New Zamboni

Philip Krahn made a motion for the LCRS to use capital funds to pay the short fall of the cost of the new zamboni as fundraising continues.

CARRIED

9.7 Board Member Assignments

Boards need to appoint a representative annually after their respective AGMs.

9.8 New Arena

There have been concerns about using the dressing rooms in the RK arena and the walkway to the ice. Philip Doerksen will look into adding dividers to be used to keep public out of the walkway while skaters are using it.

Joe Driedger made a motion for Corrina Doerksen to add a dressing room user agreement to the existing ice user's agreement.

CARRIED

Simon Wiebe moves to go in camera at 7:23 p.m.

Holly Neudorf moves to go out of camera at 7:28 p.m.

John Zacharias moves for the meeting to be adjourned at 7:29 p.m.

Next Meeting will be **October 13 at 6:00 p.m.**

ACTION SHEET

Following September 15, 2022 Meeting

Action:		Assigned:	Date to be Completed:	Status:
1.	Live Streaming	LCRS	October 2022	Complete
2.	Outdoor Rink Maintenance	LCRS	May 2022	In Progress
3.	Generator	LCRS	September 2022	In Progress
4.	Criteria & Deadline for Curling Groups	LCRS	August 2023	In Progress
5.	FH Air Exchange	Philip Doerksen	October 2022	In Progress
6.	Board Member Assignments	LCRS	Annually by LCRS AGM	In Progress
Ongoing & Annual Items				
Action:		Assigned:	Date to be Completed:	
1.	Send Meeting minutes to Mackenzie County	Secretary	Monthly	
2.	Annual Manager's Performance Review	Subcommittee	Annually by April 30 th	
3.	Advertise or Caretakers for Outdoor Rinks	Arena Manager	Annually in September	
4.	Send out meeting requests electronically to all board members.	Secretary	Monthly	
5.	Review arena rates	LCRS	Annually in January	

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
October 13, 2022**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Joe Driedger, President
Philip Krahn, Vice-President
Shawn Wieler, BHP Rep
Lukas Peters, Senior Hockey Rep
Peter F Braun, County Rep
Henry Goertzen, Blumenort Rep
Duffy Driedger, Minor Hockey Rep
John Zacharias, Blue Hills Rep
Dave Schellenberg, Shinny Rep
Philip Doerksen, Arena Manager
Corrina Doerksen, Secretary/Bookkeeper

Missing: Holly Neudorf
George Fehr
Mike Schellenberg

Call to Order: President Joe Driedger called the meeting to order at 5:57 p.m.

Approval of Agenda

Add 9.11 The Centre Youth Centre Rental
Add 9.12 Treasurer
Add 9.13 Blumenort Zamboni
Peter F Braun moves to accept the agenda as amended.

CARRIED

Rec Coordinator Report

Duffy Driedger moves to accept the September Rec Coordinator Report as information.

CARRIED

Financials:

1: Financials were presented by Philip Doerksen.

Shawn Wieler moves to accept the September 2022 Financial Report.

CARRIED

Approval of Previous Meeting's Minutes

Henry Goertzen moves to accept the September 15, 2022 regular meeting minutes as presented.

CARRIED

Philip Krahn moves to accept the 2022 AGM and organizational meeting minutes as presented.

CARRIED

Business from Previous Minutes

Review of Action Sheet

Managers Report – Philip Doerksen

1. Managers Report presented by Philip Doerksen

John Zacharias moves to accept the October 2022 Managers Report.

CARRIED

New Business:

- 9.1 Carnival Arena Use
Discussion on future Carnival arena grounds use.

Shawn Wieler made a motion for the carnival arena grounds use to be reviewed annually to give Philip Doerksen direction.

CARRIED

- 9.2 Field House Roof Top Heaters and Curtain
Grace Bible Fellowship has requested two rooftop heaters quoted at \$25000, they are willing to pay for it upfront in exchange for one years rent.

Dave Schellenberg made a motion to enter into a three year lease agreement with Grace Bible Fellowship.

CARRIED

Philip Krahn made a motion to pay up to \$17000 for two roof top heaters with the remaining to be paid by Grace Bible Fellowship.

CARRIED

Philip Doerksen requested purchasing and installing an electric curtain for the field house quoted at \$7500 plus installation.

Duffy Driedger made a motion to spend up to \$10000 to purchase an electric curtain for the field house installed by the LCRS staff.

CARRIED

- 9.3 Blue Hills Director Position
Tompkins Improvement Society has committed to take over the Blue Hills outdoor rink but have requested to continue representation on the LCRS board.

- 9.4 New Hockey Nets

There is a need for another set of game nets.

Shawn Wieler made a motion to spend up to \$6000 on another set of game nets.

CARRIED

9.5 Score Board Camera
Update on score board cameras.

9.6 Challenge Cup
LCRS would like to organize and run the Challenge Cup tournament themselves again, agreed to by senior hockey.

9.7 Wheel Chair Grant
The wheel chair lift grant is open again.

Peter F Braun made a motion to authorize Darlene Bergen to write the grant.

CARRIED

9.8 Additional Hallway to New Arena
A small amount of additional supplies are need to complete the hallway.

Duffy Driedger made a motion to spend up to \$3000 to complete the hallway.

CARRIED

9.9 Junior B Dressing Room Expense
Table for next meeting. Add Junior B dressing room expense to November agenda.

9.10 Budget
Presentation and discussion on the 2023 proposed budget to be submitted to Mackenzie County.

John Zacharias made a motion to accept the 2023 budget as presented.

CARRIED

9.11 The Centre Youth Centre Rental
The Centre is being torn down and they have asked to possibly use the youth centre. Philip Doerksen will ask them to come up with a proposal.

9.12 Treasurer
President Joe Driedger calls for nominations for Treasurer.

Duffy Driedger nominates Lukas Peters, accepts.

Peter F Braun moves for nominations to cease.

Lukas Peters appointed by acclamation.

Shawn Wieler made a motion to add Lukas Peters as signing authority on the LCRS bank accounts.

CARRIED

9.13 Blumenort Zamboni

Duffy Driedger made a motion to spend up to \$5000 at the Silverstar auction on a Zamboni for the Blumenort rink.

CARRIED

Dave Schellenberg moves to go in camera at 8:05 p.m.

Henry Goertzen moves to go out of camera at 8:31 p.m.

John Zacharias moves for the meeting to be adjourned at 8:32 p.m.

Next Meeting will be **November 10 at 6:00 p.m.**

ACTION SHEET

Following October 13, 2022 Meeting

Action:		Assigned:	Date to be Completed:	Status:
1.	Outdoor Rink Maintenance	LCRS	May 2022	In Progress
2.	Generator	LCRS	September 2022	In Progress
3.	Criteria & Deadline for Curling Groups	LCRS	August 2023	In Progress
4.	FH Air Exchange	Philip Doerksen	October 2022	In Progress
Ongoing & Annual Items				
Action:		Assigned:	Date to be Completed:	
1.	Send Meeting minutes to Mackenzie County	Secretary	Monthly	
2.	Annual Manager's Performance Review	Subcommittee	Annually by April 30 th	
3.	Advertise or Caretakers for Outdoor Rinks	Arena Manager	Annually in September	
4.	Send out meeting requests electronically to all board members.	Secretary	Monthly	
5.	Review arena rates	LCRS	Annually in January	
6.	Board Member Assignments	LCRS	Annually by LCRS AGM	

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
November 16, 2022**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Joe Driedger, President
Philip Krahn, Vice-President
Shawn Wieler, BHP Rep
Holly Neudorf, Figure Skating Rep
Peter F Braun, County Rep
Henry Goertzen, Blumenort Rep
Duffy Driedger, Minor Hockey Rep
Dave Schellenberg, Shinny Rep
Philip Doerksen, Arena Manager
Corrina Doerksen, Secretary/Bookkeeper
Jonathan Klassen, Recreation Coordinator

Missing: John Zacharias
George Fehr
Mike Schellenberg
Lukas Peters

Call to Order: President Joe Driedger called the meeting to order at 5:54 p.m.

Approval of Agenda

Add 9.6 New Arena Wheel Chair Lift
Add 9.7 Goal Horn
Add 9.8 Grad Rental Fee
Peter F Braun moves to accept the agenda as amended.

CARRIED

Rec Coordinator Report

Shawn Wieler moves to accept the October Rec Coordinator Report.

CARRIED

Financials:

1: Financials were presented by Philip Doerksen.

Henry Goertzen moves to accept the October 2022 Financial Report.

CARRIED

Approval of Previous Meeting's Minutes

Dave Schellenberg moves to accept the October 13, 2022 regular meeting minutes as presented.

CARRIED

Business from Previous Minutes

Review of Action Sheet

Managers Report – Philip Doerksen

1. Managers Report presented by Philip Doerksen

Philip Krahn moves to accept the October 2022 Managers Report.

CARRIED

New Business:

9.1 Junior B Walkway

New walkway is complete, Junior B will consider helping to cover the demolition expense.

9.2 Hook Up New Arena Furnace

South end furnace in the new arena have not been finished, Ranwal quoted \$3500 to complete hook up.

Peter F Braun made a motion to spend up to \$3500 to hire Ranwal to complete the hook up of the south end heaters in the new arena .

CARRIED

9.3 Send Kelly and Jonathan to Level 1 Ice Making Course

Dave Schellenberg made a motion to send full time staff up to the level 2 ice making course.

CARRIED

9.4 Home Team New Arena Walkway

Philip Doerksen got a price of \$3400 for rubber matting for underneath the new arena bleachers.

Shawn Wieler made a motion to spend up to \$3500 out of the Capital account to purchase rubber matting.

CARRIED

9.5 New Arena Exterior Entrance Liability

Received complaints that the new arena entrance ramp could be slippery. Philip Doerksen will add grip to the ramp.

9.6 New Arena Wheel Chair Lift

Received a request for a wheel chair platform for spectators in the new arena. Philip Doerksen will look into building a platform for wheel chairs.

9.7 Goal Horn

Philip Krahn suggested installing a goal horn for both rinks, he will gather further information and prices.

9.8 Grad Rental Fee

LCPS Grad class will be charged the regular fee.

Dave Schellenberg moves to go in camera at 7:27 p.m.

Peter F Braun moves to go out of camera at 7:47 p.m.

Holly Neudorf moves for the meeting to be adjourned at 7:48 p.m.

Next Meeting will be **December 15 at 6:00 p.m.**

ACTION SHEET

Following November 16, 2022 Meeting

Action:		Assigned:	Date to be Completed:	Status:
1.	Outdoor Rink Maintenance	LCRS	May 2022	In Progress
2.	Generator	LCRS	September 2022	In Progress
3.	Criteria & Deadline for Curling Groups	LCRS	August 2023	In Progress
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**LA CRETE RECREATION SOCIETY
REGULAR MEETING
December 15, 2022**

**Northern Lights Recreation Centre
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Present: Joe Driedger, President
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Peter F Braun, County Rep
George Fehr, Director
John Zacharias, Blue Hills Rep
Duffy Driedger, Minor Hockey Rep
Dave Schellenberg, Shinny Rep
Andy Wiebe, Junior B Rep
Philip Doerksen, Arena Manager
Corrina Doerksen, Secretary/Bookkeeper
Jonathan Klassen, Recreation Coordinator

Missing: Henry Goertzen
Mike Schellenberg
Lukas Peters

Call to Order: President Joe Driedger called the meeting to order at 5:58 p.m.

Approval of Agenda

Add 9.3 Wellness Centre
Add 9.4 RK Rink Penalty Boxes
Add 9.5 JB Dressing Room Reno Invoice
Peter F Braun moves to accept the agenda as amended.

CARRIED

Rec Coordinator Report – Jonathan Klassen

Shawn Wieler moves to accept the November Rec Coordinator Report.

CARRIED

Financials:

1: Financials were presented by Philip Doerksen.

Duffy Driedger moves to accept the November 2022 Financial Report.

CARRIED

Approval of Previous Meeting's Minutes

Dave Schellenberg moves to accept the November 16, 2022 regular meeting minutes as presented.

CARRIED

Business from Previous Minutes

Review of Action Sheet

Remove #'s 1,3,4 from the Action Sheet.

Managers Report – Philip Doerksen

1. Managers Report presented by Philip Doerksen

Holly Neudorf moves to accept the November 2022 Managers Report.

CARRIED

New Business:

- 9.1 Cold Temperatures in the NLRC Rink
The NLRC rink is very cold in the mornings, discussion on possible solutions. Philip Doerksen suggested adding two overhead heaters.

Dave Schellenberg made a motion to purchase and install two furnaces in the NLRC rink out of the Capital account as per quote.

CARRIED

- 9.2 Security Cameras
Discussion on the quote received to install outdoor security cameras. LCRS will not move ahead with the purchase at this time.

- 9.3 Wellness Centre
The Wellness Centre board has requested a letter of support from the LCRS. Corrina will draft a letter for discussion at the next meeting.

- 9.4 RK Arena Penalty Boxes
Penalty box side doors both swing into the timekeepers box and make it very crowded. Jonathan suggested to remove the doors entirely, will try for next game.

- 9.5 JB Dressing Room Invoice
LCRS requested that the LCLB pay for a portion of the Level Up invoice for their dressing room renovation. Corrina will send an invoice for their portion.

Holly Neudorf moves to go in camera at 7:34 p.m.

Dave Schellenberg moves to go out of camera at 7:54 p.m.

John Zacharias moves for the meeting to be adjourned at 7:55 p.m.

Next Meeting will be **January 12 at 6:00pm**

ACTION SHEET

Following December 15, 2022 Meeting

Action:		Assigned:	Date to be Completed:	Status:
1.	Wellness Center Letter	LCRS	January 2023	In Progress
2.	Generator	LCRS	September 2022	In Progress
Ongoing & Annual Items				
Action:		Assigned:	Date to be Completed:	
1.	Send Meeting minutes to Mackenzie County	Secretary	Monthly	
2.	Annual Manager's Performance Review	Subcommittee	Annually by April 30 th	
3.	Advertise or Caretakers for Outdoor Rinks	Arena Manager	Annually in September	
4.	Send out meeting requests electronically to all board members.	Secretary	Monthly	
5.	Review arena rates	LCRS	Annually in January	
6.	Board Member Assignments	LCRS	Annually by LCRS AGM	